



REGIONAL DISTRICT OF NORTH OKANAGAN

WHITE VALLEY PARKS, RECREATION and CULTURE ADVISORY COMMITTEE

Tuesday, October 14, 2014
9:00 a.m. Lumby Municipal Hall

REGULAR AGENDA

A. APPROVAL OF AGENDA

1. **White Valley Parks, Recreation and Culture Advisory Committee – October 14, 2014**

(Opportunity for Introduction of Late Items)

(Opportunity for Introduction of Late Items – In Camera Agenda)

RECOMMENDATION 1

That the Agenda of the October 14, 2014 White Valley Parks, Recreation, and Culture Advisory Committee meeting be approved as presented.

B. ADOPTION OF MINUTES

1. **White Valley Parks, Recreation and Culture Advisory Committee – July 15, 2014**

RECOMMENDATION 2

Page 1

That the minutes of the July 15, 2014 White Valley Parks, Recreation and Culture Advisory Committee meeting be adopted as circulated.

C. DELEGATIONS

D. UNFINISHED BUSINESS

E. NEW BUSINESS

1. Lumby Library Lease – Agreement Renewal

- Staff report dated September 26, 2014

RECOMMENDATION 3

Page 3

That it be recommended to the Board of Directors, the Regional District renew the lease with the Okanagan Regional Library for rental of library space in the White Valley Community Centre for the period Jan 1, 2015 to December 31, 2017 at a rate of \$6.50 sq/ft triple net.

2. Preliminary Budget Discussions

FOR DISCUSSION

F. BUSINESS ARISING FROM DELEGATIONS

G. REPORTS

1. Monthly Reports – July, August and September 2014

- Lumby Curling Club
- Lumby Outdoor Pool
- Parks
- Pat Duke Memorial Arena
- White Valley Community Centre Facility and Programs

RECOMMENDATION 4

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That the July, August and September 2014 White Valley Parks, Recreation, and Culture monthly reports be received for information.

2. Communities in Bloom

- Staff to provide a verbal update
-

3. Oval Park Community Stage

- Staff to provide a verbal update
-

H. IN CAMERA

I. ADJOURNMENT



REGIONAL DISTRICT OF NORTH OKANAGAN

MINUTES of a **REGULAR** meeting of the **WHITE VALLEY PARKS, RECREATION AND CULTURE ADVISORY COMMITTEE** held in the Board Room at the Village of Lumby Municipal Hall, Lumby, BC on Tuesday, July 15, 2014.

Members:	Director R. Fairbairn Councillor R. Ostafichuk Director E. Foisy	Electoral Area "D" Village of Lumby Electoral Area "E"	(Chair) (Vice Chair)
Staff:	T. Nelson	Community Development Coordinator and Recording Secretary	
Also Present:	D. Manson	Public Works and Parks Superintendent, Village of Lumby	

CALL MEETING TO ORDER

The meeting was called to order at 9:00 a.m.

APPROVAL OF AGENDA

White Valley Parks, Recreation and Culture Advisory Committee – July 15, 2014

Moved and seconded by Councillor Ostafichuk and Director Foisy
That the Agenda of the July 15, 2014 White Valley Parks, Recreation and Culture Advisory
Committee meeting be approved as presented.

CARRIED

ADOPTION OF MINUTES

White Valley Parks, Recreation and Culture Advisory Committee – June 9, 2014

Moved and seconded by Director Foisy and Councillor Ostafichuk
That the Minutes of the June 9, 2014 White Valley Parks, Recreation and Culture Advisory
Committee meeting, be adopted as circulated.

CARRIED

NEW BUSINESS

2014 White Valley Budget – Stolen Truck Replacement

Staff will bring forward a report to the next Board of Directors meeting on August 20, 2014 that
will look at an option of financing to purchase a replacement vehicle.

White Valley Parks, Recreation and Culture Fees Imposition Bylaw 2646, 2014

Moved and seconded by Director Foisy and Councillor Ostafichuk

That it be recommended to the Board of Directors, the White Valley Parks, Recreation and Culture Manual of Fees and Charges for the period of September 1, 2014 to August 31, 2015 be approved; and further,

That the Board of Directors give the White Valley Parks and Recreation Fees Imposition Bylaw No. 2646, 2014 First, Second and Third Readings; and further,

That the White Valley Parks and Recreation Fees Imposition Bylaw No. 2646, 2014 be adopted.

CARRIED

REPORTS**White Valley Parks, Recreation and Culture Monthly Reports – June 2014**

Moved and seconded by Councillor Ostafichuk and Director Foisy

That the June 2014 White Valley Parks, Recreation and Culture monthly reports be received for information.

