



## REGIONAL DISTRICT OF NORTH OKANAGAN

MINUTES of a **REGULAR** meeting of the **WHITE VALLEY PARKS, RECREATION AND CULTURE ADVISORY COMMITTEE** held in the Board Room at the Village of Lumby Municipal Hall, Lumby, BC on Monday, July 08, 2013.

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|                      |  |   |
|----------------------|--|---|
| <b>Members:</b>      | Director R. Fairbairn<br>Councillor R. Ostafichuk<br>Director E. Foisy | Electoral Area "D" (Chair)<br>Village of Lumby (Vice Chair)<br>Electoral Area "E"   |
| <b>Staff:</b>        | T. Nelson<br><br>R. Huston<br><br>T. Kadla                             | Community Development Coordinator and<br>Recording Secretary<br>Public Works and Parks Superintendent,<br>Village of Lumby<br>Administrator, Village of Lumby |
| <b>Also Present:</b> | Trustee D. Squair<br>Media and Public                                  | School District No.22   |

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### CALL MEETING TO ORDER

The meeting was called to order at 9:05 a.m.

### APPROVAL OF AGENDA

#### Regular Agenda – July 08, 2013

Moved and seconded by Director Foisy and Councillor Ostafichuk  
That the Agenda of the July 08, 2013 White Valley Parks, Recreation, & Culture Advisory  
Committee meeting, be approved as presented.

**CARRIED**

### ADOPTION OF MINUTES

#### White Valley Parks, Recreation and Culture Advisory Committee meeting of May 13, 2013

Moved and seconded by Councillor Ostafichuk and Director Foisy  
That the minutes of the May 13, 2013 White Valley Parks, Recreation and Culture Advisory  
Committee meeting be adopted as circulated.

**CARRIED**

**NEW AND UNFINISHED BUSINESS****Hanson Park Rink Agreement**

Moved and seconded by Director Foisy and Councillor Ostafichuk

That it be recommended to the Board of Directors that the Regional District approve the assignment of the existing Hanson Park Rink Operating and Management agreement, currently with the Cherryville Community Club, to the Cherryville Rink Society; and further,

That the agreement be amended to include the requirement to keep the access road, from North Fork Road to the Rink, clear of snow during Rink operation.

**CARRIED****REPORTS****Monthly Reports – May and June 2013**

- White Valley Re-Circulating Spray Park
  - Staff to install signs at White Valley Re-circulating Spray Park notifying public that the park is sensor activated
  - Tipping buckets and valves have been repaired
  - Addition of change rooms in washrooms will be brought forward for consideration with the 2014 Budget
- Oval Park
  - Parks Superintendent updated the committee on minor conflict between Ball Groups and Farmers' Market
  - Security cameras at Lumby Outdoor Pool are installed and operational
  - Cenotaph project has been started and funding is being applied for through the Village of Lumby

Moved and seconded by Councillor Ostafichuk and Director Foisy

That the May and June 2013 White Valley Parks, Recreation, & Culture monthly reports be received for information.

**CARRIED****Oval Park – Bandshell Construction Committee**

Staff provided a verbal report on the Oval Park Bandshell Construction project. The next committee meeting is to be scheduled in September.

**Lumby Outdoor Pool – Early Bird Swim Pass Sales**

Staff provided the following update on the success of the Early Bird Swim Pass Sales:

- \$5,000 approximate revenue to date
- 31 family passes sold
- 29 single passes sold
- Only 3 passes were sold in 2012

**Community Recreation Program**

Staff provided an update on the Minister's visit to celebrate the opening of the White Valley Re-circulating Spray Park and Adult Fitness Equipment. The park was well received and the Village of Lumby staff did a great job getting the site prepared.

**ADJOURNMENT**

There being no further business the meeting was adjourned at 10:20 a.m.

Next meeting: Monday, August 12, 2013

**Certified Correct:**

\_\_\_\_\_

Chair

\_\_\_\_\_

Corporate Officer

Unadopted



**REGIONAL DISTRICT  
of  
NORTH OKANAGAN**

# REPORT

File No.:B/L 2601

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**TO:** White Valley Parks, Recreation and Culture  
**FROM:** Parks, Recreation and Culture  
**DATE:** July 19, 2013  
**SUBJECT:** White Valley Parks, Recreation and Culture Fees Imposition Bylaw  
2601, 2013

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**RECOMMENDATION:**

That it be recommended to the Board of Directors, the White Valley Parks, Recreation and Culture Manual of Fees and Charges for the period of September 1, 2013 to August 31, 2014 be approved; and further,

That the Board of Directors give the White Valley Parks and Recreation Fees Imposition Bylaw No. 2601, 2013 First, Second and Third Readings; and further

That the White Valley Parks and Recreation Fees Imposition Bylaw No. 2601, 2013 be adopted.

**USER FEE METHODOLOGY:**

The Government Finance Officers Association has established best practices and guidelines for setting and administering user fees (*Cost Analysis and Activity-Based Costing for Government*, GFOA, 2004), which includes:

- The adoption of a formal policy regarding fees that should identify all factors that are to be taken into account when pricing goods and services. The policy should state whether the jurisdiction intends to recover the full cost of providing goods and services. It should also set forth the circumstances under which a charge or fee may be set at more or less than 100% of the full cost.
- The full cost of providing a service should be calculated in order to determine the basis for setting the fee. Full cost incorporates direct and indirect operating costs, including overhead costs.
- Fees should be reviewed and updated periodically based on factors such as the impact of inflation, cost increases, the adequacy of the fee revenues to cover costs, and current competitive rates (market comparison).
- Information on fees should be available to the public. This includes the government's policy regarding full cost recovery and information about the amounts of fees, both current and proposed.

