



REGIONAL DISTRICT OF NORTH OKANAGAN

WHITE VALLEY PARKS, RECREATION AND CULTURE ADVISORY COMMITTEE MEETING

Tuesday, February 11, 2014

9:00 am

Lumby Municipal Hall

REGULAR AGENDA

A. APPROVAL OF AGENDA

1. White Valley Parks, Recreation and Culture Advisory Committee – February 11, 2014

(Opportunity for Introduction of Late Items)

(Opportunity for Introduction of Late Items – In Camera)

RECOMMENDATION 1

That the Agenda of the February 11, 2014 White Valley Parks, Recreation and Culture Advisory Committee meeting be approved as presented.

B. ADOPTION OF MINUTES

1. White Valley Parks, Recreation and Culture Advisory Committee – January 13, 2014

RECOMMENDATION 2

Page 1

That the Minutes of the January 13, 2014 White Valley Parks, Recreation and Culture Advisory Committee meeting, be adopted as circulated.

C. DELEGATIONS

D. UNFINISHED BUSINESS

E. NEW BUSINESS

1. 2014 Community Grant Applications

- Staff report dated February 1, 2014

RECOMMENDATION 3

Page 4

That it be recommended to the Board of Directors that the community grant applications, listed in the report from the Community Development Coordinator dated February 1, 2014, be approved.

F. BUSINESS ARISING FROM DELEGATIONS

G. REPORTS

1. White Valley Parks, Recreation and Culture Monthly Reports – January 2014

- Lumby Curling Club
- Pat Duke Memorial Arena

RECOMMENDATION 4

Page 9

That the January 2014 White Valley Parks, Recreation and Culture monthly reports be received for information.

H. IN CAMERA

I. ADJOURNMENT



REGIONAL DISTRICT OF NORTH OKANAGAN

MINUTES of a **REGULAR** meeting of the **WHITE VALLEY PARKS, RECREATION AND CULTURE ADVISORY COMMITTEE** held in the Board Room at the Village of Lumby Municipal Hall, Lumby, BC on Monday, January 13, 2014.

Members:	Director R. Fairbairn Councillor R. Ostafichuk Director E. Foisy	Electoral Area "D" Village of Lumby Electoral Area "E"	(Chair) (Vice Chair)
Staff:	T. Nelson H. Roseberry	Community Development Coordinator Parks, Recreation and Culture – Recording Secretary	
Also Present:	T. Kadla J. Sundin R. Huston D. Manson M. Fortin Public	Administrator, Village of Lumby Director of Finance, Village of Lumby Director of Operations, Village of Lumby Public Works and Parks Superintendent, Village of Lumby Program Coordinator, Village of Lumby	

CALL MEETING TO ORDER

The meeting was called to order at 9:03 a.m.

ELECTION OF WHITE VALLEY PARKS, RECREATION AND CULTURE ADVISORY COMMITTEE CHAIR

The Parks, Recreation and Culture General Manager called three times for nominations for the office of Chair of the White Valley Parks, Recreation and Culture Advisory Committee pursuant to the provisions of Section 792 of the *Local Government Act*.

Director Foisy nominated Director Fairbairn

There being no other nominations, Director Fairbairn assumed the role of Chair of the White Valley Parks, Recreation and Culture Advisory Committee by acclamation.

ELECTION OF WHITE VALLEY PARKS, RECREATION AND CULTURE ADVISORY COMMITTEE VICE CHAIR

The Parks Recreation and Culture, General Manager called three times for nominations for the office of Vice Chair of the White Valley Parks, Recreation and Culture Advisory Committee pursuant to the provisions of Section 792 of the *Local Government Act*.

Director Foisy nominated Councillor Ostafichuk

There being no other nominations Councillor Ostafichuk assumed the role of Vice Chair of the White Valley Parks, Recreation and Culture Advisory Committee by acclamation.

Director Fairbairn assumed the Chair.

APPROVAL OF AGENDA

White Valley Parks, Recreation and Culture Advisory Committee – January 13, 2014

Moved and Seconded by Councillor Ostafichuk and Director Foisy
That the Agenda of the January 13, 2014 White Valley Parks, Recreation and Culture Advisory Committee meeting be approved with the following addition:

- Item E.1 – Lumby Golf Club

CARRIED

ADOPTION OF MINUTES

White Valley Parks, Recreation and Culture Advisory Committee – December 9, 2013

Moved and Seconded by Director Foisy and Councillor Ostafichuk
That the minutes of the December 9, 2013 White Valley Parks, Recreation and Culture Advisory Committee meeting, be adopted as circulated.

CARRIED

DELEGATIONS

Cherryville Artisans Association (KOVACS, Helen and FLEURY, Heather)

The Cherryville Artisans Association presented on some of their successes and programs that were provided in 2012/2013.

Monashee Arts Council (LEDREW, Robin – Fiset, Lorelei and STORMS, Sharon)

The Monashee Arts Council presented on the Arts and Culture Programs delivered in Area D and the Village of Lumby in 2012/2013 and requested continuation of funding for the program coordinator. Staff advised that the 2014 budget has been discussed and funding for the coordinator has been included in the 2014 Financial Plan, conditional upon final approval which will be no later than March 2014. Notification will be sent out to applicants once the budget has been adopted.