CARRIED

IN CAMERA

Moved and seconded by Director Foisy and Councillor Ostafichuk

That, pursuant to Section 92 of the Community Charter, the regular meeting of the White Valley Parks, Recreation and Culture Advisory Committee convene In Camera to deal with matters deemed closed to the public in accordance with Section 90(1)(k) of the Community Charter.

CARRIED

The Regular meeting of the White Valley Parks, Recreation and Culture Advisory Committee adjourned to meet In Camera at 10:40 a.m.

The Regular meeting of the White Valley Parks, Recreation and Culture Advisory Committee meeting reconvened at 11:12 a.m.

ADJOURNMENT

There being no further business the meeting was adjourned at 11:12 a.m.

Next meeting: Monday, August 11, 2014

Certified Correct:

Chair

Deputy Corporate Officer



**REGIONAL DISTRICT
of
NORTH OKANAGAN**

REPORT

File No.: 2240.40.070.012

TO: White Valley Parks, Recreation and Culture
FROM: Parks, Recreation and Culture
DATE: September 26, 2014
SUBJECT: Lumby Library Lease – Agreement Renewal

RECOMMENDATION:

That it be recommended to the Board of Directors, the Regional District renew the lease with the Okanagan Regional Library for rental of library space in the White Valley Community Centre for the period Jan 1, 2015 to December 31, 2017 at a rate of \$6.50 sq/ft triple net.

BACKGROUND/HISTORY:

The Okanagan Regional Library has rented space in the White Valley Community Centre for many years for the Lumby library. The lease expires December 31, 2014.

DISCUSSION:

The Okanagan Regional Library (ORL) board has requested that the lease for the Lumby Library, for space within the White Valley Community Centre, be extended for 3 years (2015 through 2017), as outlined in the Attachment "A". They have proposed the same conditions as the current lease (Attachment "B"), with a single amendment of a new clause that will allow the ORL, with one years written notice, to reduce the space being leased or discontinue the lease if they determine that their needs have changed.

The annual rates are determined by the Library Board, who hires an appraiser to review the lease rates every three years.

The appraised value for the Lumby Library space is \$6.50 sq/ft, which is the same as the current lease rate.


If the Regional District disputes the lease rate the Regional District can have an independent appraisal prepared, and if there is a dispute over value the issue goes to arbitration.

FINANCIAL/BUDGETARY CONSIDERATIONS:

The library currently occupies 1,578 sq/ft, therefore the annual lease revenue to the Regional District will be \$10,257.

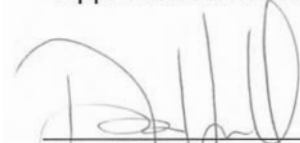
Report to: White Valley Parks, Recreation and Culture
From: Parks, Recreation and Culture
Re: Lumby Library Lease – Agreement Renewal

Submitted by:



Tannis Nelson
Community Development Coordinator

Approved for Inclusion:



David Sewell, Administrator

Administration | 1430 K.L.O. Road | Kelowna, B.C V1W 3P6 | p: 250-860-4033 | f: 250-861-8696 | e: admin@orl.bc.ca

August 14, 2014

Regional District of North Okanagan

9848 Aberdeen Rd,

Coldstream, B.C., V1B 2K9

Attention: David Sewell, CAO

Re: Lumby Library Lease Rate for 2015-2017

RECEIVED

AUG 20 2014

REGIONAL DISTRICT OF
NORTH OKANAGAN

Attached is a copy of ORL policy with respect to leasing facilities from constituent units. Under the Library Board's policy, the rental rate for municipal or publicly owned buildings is set every 3 years by an independent assessor. The latest triennial market rental valuation has just been completed by Kent MacPherson Appraisals and sets the rates beginning January 2015 for 3 years.

Attached is the executive summary of the report and the entire section dealing with your building in Lumby. The assessor has set the rate at \$6.50 per square foot, which is the same as 3 years ago. As this is a triple net rate, the Library pays normal operating expenses above this.

Over the past several years, our practice has been to simply extend the current lease at the new agreed rate, rather than draft up an entirely new document. For this year we are wanting to add an additional clause in our leases that allows the ORL, with one years written notice, to reduce the space being leased or discontinue the lease if we determine that our needs have changed. Accordingly, please review the attached report and return the duplicate copy of this signed lease extension agreement by September 15th, 2014.

Should a constituent unit disagree with the assessors report and rate, there is a process for disputing the rate which is outlined in the attached policy. If you wish to dispute the rate, then notification of this intent should be received by the Library by no later than September 15, 2014. Your competing qualified qualified appraisers report funded by the RDNO would be due by September 30, 2014, so that the final rental amount can be included in our 2015 budget which the Board will decide upon in October 2014.