Fees make up just over twenty percent of the roughly \$900,000 annual budget for the White Valley Parks, Recreation and Culture function. Those fees are reviewed annually, and updated based on factors such as inflation, cost increases, the adequacy of the fee revenues to cover costs, and current competitive rates.

## 1. User Fee Policy:

Although there is no formal policy in place, White Valley Parks, Recreation and Culture operates on the following principles:

- Residents will have some no cost and/or low cost access opportunities to all facilities.
- User fees will supplement the cost of operations on the following basis:
  - Adult recreation programs will recover all operational costs, including overhead cost of the division / facility but excluding the (RDNO) administration cost.
  - Children's programs and disabled person's programs will be subsidized to a maximum of 50% in existing facilities.
  - Non-basic services will be charged on the basis of what the market can bear, but at least at 100% cost recovery.

These principles are only guidelines. There are circumstances where these principles are not applied because the fees required to recover the cost of the service would be prohibitive to access. In these circumstances, the cost of the operation/maintenance of the facility is highly subsidized, and the cost of delivering the program itself (wage of instructor/program-specific equipment, etc) is used as the baseline for cost recovery.

In addition to the above circumstances, the following Board policies outline specific circumstances where a user fee may be less than 100% (in addition to the above):

**Policy No. WVPRC-002** – White Valley Parks, Recreation and Culture Financial and Physical Disability Discount.

**Policy No. WVPRC-003** – White Valley Parks, Recreation and Culture Community Recreation Grant.

## 2. Cost Analysis:

The cost to provide a program or service is made up of three components; wages (including administration), utilities and materials.

**Wages:** Currently, labour makes up approximately 60% of the cost of a service in White Valley. The primary supplier of labour to operate White Valley parks and facilities is the Village of Lumby. The current management and operating agreement expires at the end of 2016. There is no indication of a definite change in labour costs for 2014; however it is standard to use the Consumer Price Index as a safeguard, which is  $\Delta 1.2\%$  (CPI June '12 – June '13).

Report to: White Valley Parks, Recreation and Culture Advisory Committee  
 From: Parks, Recreation and Culture  
 Re: White Valley Parks, Recreation and Culture Fees Imposition Bylaw 2601, 2013

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**Utilities:** Utilities make up approximately 25% of the cost of a service. There are four components to utility costs, which are listed below with the anticipated increase/decrease:

|           |   |
|-----------|---|
| Water     | Estimated increase of 4.0%                          |
| Hydro     | BC Hydro has indicated an increase of 2.4% for 2013 |
| Gas       | Fortis has indicated an increase of 7.0% for 2014   |
| Insurance | Estimated increase of 1.5%                          |

**Materials:** Materials make up approximately 15% of the cost of a service. For calculation purposes, the CPI is applied to this category.

| Wages (60%)               | Utilities (25%)  | Materials (15%)           | Total (100%)  |
|---------------------------|--|---------------------------|---------------|
| \$60.00                   | \$25.00  | \$15.00                   | \$100.00      |
| Have used CPI (June) 1.2% | Water- 18% weight x 4.0% increase = 0.17%<br>Hydro- 39% weight x 2.4% increase = 2.74%<br>Gas - 31% weight x 7.0% increase = 0.74%<br>Insurance- 12% weight x 1.5% increase = 0.18%<br>4.38% | Have used CPI (June) 1.2% |               |
| <b>\$0.72</b>             | <b>\$1.10</b>  | <b>\$0.18</b>             | <b>\$2.00</b> |

The calculation above indicates a 2.0% increase in costs to operate the services. This increase is reflected in the fees and charges manual, included as Attachment "A", with the exceptions outlined in the Proposed Variance section.

### 3. Market Comparison

As part of the fee-review process, it is best practice to review and compare current competitive rates from other, like-communities. Included as Attachment "B" is a table showing rates for communities with similar facilities and roughly the same population as the White Valley area (~ 5,000).

### 4. Proposed Variances:

It is recommended that the following areas or categories be adjusted as described, and not have the 2.0% increase applied for 2013-2014. These sections are shown in a bold border in the proposed manual of fees and charges, included as Attachment "A".

#### General Admission

There have been concerns expressed about the state of the economy and people's ability to pay additional fees for parks and recreation services. For this reason, general admission fees (public swim/skating, etc) have not been raised since 2010-2011. The total recommended increases over the last three years is 6.4%. For an average public admission cost of \$3.50 the 6.4% increase equates to approximately 0.20 cents.

Rather than increasing the rates for public admission this year, it is recommended that the increase on public admissions be held again, and consideration given to increasing the rates next year by the cumulative percentage of the four years, so that the increase can be rounded to a more convenient amount (such as a quarter) for ease of transactions.

Report to: White Valley Parks, Recreation and Culture Advisory Committee  
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### Pool Fees

Due to low seasonal pass purchase numbers, and the desire to increase pool visitation, pool fees have been re-evaluated this year.

Aquatics is a service where rate setting does not typically use the full cost-recovery principle. Currently, White Valley Parks, Recreation and Culture subsidizes each swim in the Lumby Outdoor Pool by approximately \$26. This is not unusual due to the cost of operating an aquatics facility. With aquatics, however, the service cost is often not impacted significantly (if at all) by an increase in the number of participants; rather, the more swimmers there are, the less that the community subsidizes each participant. For this reason, the baseline cost of swim passes has been decreased with the hope that it will encourage participation. A youth pass has also been added.

The cost of the proposed, regular-adult swim pass equates to approximately \$2/visit, if an individual was to swim three times a week, and \$3.00 for two times a week. The cost of the previous adult pass required that the pass holder visited the pool a minimum of 2.3 times per week in order to avoid paying *more than* the drop-in rate of \$3.50.

### **PROGRAM PARTICIPATION AND REVENUE:**

#### Pat Duke Arena

There was an increase in revenue for the Pat Duke arena from 2010 to 2011, but this was strictly a result of user group rentals (minor hockey, figure skating, etc.). General admissions revenue increased in 2012.