NEW BUSINESS

Lumby Golf Club

Discussion ensued regarding a delegation made by the Lumby Golf Club at a previous Village of Lumby Council meeting.

BUSINESS ARISING FROM DELEGATIONS

Cherryville Artisans Association

Staff to bring back a report with regards to the Cherryville Artisans Association request for funding.

Monashee Arts Council

Staff to bring back a report with regards to the Monashee Arts Council request for funding.

REPORTS

White Valley Parks, Recreation and Culture Monthly Reports – December 2013

Monthly update regarding the Pat Duke Arena, Lumby Curling Club and White Valley Community Centre was presented by Village of Lumby staff.

Moved and seconded by Councillor Ostafichuk and Director Foisy
That the December 2013 White Valley Parks, Recreation and Culture monthly report be received for information.

CARRIED

ADJOURNMENT

There being no further business the meeting was adjourned at 10:39 a.m.

Next meeting: Tuesday, February 11, 2014

Certified Correct:

Chair
Rick Fairbairn

Corporate Officer
Jeanne Byron



**REGIONAL DISTRICT
of
NORTH OKANAGAN**

REPORT

File No.: 5801

TO: White Valley Parks, Recreation and Culture
FROM: Parks, Recreation and Culture
DATE: February 1, 2014
SUBJECT: 2014 Community Grant Applications

RECOMMENDATION:

That it be recommended to the Board of Directors that the community grant applications, listed in the report from the Community Development Coordinator dated February 1, 2014, be approved.

DISCUSSION:

The Regional Board adopted a policy on Community Grants (Attachment "A"), as a result of a recommendation in the White Valley Parks, Recreation and Culture Master Plan, 2010.

The 2014 grant opportunity was advertised online, through the White Valley Community Centre and the White Valley Community Resource Centre. The deadline for the grant was September 30, 2011.

Eight applications were received and all have been deemed complete by staff. A spreadsheet of the applications has been included as Attachment "B".

EXISTING POLICY:

POLICY NO. WVPRC-003 - RDNO – White Valley Parks, Recreation and Culture Community Recreation Grants – *Approval date: December 9, 2009* (Attachment "A")

FINANCIAL/BUDGETARY CONSIDERATIONS:

The total budget to support the recommended applications totals \$5504. This amount has been included in the preliminary budget that has been approved for inclusion in the 2014 financial plan. To clarify, no budget amendment is required as a result of this report.

Submitted by:

Handwritten signature of Tannis Nelson in black ink.

Tannis Nelson
Community Development Coordinator

Approved for Inclusion:

Handwritten signature of Trafford Hall in black ink.

Trafford Hall, Administrator



REGIONAL DISTRICT OF NORTH OKANAGAN

POLICY NO. WVPRC-003

RDNO - WHITE VALLEY PARKS, RECREATION & CULTURE COMMUNITY RECREATION GRANTS	
Approval Date:	December 9, 2009
Amendment Date(s):	

PURPOSE

White Valley Parks, Recreation and Culture encourages community events by providing financial grants to offset facility rental fees for community groups that are operating community events using Parks, Recreation and Culture facilities for the benefit of area residents.

The Community Recreation Grants Policy clarifies the level of authority provided to the White Valley Parks, Recreation and Culture Advisory Committee administration in the review and decision making regarding grant funding.

POLICY

Funding will be provided only within the limits of the budgeted amounts approved by the Regional Board of the Regional District of North Okanagan.

The Community Recreation Grants policy will be reviewed and amended as necessary.

The following community organizations will be given an annual financial grant to offset facility rental fees, in the amount of the facility rental costs:

- Lumby Lions – Santa’s Anonymous Toy Run – Royals Ball Park
- Lumby Days Society – Lumby Days Family Festival – White Valley Community Centre / Pat Duke Memorial Arena / Lumby Curling Club / Oval Park / Tennis Courts
- Charles Bloom Secondary – Graduation Ceremonies – Lumby Curling Club

All other application requests for funding must be received by the Regional District for its consideration by September 30th of the year preceding the budget year for which the grant is to apply.

The process for consideration and approval of the applications for grant funding will be as follows:

- Consideration will be given to projects that include all of the following:
 - The project benefits the overall community.
 - The applicant must be a White Valley group or organization.
 - The project takes place within facilities / property under the jurisdiction of White Valley Parks, Recreation and Culture Advisory Committee.
 - The project provides support for recreational activities at the local community level.
- Application requests should include all relative background materials and at least a financial plan relative to the project for which the funds are being requested.
- Grant applications will not be accepted from any group or organization that is overdue on money or obligations to the Regional District of North Okanagan or any of its participating municipalities.
- Joint applications are acceptable, however the groups must identify which group is responsible for finances and accountability.
- Retroactive funding will not be considered. Retroactive funding is defined as funding of an activity/project after it has commenced or is completed.
- If approved by the White Valley Parks, Recreation and Culture Advisory Committee, Administration will include the request in the annual financial plan for adoption by the Regional Board.
- Upon adoption of the RDNO annual budget, all applicants will be advised of the result of their request for funding including the amount of approved funds and expected date of payment. Grants are paid out upon completion of the event.