If you require additional information, please do not hesitate to contact either myself or our CEO Stephanie Hall at the above number, or by e-mail at dnettleton@orl.bc.ca or shall@orl.bc.ca.

Yours truly,



Don Nettleton C.A.

Financial Manager, Okanagan Regional Library

Cc: Tannis Nelson, Community Development coordinator

Agreement to extend the Lease of the Lumby Library Branch

The North Okanagan Regional District agrees to extend the existing lease between the District and the Okanagan Regional Library for the three years January 1, 2015 to December 31, 2017. The rate for that period will be at the rate set by the independent appraisal dated June 20, 2014 which is a base triple net rate of \$6.50 per square foot for 1,578 square feet.

All other terms and conditions of the current lease will remain the same with the exception of an additional clause which allows the ORL, with one years written notice, to reduce the space leased or discontinue renting the space.

Signed on behalf of the RDNO

Date: _____


Name and title: _____

Signature: _____

Signed on behalf of the Okanagan Regional Library

Date: August 14, 2014

Name and title: Don Nettleton, Financial Manager

Signature: 

THIS LEASE INDENTURE made the 23 day of November, 2011
BETWEEN:

REGIONAL DISTRICT OF NORTH OKANAGAN

A regional district existing under the *Local Government Act*
(British Columbia)
9848 Aberdeen Road
Vernon, British Columbia V1B 2K9

(Hereinafter called the "Lessor")

OF THE FIRST PART

AND:

OKANAGAN REGIONAL LIBRARY DISTRICT BOARD

A corporation existing under Part 3 of the *Library Act* (British
Columbia)
1430 KLO Road
Kelowna, B.C. V1Y 7X8

(Hereinafter called the "Lessee")

OF THE SECOND PART

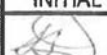

WITNESSETH THAT:

Building

1. The Lessor covenants that through the White Valley Parks and Recreation Operating Agreement, By-Law #368, it is responsible for those lands situated in the Village of Lumby, in the Province of British Columbia, more particularly described in Schedule "A" annexed hereto and is the owner of the building located thereon, (the "**Building**") hereinafter collectively referred to as the "**Lands**".

Premises

2. In consideration of the rent, covenant and agreements hereinafter respectively reserved and contained on the part of the Lessee, its successors and assigns, to be respectively paid, observed and performed, the Lessor doth demise and lease unto the Lessee, its successors and permitted assigns, for the term and upon the conditions hereinafter mentioned, All and Singular the/part of the Building known as the White Valley Community Centre comprising an area of 1578 square feet and shown on the plan attached as Schedule "B" (hereinafter called the "**Premises**").

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Term

3. To have and hold the Premises unto the Lessee for and during a three year term beginning January 1st, 2012 unless sooner terminating or extended as herein provided.

Rent



4. Yielding and paying therefore yearly and every year during the said term unto the Lessor as rent, without any deduction, set-off or abatement (except as herein expressly provided) the clear annual rent of \$6.50/sq. ft. (hereinafter called the "Annual Rent") to be paid as follows:
- a) Monthly in advance, payable on the 1st day of each calendar month.
 - b) The foregoing instalments of Annual Rent shall be paid by the Lessee to the Lessor at the office of the Lessor at 9848 Aberdeen Rd. Coldstream, British Columbia, V1B 2K9, or at such other place as the Lessor may designate from time to time, without any prior demand therefor.

Covenant of Lessee

5. The Lessee covenants with the Lessor that the Lessee will, during the term of this lease, pay to the Lessor, in the manner specified in this lease without any deduction whatsoever save as herein specifically provided, the rent hereby reserved, including the Annual Rent , and that the Lessee will observe and perform all terms and provisions of this lease on its part to be observed and performed. The Lessee agrees that every payment to be made on its part hereunder constitutes rent, whether described or characterized as rent or not, and that, if unpaid, the Lessor shall have all remedies available to it with respect to such amounts as it does for unpaid rent.

Use of Premises

6. a) The Lessee covenants to use the premises only for the operation of a public library.
- b) The Lessee covenants with the Lessor that nothing shall be done or permitted by the Lessee upon the Premises which shall be or result in legal nuisance.
- c) The Tenant will use and occupy the Premises in compliance with all laws, regulations and bylaws, including all Environmental Laws (herein defined), as well as all legislative and regulatory requirements of any competent authority, and will indemnify and save harmless the Landlord from all costs, charges, damages, or penalties resulting from any breach thereof. "Environmental Laws" means any laws, statutes, regulations, orders, bylaws, permits or lawful requirements of any governmental authority with respect to the protection of the environment or of human, animal, or plant health or habitat.