#### White Valley Community Centre

Most recreation programs revenue decreased in 2012, with the exception of craft programs. White Valley Community Centre rental revenue was also down. This should be further explored, and perhaps an expanded marketing budget be considered in the 2014 budget.

#### Lumby Outdoor Pool

Overall, pool revenue increased in 2012 (from 2011). One of the only components that did not increase was the swim pass revenue, which continued to decrease.

### **RECOMMENDED RATE INCREASES:**

The White Valley Park and Recreation Manual of Fees and Charges for 2013/2014 is attached, and includes a recommended increase of 2.0%, with the exception of the proposed variances.

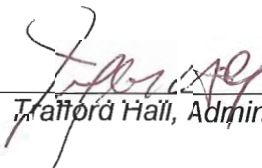
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Submitted by:



Tannis Nelson  
Community Development Coordinator

Approved for Inclusion:



Trafford Hall, Administrator

## REGIONAL DISTRICT OF NORTH OKANAGAN

### BYLAW No. 2601

A bylaw to impose fees for providing recreation programs and facilities by the  
White Valley Parks, Recreation and Culture Service

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**WHEREAS** Section 796(1) [*General authority for services*] of the *Local Government Act*, R.S.B.C., 1996, Chapter 323, as amended, and Regulations passed pursuant thereto, states that the Board of the Regional District of North Okanagan may operate any service that the Board considers necessary or desirable for all or part of the Regional District;

**WHEREAS** the Board has adopted Bylaw No. 1652, cited as *White Valley Parks, Recreation and Culture Service Conversion and Service Establishment Bylaw No. 1652, 2000*, which authorizes the establishment of the White Valley Parks, Recreation and Culture Service;

**AND WHEREAS** Section 803(1) [*Options for cost recovery*] of the *Local Government Act* provides for the imposition of fees and charges under Section 363 [*Imposition of fees and charges*] of the *Local Government Act*;

**AND WHEREAS** Section 363 [*Imposition of fees and charges*] of the *Local Government Act* provides that a Board of a Regional District may, by bylaw, impose a fee or charge payable in respect of all or part of a service of the Regional District;

**AND WHEREAS** the Regional Board deems it necessary to amend such fees;

**NOW THEREFORE** the Board of the Regional District of North Okanagan, in open meeting assembled, hereby ENACTS AS FOLLOWS:

#### CITATION

1. This Bylaw may be cited as "***White Valley Parks, Recreation and Culture Fees Imposition Bylaw No. 2601, 2013***".

#### ESTABLISHMENT

2. Schedules "A" and "B" attached hereto are hereby established, and form part of this Bylaw.
3. Where a Bylaw contains provision for a fee that is for the same service as contained within the Schedules of Fees attached to this bylaw, the fees contained in Schedules "A" and "B" shall apply.
4. The rates established by this bylaw shall continue and remain in effect beyond the years cited until amended or repealed.



Bylaw No. 2601, 2013

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**REPEAL**

5. Bylaw No. 2561, cited as "***White Valley Parks and Recreation Fees Imposition Bylaw No. 2561, 2012***", and all amending bylaws thereto, are hereby repealed.

**Read a First, Second and THIRD Time** this \_\_\_ day of August, 2013.

**ADOPTED** this \_\_\_ day of August, 2013.

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Chair

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Corporate Officer

**SCHEDULE "A"**

**White Valley Parks, Recreation and Culture Fees Imposition Bylaw No. 2601, 2013**

**DEFINITIONS**

One of the policies relating to fees and charges states that recoveries from services and facilities should be self-supporting for adults, and no more than 50% subsidization for children and "disabled" persons. In order to adhere to this objective, it is necessary to define these segments of the population.

- **Preschool:** Six years and under
  - **Youth:** Seven to eighteen years of age
  - **Adult:** Nineteen years and over
  - **Family:** Means members of an immediate family. Parents, guardians and dependent children who are under the age of 19 years. Grandparents and grandchildren under the age of 19. Maximum two adults and youths who are immediate family members.
  - **Disabled:** Persons having a permanent disability which would limit his/her abilities to fully use the facility. If the disability is not physically apparent, a doctor's certificate may be required. Support workers are admitted free.
  - **Financial Disability:** Persons who are receiving financial assistance from one of the following provincial or federal programs may receive a 75% discount on selected programs (\*).
    - Persons with disabilities (PWD)
    - Persons with persistent and multiple barriers (PPMB)
    - Canadian Pension disabilities
- (\*). Select programs include Public Swim, spring playschool classes, drop in and punch cards for Aquafit classes and Aqua Therapy classes.
- **Resident Business:** A business that is operating within the boundaries of the White Valley Parks, Recreation and Culture Service area (Village of Lumby and Electoral Areas "D" & "E')