APPLICATION PROCEDURE

- For organizations registered under the *Societies Act*, the name of the applicant must be the official name as registered under the *Societies Act*.
- Applications must contain:
 - A brief description of the project.
 - A description of the target group involved.
 - Why the project is needed and how it will benefit the community.
 - Budget for the project.
 - Organization's budget for the current year.
 - For projects requiring matching funds, the source of matching funds must be specified.

- For organizations that are affiliated with a governing body, the application must be endorsed by the governing body.
- For organizations that are not affiliated with a governing body, the application must be endorsed by the membership. A copy of the motion endorsing the submission of the application must be included.
- Applications not complying with this policy will be deemed to be incomplete and will not be forwarded for consideration.

The communication of this policy to potential applicants for grants will be achieved by the Board advertising the requirements for this policy each August.

White Valley Parks, Recreation and Culture
2014 Community Grant Recommendations

Application	Community Grant	Activity Name	Address	Activity Type	Month	Day	Duration	Location	Cost
Annual approval	Lumby Days Society	Lumby Days Event	Lumby, BC V0E 2G0	Toy Run	June	Three (3) days		White Valley Community Hall, Pat Duke Arena, Curling Club, Oval Park, Tennis Courts, Lumby Curling Club	\$2,700.00
Annual approval	Charles Bloom Secondary School	Graduation Ceremony	1894 Glencaird St, Lumby, BC V0E 2G0		June	1 day		Community entertainment and fundraiser	\$333.00
Application	Middle Shuswap Wild Salmon Society	Festival	NA		Summer	Three (3) days		Community entertainment and fundraiser	\$600.00
Application	Lumby and District Figure Skating Club	Carnival	PO Box 99 Lumby BC V0D 2G0		March	90 min		Team building, fundraiser and community entertainment	\$195.27
Application	Lumby and District Figure Skating Club	Skate-a-thon	PO Box 99 Lumby BC V0D 2G0		October	90 min		Team building, fundraiser and community entertainment	\$195.27
Application	Car Jammers Car Club	Car show	PO Box 592 Vernon, BC V1T 6M4		July 12, 2014	All day		Community entertainment and fundraiser	\$129.10
Application	White Valley Community Resource Centre	Seniors Fall Ball	PO Box 661 2114 Shuswap Ave, Lumby, BC V0E 2G0		October	half day		Community entertainment	102.33
Application	White Valley Community Resource Centre	Spring Fling	PO Box 661 2114 Shuswap Ave, Lumby, BC V0E 2G0		April	half day		Community entertainment	102.33
Application	White Valley Community Resource Centre	Community Christmas Party	PO Box 661 2114 Shuswap Ave, Lumby, BC V0E 2G0		December	half day		Community entertainment	102.33
Application	White Valley Community Resource Centre	Youth Events	PO Box 661 2114 Shuswap Ave, Lumby, BC V0E 2G0		TBD	half day		Community entertainment	306.99
Application	Lumby Chamber of Commerce	Community Tradeshow	PO Box 534, Lumby, BC V0E 2G0		April 5th, 2014	1 day		Community development	\$673.00
Total									\$5,504.62

WHITE VALLEY PARKS, RECREATION & CULTURE
MONTHLY REPORTS

Lumby Curling Club:

MONTH: January, 2014

Any Unscheduled Closures:

NONE

Unscheduled significant maintenance/repairs:

NONE

Work done by outside contractors:

NONE

Any issues/concerns raised by facility users:

NONE

**Waiting for Modern Energy (Jim Schwartz) recommendations for plant upgrades:
condenser issues**

WHITE VALLEY PARKS, RECREATION & CULTURE
MONTHLY REPORTS

Pat Duke Memorial Arena:

MONTH: January, 2014

Any Unscheduled Closures:

NONE

Unscheduled significant maintenance/repairs:

NONE

Work done by outside contractors:

Installation of input line reactor for condenser and brine pump
Installation of manual bypass for condenser and brine pump VLT

Any issues/concerns raised by facility users:

NONE

White Valley Parks, Recreation and Culture Advisory Committee Meeting

Tuesday February 11, 2014

9:00 am

Village of Lumby Municipal Hall

Arena:

1. Dehumidifier wall – Plans to a structural engineer to assess. Informed adjacent neighbour that construction will begin as soon as possible once plans have been approved.
2. Removed large snow build-up from dome to flat roof transitions to alleviate possible concern.
3. Hydro bills to hopefully reflect Plant efficiency changes – with the condenser and brine pump now working off of pressure instead of turning on/off as required the head pressure of the cooling system is consistent therefore requiring less energy to accomplish the same results.

Parks:

1. Cedar Ridge park plan
2. Installation of playground equipment at Cedar Ridge.