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Additional Rent and Services

- 7.
- a) The parties covenant and agree as follows:
 - (a) the services indicated as being "Included In Rent" in Schedule "C" shall be provided by the Landlord at its cost, without reimbursement by the Tenant;
 - (b) the services and expenses indicated as being "Provided by Landlord and Paid by Tenant" in Schedule "C" shall be provided or incurred, as the case may be, by the Landlord at the cost of the Tenant, to be paid by the Tenant upon receipt of an invoice from the Landlord for such services. For those services the cost of which apply to the whole Building (e.g. electrical power and other utilities), the Tenant shall pay its proportionate share of such costs, being 14.5%; and
 - (c) the services indicated as being "Provided and Paid by Tenant" in Schedule "C" are to be carried out by the Tenant at its cost, without reimbursement by the Landlord.

Maintenance and Repairs

- 8.
- a) The Lessor shall make any necessary structural repairs to the foundation, floors (other than floor coverings, walls (excluding glass which shall be the Lessee's responsibility to replace) and roof of the Building other than such repairs as may be required by the Lessee's misuse of the Premises.
 - b) The Lessor shall maintain (and if necessary will repair and replace with all reasonable dispatch) the plumbing, air conditioning and heating systems in good serviceable condition at the Lessor's expense.
 - c) The Lessee will, at its expense, at all times keep the Premises clean and sanitary, including garbage collection.
 - d) The Lessor may enter and view the state of repair or maintenance of the Premises during all normal business hours and the Lessor will repair and maintain the Premises according to notice in writing from the Lessee or its agents.
 - e) In the event that the Lessor fails to repair or maintain in accordance with the provisions hereof, the Lessee, its agents or employees may upon reasonable notice make the required repairs or do the required maintenance and recover the costs thereof from the Lessor and in making such repairs or doing such maintenance the Lessee may bring and leave upon the premises all necessary materials, tools and equipment.

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- f) The grounds around the Premises shall be decorated and maintained by the Lessor at the Lessor's expense.

Parking


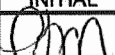
- 9. a) There will be no special provision for parking for the employees of the Lessee. Parking for the users of the premises will be public parking as provided from time to time at the discretion of the Lessor.

Damages

- 10. a) If, during the term of this lease or any renewal thereof, the Premises shall be damaged or destroyed by any casualty whatsoever and the Premises has suffered damage or destruction to the extent of less than Fifty (50%) percent of its full insurable value, the Lessor shall repair the Premises (excluding the Lessee's fixtures) with all reasonable speed and complete such repairs within a period of 6 months from the time of such damage or destruction.
- b) If the Premises or the Building is damaged or destroyed by any casualty whatsoever such that the Premises or Building, as the case may be, have been damaged to the extent of fifty (50%) percent or more of its full insurable value, then the Lessor may terminate this Lease on 60 days written notice to the Lessee given within 90 days of the occurrence of the damage or destruction.

Insurance

- 11. a) The Lessor covenants to insure, at its expense, the Building against all risk of loss or damage caused by or resulting from fire, lightning or tempest or any additional peril defined in a standard fire insurance additional perils supplemental contract. All insurance will, to the best of the ability of the Lessor, be to the full insurable value of the Building.
- b) The Lessee shall, at its expense, obtain and maintain the following insurance:
 - (i) owned and non-owned automobile insurance with respect to all motor vehicles owned and/or operated by the Lessee or those for whom it is in law responsible in the course of its operations from the Premises;
 - (ii) all-risk insurance that will cover damage to the fixtures, improvements (including leasehold improvements), and all other contents of the Premises to the full replacement cost of them;
 - (iii) general liability insurance in an amount not less than \$5,000,000.00 per occurrence; and
 - (iv) tenant's legal liability insurance for the replacement cost of the Premises.

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- c) All insurance to be carried by the Lessee pursuant to paragraph b) above, and every renewal or replacement thereof, shall be on terms and conditions satisfactory to the Lessor, acting reasonably, and shall without limitation provide (or the insurer or insurers shall agree):
- (i) with respect to each liability policy, for cross-liability insurance as between the Lessee and Lessor;
 - (ii) that no policy may be cancelled or its coverage reduced below the limits required pursuant to this Lease without thirty (30) days written notice to the Lessor and the Village of Lumby;
 - (iii) that the Lessor and the Village of Lumby shall be named as an additional insured, as its interest may appear; and
 - (iv) for a waiver of subrogation rights as against the Lessor.
- d) The Lessee shall supply the Lessor with evidence satisfactory to the Lessor evidencing the foregoing coverage so long as this Agreement remains in force and effect and shall, without request, provide the Lessor and the Village of Lumby with copies of the insurance policies, and all renewal and replacement policies, which provide for the foregoing coverages.