2013 – 2014 White Valley Parks and Recreation

**SCHEDULE "A" (Cont'd)**

**White Valley Parks, Recreation and Culture Fees Imposition Bylaw No. 2601, 2013**

**GENERAL CONDITIONS FOR RENTAL OF FACILITIES**

1. All rental rates include the standard facility, with normal maintenance staff.
2. All facility rentals are subject to the renter obtaining a General Liability Insurance Policy through the Regional District's "User Group" General Liability Insurance Plan or another sanctioned provider. Schedule "B" of this Bylaw establishes the amount payable for the General Liability Insurance Policy. If using an alternate insurance provider, a cover note must be provided, listing the Regional District and the Village of Lumby as additional insured.
3. Ushers, ticket sellers, security forces, etc. are the responsibility of the renter (the Regional District reserves the right to provide such services at the Renter's expense).
4. Uses beyond the normal operating hours will require payment of additional labour costs.
5. The Regional District reserves the right to require a Performance Bond and/or Damage Deposit.
6. The Renter is responsible to ensure that the facility is vacated at the end of the event.
7. Entrance to or use of facilities will only be requested and approved on the Facility Application Form. Prior entry for decorating, setup, etc. will be subject to the approval of the Facility Manager and noted on the application form.
8. The application must not exceed the maximum capacity allowed for the facility.
9. The Renter shall be responsible for loss or damage and assume all risk of injury (including death) to any person arising out of the use of the facility.
10. For all rentals involving the serving of liquor, the renter must carry a liability insurance policy naming the Village of Lumby and the Regional District of North Okanagan as additional insureds.
11. Facility Use Agreement:  
Prior to use of any facilities, the Renter must complete a Facility Use Permit. This document includes a waiver or release, which must be read by the participant before signing. If the participant requests an explanation of the meaning of the waiver, the staff shall respond as follows:  

*The document you are asked to sign is a release of liability. It is a legal document and by signing the release you are giving up certain legal rights, including the right to sue should you be injured during the event or activity.*
12. Special Event Permit Application:  
The Regional District reserves the right to require the Renter to complete, and have approved by the General Manager of Parks, Recreation and Culture, a Special Event Permit Application as a condition of their rental.

2013 – 2014 White Valley Parks and Recreation

**SCHEDULE "A" (Cont'd)**

**White Valley Parks, Recreation and Culture Fees Imposition Bylaw No. 2601, 2013**

**RATE USE CATEGORIES**

• **WVPRC Programs:**

- Under 19 years of age
- Over 19 years of age

• **School District #22:**

During school hours (8:00 a.m. - 3:30 p.m.)  
Outside school hours

• **Community Use:**

Local community benefit activities, community concerts, wedding receptions, "closed" functions, religious events. This category applies to all local groups, clubs, etc., whose event is closed to their members only.

• **Commercial:**

- **Resident Business:**  
Advertising, sales or promotions by local resident businesses. Must take out a business license for the event.
- **Non-Resident Business:**  
Advertising, sales and promotions by non-resident businesses. Must take out a business license for the event.

• **Private Sponsored Entertainment:**

Public dances, "open" functions, films, theatre productions, variety shows, political functions (use local rate).

- **Local:**  
Entertainment brought to the facility by a local, registered non-profit society.
- **Out of Town:**  
Entertainment brought to the facility by non-resident groups.

## SCHEDULE "A" cont.

White Valley Parks, Recreation and Culture Fees Imposition Bylaw No. 2601, 2013  
SCHEDULE of FEES AND CHARGES (2013-2014)

|   | Base Rate<br>(2010-2011) | Base Rate<br>(2011-2012) | Base Rate<br>(2012-2013) | Base Rate<br>(proposed)<br>(2013-2014) |                  |
|---|--------------------------|--------------------------|--------------------------|--|------------------|
| <b>Sports Fields (Parks):</b>                       |                          |                          |                          |  |                  |
| League Play & Practice – Adult Group/Organization   | \$10.30                  | \$10.51                  | \$10.76                  | \$10.98                                | (rate/hr/field)  |
| League Play & Practice – Youth Group/Organization   | \$5.15                   | \$5.25                   | \$5.38                   | \$5.48                                 | (rate/hr/field)  |
| Tournaments – Adult Group/Organization              | \$123.60                 | \$126.07                 | \$129.10                 | \$131.68                               | (rate/day/field) |
| Tournaments – Minor Group/Organization              | \$61.80                  | \$63.04                  | \$64.55                  | \$65.84                                | (rate/day/field) |
| Special Events – Community Use – Adult              | \$122.57                 | \$125.02                 | \$128.02                 | \$130.58                               | (rate/day/field) |
| Special Events – Community Use – Youth              | \$61.03                  | \$62.25                  | \$63.74                  | \$65.02                                | (rate/day/field) |
| Special Events – Commercial – Resident Business     | \$152.95                 | \$156.01                 | \$159.75                 | \$162.95                               | (rate/day/field) |
| Special Events – Commercial – Non-Resident Use      | \$203.17                 | \$207.26                 | \$212.23                 | \$216.48                               | (rate/day/field) |
| Camping – only to be considered with special events | \$244.37                 | \$249.26                 | \$255.24                 | \$260.35                               | (rate/day/field) |
| Beer Garden Permit                                  | \$31.93                  | \$32.57                  | \$33.35                  | \$34.02                                | (rate/day/field) |
| School District # 22 (during school hours)          | \$0.00                   | \$0.00                   | \$0.00                   | \$0.00                                 | (rate/day/field) |

To guarantee use of field(s) or diamond(s) by a specific local community, non-profit group on a regular basis, an Administration Fee or a Park User Fee will apply. A Park Use Permit must be applied for and written approval obtained.

**Lights - Royals Park:**

|       |         |         |         |         |                 |
|-------|---------|---------|---------|---------|-----------------|
| Adult | \$21.89 | \$22.33 | \$22.87 | \$23.32 | (rate/hr/field) |
| Youth | \$10.82 | \$11.04 | \$11.30 | \$11.53 | (rate/hr/field) |

**Tennis Courts (for reserved times only):**

|  |        |        |        |        |                  |
|--|--------|--------|--------|--------|------------------|
| Commercial – Resident                    | \$5.92 | \$6.04 | \$6.20 | \$6.32 | (rate /hr/court) |
| Commercial – Non-Resident                | \$8.75 | \$8.92 | \$9.15 | \$9.33 | (rate /hr/court) |
| Adult Groups/Organizations               | \$4.89 | \$4.99 | \$5.10 | \$5.20 | (rate /hr/court) |
| Youth Groups/Organizations               | \$2.58 | \$2.63 | \$2.70 | \$2.75 | (rate /hr/court) |
| School District 22 – during school hours | \$0.00 | \$0.00 | \$0.00 | \$0.00 | (rate /hr/court) |

**White Valley Community Centre:**

|  |          |          |          |          |                 |
|--|----------|----------|----------|----------|-----------------|
| Commercial - 1 Hall  | \$128.49 | \$131.06 | \$134.21 | \$136.89 | (rate/day)      |
| Commercial - 2 Halls   | \$223.51 | \$227.98 | \$233.45 | \$238.12 | (rate/day)      |
| Commercial - 3 Halls   | \$318.78 | \$325.16 | \$332.96 | \$339.62 | (rate/day)      |
| Commercial - 3 Halls w/Kitchen   | \$417.92 | \$426.28 | \$436.51 | \$445.24 | (rate/day)      |
| Commercial - Meeting Room  | \$96.05  | \$97.97  | \$100.32 | \$102.33 | (rate/day)      |
| Commercial - Meeting Room (less than full day)   | \$63.60  | \$64.87  | \$66.43  | \$67.76  | (rate/half day) |
| Commercial - Meeting Room (less than half day)   | \$32.44  | \$33.09  | \$33.88  | \$34.56  | (rate/half day) |
| Community Use -3 Halls w/Kitchen   | \$208.06 | \$212.22 | \$217.31 | \$221.66 | (rate/day)      |
| Community Use - Meeting Room   | \$32.44  | \$33.09  | \$33.88  | \$34.56  | (rate/day)      |
| <i>(1 Free per Month than) Additional use of Meeting Room<br/>by same group in a month</i> |          |          | \$0.00   | \$0.00   |                 |
| School Board   | \$155.27 | \$158.37 | \$162.17 | \$165.41 | (rate/day)      |
| Double Hall w/kitchen (half day)   | \$96.05  | \$97.97  | \$100.32 | \$102.33 | (rate/half day) |
| Use of Hall for programs (hall rate to be included in fee of program)                      | \$32.44  | \$33.09  | \$33.88  | \$34.56  | (rate/day)      |

**Pat Duke Memorial Arena:**

|                                   |          |          |          |          |           |
|-----------------------------------|----------|----------|----------|----------|-----------|
| Adult – Ice Rentals               | \$124.37 | \$126.86 | \$129.90 | \$132.50 | (rate/hr) |
| Non-Resident Adult – Ice Rentals  | \$130.55 | \$133.16 | \$136.36 | \$139.08 | (rate/hr) |
| Youth – Ice Rentals               | \$62.31  | \$63.56  | \$65.09  | \$66.39  | (rate/hr) |
| School District #22 - Ice Rentals | \$31.16  | \$31.78  | \$32.54  | \$33.19  | (rate/hr) |
| Adult – Dry Floor Rentals         | \$77.25  | \$78.79  | \$80.68  | \$82.29  | (rate/hr) |
| Non-Resident – Dry Floor Rentals  | \$83.95  | \$85.63  | \$87.69  | \$89.44  | (rate/hr) |
| Youth – Dry Floor Rentals         | \$39.14  | \$39.92  | \$40.88  | \$41.70  | (rate/hr) |

SCHEDULE "A" cont.

White Valley Parks, Recreation and Culture Fees Imposition Bylaw No. 2601, 2013

SCHEDULE OF FEES AND CHARGES (2013-2014)

|   | Base Rate<br>(2010-2011) | Base Rate<br>(2011-2012) | Base Rate<br>(2012-2013) | Base Rate<br>(proposed)<br>(2013-2014) |                      |
|---|--------------------------|--------------------------|--------------------------|--|----------------------|
| School – Dry Floor Rentals                        | \$39.14                  | \$39.92                  | \$40.88                  | \$41.70                                | (rate/hr)            |
| Shower use only                                   | \$178.96                 | \$182.54                 | \$186.92                 | \$190.66                               | (rate/day)           |
| Public Skating – Adult (includes Tax)             | \$3.00                   | \$3.00                   | \$3.00                   | \$3.00                                 | (rate/skate)         |
| Public Skating – Ages 7-18 (includes Tax)         | \$2.50                   | \$2.50                   | \$2.50                   | \$2.50                                 | (rate/skate)         |
| Public Skating – Preschool (includes Tax)         | \$1.50                   | \$1.50                   | \$1.50                   | \$1.50                                 | (rate/skate)         |
| Public Skating – Family (includes Tax)            | \$10.25                  | \$10.25                  | \$10.25                  | \$10.25                                | (rate/skate)         |
| <b>12 Punch Adult Skate (includes Tax)</b>        | <b>na</b>                | <b>na</b>                | <b>na</b>                | <b>\$30.00</b>                         | (rate/12 punch pass) |
| <b>12 Punch Youth (7-18) Skate (includes Tax)</b> | <b>na</b>                | <b>na</b>                | <b>na</b>                | <b>\$25.00</b>                         | (rate/12 punch pass) |
| <b>12 Punch Preschool Skate (includes Tax)</b>    | <b>na</b>                | <b>na</b>                | <b>na</b>                | <b>\$15.00</b>                         | (rate/12 punch pass) |
| Rental of Facility for Show/Concert/Exhibition    | \$319.30                 | \$325.69                 | \$333.51                 | \$340.18                               | (rate/day)           |