Indemnity

12. The Lessee will indemnify and save harmless the Lessor from and against all actions, claims, demands, liability, loss, damages, costs, fees and expenses which the Lessor may sustain, incur or be put to by reason of any default under any provision hereof; any act or omission of the Lessee, or its employees, agents, invitees or licensees or any loss, damage or injury, including personal injury and death, damage or injury, however caused, which may at any time be occasioned to or suffered by the Lessor or any other person, firm or corporation or any property by reason of the operations of the Lessee in or adjacent to the premises, the use or occupation of the premises, or other parts of the Building by, or any other act or omission of the Lessee or any of its employees, agents, invitees or licensees.



Release from Liability

13. The Lessor will not be liable to the Lessee, its employee, agents or invitees or licensees for any loss, damage, injury, direct or indirect, done to or suffered by any person or property, however caused.

Builders' Liens

14. The Lessee will not suffer or permit any liens to be filed against the Building or the lands described in Schedule "A".

Lessee's Fixtures

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15. a) The Lessee may install and from time to time replace its usual fixtures in the customary manner provided such installation does not damage the structure of the Building;
- b) All articles of personal property and all business fixtures, machinery and equipment, cabinet work, and moveable partitions installed by the Lessee in the premises at its expense and which by agreement with the Lessor as set out in sub-clause (a) hereof remain the property of the Lessee, may be removed by the Lessee at any time during the term, provided that the Lessee, at its expense, repairs any damage to the Premises or the Building caused by such removal or the original installation. The Lessor may require the Lessee to remove all or any part of the same at the expiration or determination of this Lease in which event such removal shall be done at the Lessee's expense and the Lessee shall, at its expense, repair any damage to the Premises or the or the Building caused by such removal or the original installation. If the lessee does not remove the same forthwith after written demand by the Lessor the same shall, if the Lessor elects, become the Lessor's property without compensation therefor or the Lessor may remove, sell or otherwise dispose of the same at the expense of the Lessee, the costs of such removal to be paid by the Lessee forthwith to the Lessor on written demand. The Lessor shall not be responsible for any loss or damage to such property occasioned by such removal.

Signs

16. Not to erect, install, put up or paint or display any exterior window, roof, or door sign without the previous written consent of the Lessor, such consent of the Lessor not be unreasonably withheld.

Lessor's Rights and Remedies

17. a) If and whenever the rent hereby reserved or any part thereof shall not be paid on the day (or within a 10 day grace period) appointed for payment thereof, whether lawfully demanded or not, or in case of breach or non-observance or non-performance of any of the covenants, agreements, provisos, conditions or rules and regulations on the part of the Lessee to be kept, observed or performed or in case the Premises shall be vacated or remain unoccupied for 10 days or in case the term shall be taken in execution or attachment for any cause whatever, or in case the Lessee becomes the subject of any proceeding, application, proposal or other insolvency mechanism under the *Bankruptcy Act* (Canada) or the *Companies' Creditors Arrangement Act* (Canada), then in every such case, it shall be lawful for the Lessor at any time thereafter to enter into and upon the premises or any part thereof in the name of the whole and the same to have again, repossess and enjoy as of its former estate, anything in this Lease contained to the contrary notwithstanding.

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- b) The Lessee waives and renounces the benefit of any present or future law taking away of limiting the Lessor's rights against the property of the Lessee and notwithstanding any such law, the Lessor may seize and sell all the Lessee's goods and property, whether within the Premises or not and apply the proceeds of such sale upon rental and all other amounts outstanding and upon the costs of the seizure and sale in the same manner as might have been done if such law had not been passed. The Lessee further agrees that if it leaves the Premises leaving any rental or other amounts provided to the paid under this Lease unpaid, the Lessor, in addition to any remedy otherwise provided by law, may seize and sell the goods and chattels of the Lessee at any place to which the Lessee or any other person may have removed them, in the same manner as if such goods and chattels had remained upon the Premises.
- c) No condoning, excusing or overlooking by the Lessor of any default, breach or non-observance by the Lessee at any time or otherwise in respect of any covenant, proviso or condition herein contained shall operate as a waiver of the Lessor's right hereunder in respect of any continuing or subsequent default, breach or non-observance, or so as to defeat or affect in any way the rights of the Lessor herein in respect of any such continuing or subsequent default or breach and no waiver shall be inferred from or implied by anything done or admitted by the Lessor save only express waiver in writing. All rights and revenues of the Lessor in this lease contained shall be cumulative and not alternative.

Quiet Enjoyment



18. a) The Lessor covenants with the Lessee for quiet enjoyment.
- b) The Lessor shall have the right during the Three (3) months immediately preceding the termination of the lease to affix and retain, without interference, upon any part of the Premises, a notice for the relating of the same and shall, during the aforesaid Three (3) month period, have the right to enter upon the Premises at reasonable times to show them to prospective tenants.

Assignment by Lessee

19. The Lessee shall have the right to assign or sub-let the whole or any part of the Premises upon obtaining the consent of the Lessor in writing, which consent shall not be unreasonably withheld.

Quitting of Premises by Lessee

20. The Lessee covenants that it will, upon expiration of the term, leave the Premises in good repair, reasonable wear and tear, damage by fire, smoke, explosion, impact by aircraft or vehicles, lightning, tempest, flood, subsidence, earthquake, civil commotion, vandalism and malicious damage, acts of God and Structural defect or weakness excepted and

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except also for repairs and maintenance falling within the obligations of the Lessor hereunder.

Continuance of Lessee in Possession

21. In the event that the Lessee remains in possession of the Premises after the expiration of the term of this lease without objection by the Lessor and without any written agreement otherwise provided, the Lessee shall be deemed to be a tenant from month-to-month and subject nevertheless to the provisions of this lease insofar as the same are applicable.

Distrain for Rent

22. The Lessor may distrain for the Annual Rent hereby reserved or for any money herein made recoverable, by distress, upon the goods and chattels of the Lessee located on or about the Premises.

Notice

23. Any written notice provided for in this lease shall be effectually given to the Lessor by registered mail addressed to or by delivery to the Lessor at its office at 9848 Aberdeen Road, Coldstream, British Columbia, V1B 2K9 or such other address as the Lessor may, from time to time, designate in writing and to the Lessee by registered mail to the Lessee at 1430 KLO Road, Kelowna, British Columbia.

Any notice given by mail, under this clause, shall be deemed to be received two (2) days following its posting by registered mail.


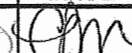
Compliance With Laws

24. The Lessee agrees to carry on and conduct all business, from time to time, carried on upon the Premises in such a manner as to comply with and not to do anything upon the Premises in contravention of any and all statutes, by-laws, rules and regulations of any Federal, Provincial or Municipal or other competent authority for the time being in force.

Arbitration

25. In the event of any dispute between the Lessor and the Lessee relating to any term, condition or covenant of this Lease, the dispute shall be determined pursuant to the provision of the Commercial Arbitration Act of the Province of British Columbia or such similar statute as may be in force in the said Commercial Arbitration Act shall have been repealed and the decision shall be final and binding upon the Lessor and the Lessee.

Miscellaneous

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- 26. a) Any captions appearing on this Lease have been inserted as a matter of convenience and reference only and in no way define, limit or enlarge the scope or meaning of this lease or any provision hereof.
- b) The lease shall be construed and governed by the laws of British Columbia. Should any provisions of the lease or its conditions be or become illegal or not enforceable, it or they shall be considered separate and severable from the lease and its remaining provisions and conditions shall remain in force and be binding upon the parties hereto as though the former provisions or conditions have never been included.
- c) In the event that the Lessee desires to register this lease, the Lessee shall, at its expense, make those changes that are necessary, if any, to put this lease into registrable form under the Land Title Act and the Lessor agrees to sign such further documents as may be necessary to achieve this purpose. The Lessee agrees to pay for the cost of any legal survey needed to make the above changes and for the cost of subdividing the Lands.

Interpretation

- 27. Words importing the singular number only shall include the plural and words importing firms and corporations shall include persons. Unless the context otherwise requires, the word "Lessor" and the word "Lessee" whenever used herein, shall be construed to include their respective successors and permitted assigns.

IN WITNESS WHEREOF the parties have executed these presents as of the day and year written below.

SIGNED, SEALED AND DELIVERED
by the **REGIONAL DISTRICT OF NORTH OKANAGAN** this 23 day of November, 2011 in the presence of:

Camilla Hawkins
Witness

9848 Aberdeen Rd, Vernon, BC
Address

[Signature]
Christy Malden
Corporate Officer, RDNO **Deputy Corporate Officer**

SIGNED, SEALED AND DELIVERED
by the **OKANAGAN REGIONAL LIBRARY DISTRICT BOARD** this ___ day of November, 2011 in the presence of:

Leah Samson
Witness

1430 KLO Rd, Kelowna, BC
Address



[Signature] - Executive
Financial Manager, ORL Director

SCHEDULE "A"