**Pool Rates:**

|  |           |           |           |                 |                       |
|--|-----------|-----------|-----------|-----------------|-----------------------|
| Public Swim – Adult (includes Tax)                   | \$3.55    | \$3.50    | \$3.50    | \$3.50          | (rate/swim)           |
| Public Swim – Youth (includes Tax)                   | \$3.30    | \$3.25    | \$3.25    | \$3.25          | (rate/swim)           |
| Public Swim – Preschool (includes Tax)               | \$2.85    | \$3.00    | \$3.00    | \$2.50          | (rate/swim)           |
| Public Swim – Ages 0 to 3                            | \$0.00    | \$0.00    | \$0.00    | \$0.00          | (rate/swim)           |
| Public Swim – Family (includes Tax)                  | \$9.05    | \$9.00    | \$9.00    | \$9.00          | (rate/swim)           |
| Fitness Class (includes Tax)                         | \$5.50    | \$5.50    | \$5.50    | \$5.50          | (rate/class)          |
| Swim Lessons – ½ hr L1-6                             | \$41.45   | \$42.28   | \$43.29   | \$44.16         | (rate/session)        |
| Swim Lessons – ¾ hr L7-9                             | \$52.50   | \$53.55   | \$54.84   | \$55.93         | (rate/session)        |
| Swim Lessons – 1 hr                                  | \$63.85   | \$65.13   | \$66.69   | \$68.03         | (rate/session)        |
| Pool Rentals – up to 50 swimmers                     | \$78.45   | \$80.02   | \$81.94   | \$83.58         | (rate/hour)           |
| Pool rentals – 50+ swimmers                          | \$106.15  | \$108.27  | \$110.87  | \$113.09        | (rate/hour)           |
| Swim Club  | \$32.60   | \$33.25   | \$34.05   | \$34.73         | (rate/hour)           |
| School District                                      | \$4.60    | \$4.69    | \$4.80    | \$4.90          | (rate/student)        |
| 12 Punch Adult Swim (includes Tax)                   | \$42.70   | \$38.50   | \$38.50   | \$35.00         | (rate/12 punch pass)  |
| 12 Punch Youth Swim (includes Tax)                   | \$39.20   | \$35.75   | \$35.75   | \$32.50         | (rate/12 punch pass)  |
| 12 Punch Preschool Swim (includes Tax)               | \$31.90   | \$33.00   | \$33.00   | \$25.00         | (rate/12 punch pass)  |
| 12 Fitness Class (includes Tax)                      | \$52.50   | \$60.50   | \$60.50   | \$55.00         | (rate/12 punch pass)  |
| Family Swim Pass for Season                          | \$235.90  | \$235.90  | \$241.50  | \$180.00        | (rate/season pass)    |
| Adult Swim Pass for Season                           | \$117.95  | \$117.95  | \$120.75  | \$90.55         | (rate/season pass)    |
| <b>Youth Swim Pass for Season</b>                    | <b>na</b> | <b>na</b> | <b>na</b> | <b>\$70.00</b>  | (rate/season pass)    |
| <b>Family Swim Season Swim Pass - Early Bird*</b>    | <b>na</b> | <b>na</b> | <b>na</b> | <b>\$120.00</b> | (rate/season pass)    |
| <b>Adult Swim Pass for Season Pass - Early Bird*</b> | <b>na</b> | <b>na</b> | <b>na</b> | <b>\$60.00</b>  | (rate/season pass)    |
| <b>Youth Swim Pass for Season Pass - Early Bird*</b> | <b>na</b> | <b>na</b> | <b>na</b> | <b>\$45.00</b>  | (rate/season pass)    |
| Loonie Swim  |           |           |           |                 |                       |
| Youth  | \$1.00    | \$1.00    | \$1.00    | \$1.00          | (rate/loonie drop-in) |
| Adult  | \$2.00    | \$2.00    | \$2.00    | \$2.00          | (rate/loonie drop-in) |
| Family   | \$5.00    | \$5.00    | \$5.00    | \$5.00          | (rate/loonie drop-in) |
| Canada Day Swim - all ages                           | NA        | FREE      | FREE      | FREE            |                       |

Taxes are not included in above prices, except where indicated.

Interest in the amount of 2% per month shall apply on all account balances unpaid after 30 days.

\* Early Bird swim pass rates will apply until the second Friday of June

Bylaw No. 2601, 2013

**SCHEDULE "B" to Bylaw No. 2601, 2013**

**USER GROUP RATING SCHEDULE**

**2,000,000 Commercial General Liability**

**Sport Activities**

Low Risk Activities: Badminton, Bowling, Curling, Dance Lessons, Horseshoes, Tennis

Medium Risk Activities: Baseball, Basketball, Field Hockey, Floor Hockey, Handball, Racquetball, Soccer, Softball, Squash, Swimming with Lifeguard, Non-Contact Touch / Flag Football, Track & Field,

Volleyball

High Risk Activities: Refer to All Sport for all other sports

Excluded Activities: Contact Hockey, Cycling, Fireworks, Horse Related Activities, Kickboxing, Lacrosse, Minor Hockey (18 & under), Rugby, Skateboarding/Skateboard Parks, Tackle Football

| Type of Event   | # of Participants | Example Premium |          |       |
|---|-------------------|-----------------|----------|-------|
|   |                   | Low             | Medium   | High  |
| One Day Sporting Events<br>*3 day events are twice daily rate | 1-25              | \$11.00         | \$27.50  | Refer |
|   | 26-100            | \$27.50         | \$55.00  | Refer |
|   | 101-250           | \$55.00         | \$82.50  | Refer |
|   | Over 250          | Refer           | Refer    | Refer |
| All Season Sporting Activities                                | 1-25              | \$33.00         | \$82.50  | Refer |
|   | 26-100            | \$82.50         | \$165.00 | Refer |
|   | 101-250           | \$165.00        | \$247.50 | Refer |
|   | over 250          | Refer           | Refer    | Refer |

| Adult Recreational Non Contact Ice Hockey - Seasonal | September – April      | May - August     |
|--|------------------------|------------------|
| Pickup hockey – max. 30 players                      | \$137.50               | \$82.50          |
| League hockey  | \$220.00               | \$110.00         |
| Tournaments  | Up to 8 teams          | \$275.00         |
|  | 9 - 16 teams           | \$412.50         |
|  | Over 16 teams          | Refer            |
| One time adult recreational non-contact ice hockey   | max. 30 players        | \$16.50 (1.5 hr) |
| One time recreational skating (no sticks or pucks)   | 1 – 25 participants    | \$16.50 (1.5 hr) |
|  | 26 – 100 participants  | \$38.50 (1.5 hr) |
|  | 101 – 250 participants | \$82.50 (1.5 hr) |

| Recr'l Non-Contact Ball / Roller Hockey - Seasonal | September – April | May - August |
|--|-------------------|--------------|
| Pickup hockey – max 30 players                     | \$110.00          | \$110.00     |
| League Ball Hockey                                 | Refer             | Refer        |