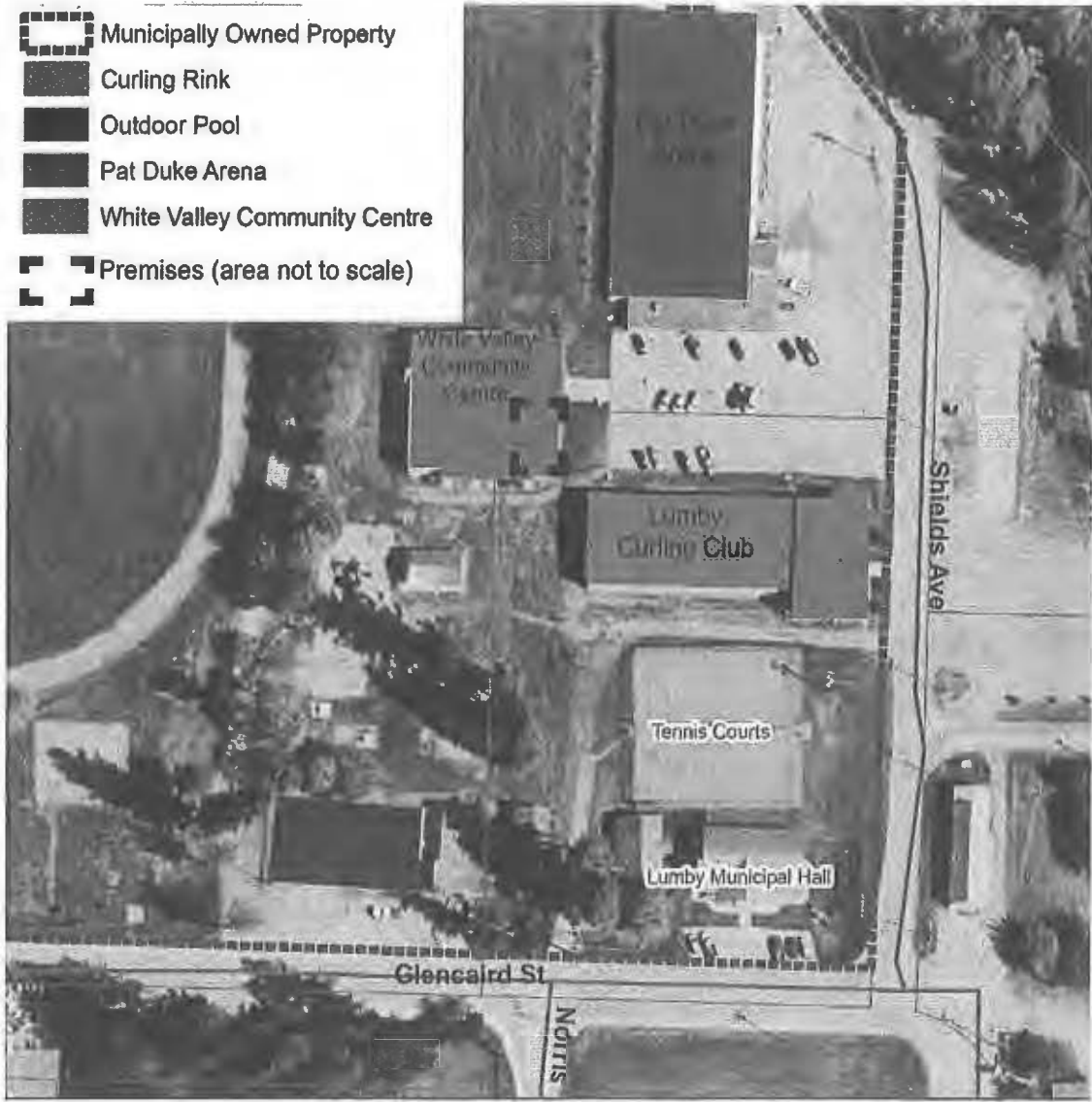
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<u>[Signature]</u>	<u>[Signature]</u>

LEGAL DESCRIPTION OF PROPERTY

Part of Lot 2 and Part of Remainder of Lot 3 Plan 1972, O.D.Y.D. – Village of Lumby

INITIAL	INITIAL
	

SCHEDULE "B"
PLAN OF PROPERTY



INITIAL	INITIAL
<i>[Signature]</i>	<i>[Signature]</i>

SCHEDULE "C"

PLAN OF PROPERTY

<u>SERVICE</u>	<u>INCLUDED IN RENT</u>	<u>PROVIDED BY LANDLORD AND PAID BY TENANT</u>	<u>PROVIDED AND PAID TENANT</u>
1. Heating		X	
2. Water & Sewage		X	
3. Electrical Power		X	
4. HVAC Maintenance		X	
5. Lamp & Tube Replacement		X	
6. General Maintenance (washrooms)		X	
7. Garbage Removal		X	
8. Snow Plowing	X		
9. Janitorial			X
10. Window Cleaning		X	
11. Landscape & Common Area	X		
12. Parking	X		
13. Property Taxes		X	
14. Building Insurance		X*	