**Meetings & Events**

| Type of Event  | # of Participants | Example Premium   |              |
|--|-------------------|-------------------|--------------|
| Meetings – No Alcohol<br>(including arts & craft, bridge, etc.)  | 1-25              | \$11.00           |              |
|  | 26-100            | \$16.50           |              |
|  | 101-250           | \$27.50           |              |
|  | Over 250          | Refer             |              |
|  | Seasonal – Weekly | 5 times rate      |              |
| Seasonal - Monthly   | 3 times rate      |                   |              |
| Weddings, Block Parties, Small Kids<br>Functions, i.e Birthday Parties, Baptism<br><i>Note: Rates are lower than for events<br/>below due to the familiar relationship</i> | 1-25              | No Alcohol        | With Alcohol |
|  | 26-100            | \$11.00           | \$55.00      |
|  | 101-250           | \$27.50           | \$110.00     |
|  | Over 250          | \$55.00           | \$165.00     |
|  | Over 250          | Refer             | Refer        |
| Events, including Festivals & Parades,<br>excluding Beer Gardens (see below)   | 1-25              | \$27.50           | \$82.50      |
|  | 26-100            | \$55.00           | \$137.50     |
|  | 101-250           | \$82.50           | \$220.00     |
|  | Over 250          | Refer             | Refer        |
| Beer Garden  | 1-100             | \$110.00/day      |              |
|  | 101-250           | \$165.00/day      |              |
|  | 251-500           | \$220.00/day      |              |
|  | Over 500          | Refer             |              |
| Three Day Meetings/Events  |                   | Twice Daily Rate  |              |
| Five Day Meetings/Events   |                   | Triple Daily Rate |              |

Market Comparisons  
(communities of approx. 5,000)

Attachment "B"

**PUBLIC SKATING**

|                    | <b>Lumby<br/>Current<br/>(and WV area)<br/>Pat Duke</b> | <b>Lumby<br/>Proposed<br/>(and WV area)<br/>Pat Duke</b> | <b>Armstrong<br/>NorVal Sports Centre</b> | <b>Oliver<br/>Oliver Arena</b> | <b>Princeton<br/>Princeton Arena</b> | <b>Hope<br/>Hope Arena</b> |
|--------------------|---|--|---|--------------------------------|--------------------------------------|----------------------------|
| Senior             |   |  |   | \$2.45                         | Unknown                              | unknown                    |
| Adult              | \$3.00  |  | \$4.25                                    | \$3.05                         | Unknown                              | \$4.25                     |
| Youth              | \$2.50  |  | \$3.50                                    | \$2.05                         | Unknown                              | unknown                    |
| Child              | \$2.50  |  | \$3.50                                    | \$2.05                         | Unknown                              | unknown                    |
| Preschool          | \$1.50  |  | Free                                      | FREE                           | Unknown                              | unknown                    |
| Family             | \$10.25   |  | \$10.00                                   | \$9.20                         | Unknown                              | unknown                    |
| Family Season Pass | na  |  | 40.00 (12 punch)                          | \$91.40                        | Unknown                              | unknown                    |
| Adult Season Pass  | na  |  |   | \$42.80                        | Unknown                              | unknown                    |

**ARENA ICE RENTAL RATES**

|       | <b>Lumby<br/>Current<br/>(and WV area)<br/>Pat Duke</b> | <b>Lumby<br/>Proposed<br/>(and WV area)<br/>Pat Duke</b> | <b>Armstrong<br/>NorVal Sports Centre</b> | <b>Oliver<br/>Oliver Arena<br/>82.58<br/>(non-resident is<br/>doubled)</b> | <b>Princeton<br/>Princeton Arena</b> | <b>Hope<br/>Hope Arena</b> |
|-------|---|--|---|--|--------------------------------------|----------------------------|
| Adult | \$129.90  |  | \$158.00                                  |  | Unknown                              | \$155.00                   |
| Youth | \$65.09   |  | \$84.00                                   | \$41.65  | Unknown                              | \$74.00                    |

**PUBLIC SWIMMING RATES**

|                          | <b>Lumby<br/>Current<br/>(and WV area)<br/>Lumby Pool</b> | <b>Lumby<br/>Proposed<br/>(and WV area)<br/>Lumby Pool</b> | <b>Armstrong</b> | <b>Oliver<br/>Oliver Outdoor Pool</b> | <b>Princeton<br/>Centennial Outdoor Pool</b> | <b>Hope<br/>Almer Carlson Pool</b> |
|--------------------------|---|--|------------------|---------------------------------------|--|------------------------------------|
| Senior                   | na  | na   | \$3.75           | \$3.55                                | \$2.50                                       | \$3.75                             |
| Adult                    | \$3.50  | \$3.50   | \$5.00           | \$4.35                                | \$4.00                                       | \$4.75                             |
| Youth                    | \$3.25  | \$3.25   | \$3.75           | \$3.05                                | \$2.50                                       | \$3.25                             |
| Family                   | \$9.00  | \$9.00   | \$13.00          | \$9.80                                | \$10.00                                      | \$7.50                             |
| Child                    | \$3.00  | \$3.00   | \$2.50           | Free (<=5)                            | Free (<=5)                                   | Free (<=6)                         |
| Preschool                | Free  | Free   | \$2.50           | Free (<=5)                            | Free (<=5)                                   | Free (<=6)                         |
| Under 3                  | Free  | Free   | Free             | Free (<=5)                            | Free (<=5)                                   | Free (<=6)                         |
| Annual Pass - Adult      | \$120.75  | \$90.00  | \$95.00          | \$123.95                              | \$200.00                                     | \$60.00                            |
| Annual Pass - Youth      | na  | \$70.00  | \$70.00          | \$83.65                               | \$120.00                                     | \$45.00                            |
| Annual Pass - Family     | \$241.50  | \$180.00   | \$200.00         | \$254.55                              | na   | \$86.00                            |
| Early Bird Pass - Adult  | na  | \$60.00  | na               | na                                    | na   | na                                 |
| Early Bird Pass - Youth  | na  | \$47.00  | na               | na                                    | na   | na                                 |
| Early Bird Pass - Family | na  | \$90.00  | na               | na                                    | na   | na                                 |

**SWIM LESSON RATES**

|             | <b>Lumby<br/>Current<br/>(and WV area)<br/>Lumby Pool</b> | <b>Lumby<br/>Proposed<br/>(and WV area)<br/>Lumby Pool</b> | <b>Armstrong</b> | <b>Oliver<br/>Oliver Outdoor Pool</b> | <b>Princeton<br/>Centennial Outdoor Pool</b> | <b>Hope<br/>Almer Carlson Pool</b> |
|-------------|---|--|------------------|---------------------------------------|--|------------------------------------|
| 10 x 30 min | \$43.29   | \$44.16  | \$48.00          | \$45.00                               | \$40.00                                      | unknown                            |
| 10 x 45 min | \$54.84   | \$55.93  | \$57.00          | na                                    | \$45.00                                      | unknown                            |
| 10 x 60 min | \$66.69   | \$68.03  | \$64.00          | \$70.00                               | na   | unknown                            |



**WHITE VALLEY PARKS, RECREATION & CULTURE**  
**MONTHLY REPORTS**

**PARKS:**

**MONTH: July 2013**

Schedule of bookings for each park:

**Farmer's Market continuing every Saturday**  
**Mopar Car Show – Royals Park**

List of seasonal work completed, e.g. fertilizing, aerating, top dressing:

Any issues/concerns raised by park users:

**WHITE VALLEY PARKS, RECREATION & CULTURE**  
**MONTHLY REPORTS**

**OUTDOOR POOL:**

**MONTH: July 2013**

Any Unscheduled Closures:

Preventative maintenance completed:

Unscheduled significant maintenance/repairs:

Work done by outside contractors:

Any issues/concerns raised by facility users:

Attendance records for each individual public swim session:

List of classes offered and registration numbers for each class:

- Report being presented by Head Lifeguard at meeting

**White Valley Parks, Recreation and Culture**  
**White Valley Community Centre**  
**2250 Shields Ave.,**  
**Box 429, Lumby V0E 2G0**  
**250 547-6404 [recreation@lumby.ca](mailto:recreation@lumby.ca)**

**Summer 2013 Facility Report to August 10**

This summer has not been your typical one with this year seeing less rentals and a full schedule of major renovations and updates to the facility.

**Rentals, Programs and Events**

- Summer recreation programs have not met the minimum numbers and so far have cancelled or postponed: Babysitter Training, CATS Camp and Art/Dance Camp. Still taking names for August 19-22 CATS(crafts, art, theatre/sports )Camp
- July 4- Monashee Mews Open House, July 6 - Wedding, July 16 Lumby Lightning Swim Cub Fundraising Dinner, July 19-Wedding, July 21- Royal Tea, July 25- LHS Skin cancer presentation
- Aug 7- Chamber Breakfast, Aug 10 Food Safe Course.
- Three Outside Fitness Equipment orientations given by Rec staff Jamie Sockman during our Adult Fitness tryput week. On Mon, Tuesday and Friday of July 22 week. 9 persons in total came out. Posters and a newspaper article to promote free orientations. The 'toonie aquafit tryouts' for the pool were well received.

**Maintenance**

- Kitchen grease trap under sink - regular , one of two recommended a year - June 25- Aldon
- Electrical Outlets in Building all replaced and Childproofed-July 15
- Full Kitchen Inventory including the washing of all dishes, cups and cutlery was done July 14 and 15.
- New updated lighting for the building week of July 8 (Library July 18) the lighting upgrade has been very notable, being much brighter and to be more energy efficient.
- Kitchen stove /oven venting regular cleaning.- July 15 K & S
- **ROOF**- Repairs started in June with the delivery of materials, one company was responsible for prepping the roof, then a 2<sup>nd</sup> company from Kelowna did the actual repairs. The work was weather delayed. Heavy rain caused 2 major leaks inside the building in Hall A and in the Kitchen; apparently the roof was not sufficiently covered during

repairs. The leak was discovered on Friday am, June 14. The company took responsibility for the repairs and dried out area with fans, replaced insulation and ceiling tiles and repaired gyprock as need. Our Maintenance person Christine took care of wet water cleanup. Flood ceiling repair is done to our satisfaction.

Roof repair finished on Friday, July 26. Supplies picked up and finishing work flashing and metal siding etc done Friday, August 2.

**Outside Centre:**

- Grant for upgrades to Preschool Play area to include a trike path and expand area.
- Staff have been upgrading around the Community Centre to include sidewalk in front of centre, extending the walk way at side of building (this also helps with moving tables and chairs between facilities for rentals)
- Flower bed in front of Library
- It would be nice to see an upgrade on the White Valley entrance sign to building.
- Compliments to the outside staff for all their great work this summer to everything they have worked on. We have a great park for all ages.