*The Tenant shall, upon receipt of an invoice therefor, pay its proportionate share of the Landlord's cost to carry any property insurance with respect to the Building that it is required or permitted to maintain hereunder. The Tenant's "proportionate share" shall be a fraction the numerator of which is the Rentable Area of the Premises and the denominator of which is the Rentable Area of the whole of the Building. "Rentable Area" is measured from the exterior of exterior walls and from the centre of interior party walls separating the premises being measured from other internal portions of the Building. For greater certainty, no deductions shall be made from the Rentable Area of the Premises for any structural columns, supports or other area which, due to the design or construction of the Premises, are not useable by the Tenant.

The Tenant acknowledges that it does not have an interest in any insurance maintained by the Landlord, notwithstanding that it shall pay its proportionate share of the Landlord's cost of such insurance.

Re 13 Libraries are property tax exempt

INITIAL	INITIAL
<i>AA</i>	<i>CM</i>

WHITE VALLEY PARKS, RECREATION & CULTURE

MONTHLY REPORTS

Lumby Curling Club

MONTH: July, August & September, 2014

Unscheduled significant maintenance/repairs:

- **Modern Energy:**

-Installation of new condenser for refrigeration plant

Work done by outside contractors:

- **Duct Doctor:**

-Cleaning of HVAC systems, required every 3 years

Any issues/concerns raised by facility users:

- **Al Alexander:**

-Heaters above ice surface in rough shape Al will provide pictures of cracked heat exchanger tubes.

Lumby Pool Report August 1st

Mechanical & Chemical:

- During the thunderstorm last week the wind was so strong that it blew 2 of our metal tables into the pool as well as a ton of tree branches and debris. The pump turned off overnight because of the power outage. Clean up the next day took around 4 hours and lessons were cancelled due to an imbalance of chemicals.
- Other than that, the pool chemicals have been easy to manage with the Chemtrol working and everything has been mechanically sound at the pool.

Programs:

- The 2 swimming lessons sets in July were very busy and registration was about the same as previous years (47 swimmers in SUM001 and 59 swimmers in SUM002). This weeks swimming lesson registration is low but I think lots of families took holidays around the long weekend and are away.
- Aquafit has been extremely popular and now runs 3 times a week taught by Monique. It seems that patrons enjoy that more than Zumba because the numbers for Zumba have been pretty low.
- We are beginning to think about how we can alter the schedule to be more efficient with our pool space for next season. This might include moving the lane swim 30 minutes earlier to add time to the afternoon public swim which is always our most popular. We are also considering adding evening lessons in one lane of the pool when swim club practices.
- We have finally had some success with the therapy swim! We are so happy to see patrons with disabilities and their caregivers making use of a calm pool to practice swimming. I think with more advertisement and continuing next year it could be quite popular.

Staff:

- We had our summer staff In-service last Sunday that covered chemical balancing and lifeguard skills. We held a mini lifeguard competition among staff members and practiced first aid scenarios and physical standards. It was lots of fun!
- The staff members at the pool have been working very hard and doing a great job with the kids during lessons and with all members of the public at other times in the pool.

2014 Pool Year End Report
Alison Campeau

My official first day of work at the pool was June 16th because I was out of town for an extended exchange semester at school. Meghan Ross was supervisor while I was away and handled the day-to-day pool business as well as start up on her own. We had a meeting in January where I passed along a start-up package that I had prepared August 2013 to help with scheduling, ordering, etc. Meghan and I were in contact frequently starting in April and almost daily during May startup. Once I was back we shared the supervisor position for the remainder of the summer. Opening day was May 20th, but the pool was closed May 21st -25th, due to chemical imbalance, and then reopened again on May 26th. We had a total of 100 open days this summer. Of those 100 days, we had to cancel lessons once (after the thunder storm) and afternoon lane swim and public swim once (for the pump repair).

Table 1.1 Season Open Days

2012	97 open days
2013	107 open days
2014	100 open days

Supervisor Positions

Sharing the supervisor position this summer has been a learning curve. On a positive note, it allowed us to host more special programs and theme swims. However, generally it was difficult to divide supervisor tasks equally. Several times specific areas were being double managed and some areas not at all. After a great deal of thought, I would make a few suggestions about the leadership position responsibilities at the pool. Firstly, I recommend hiring one general pool supervisor to oversee all staffing, scheduling, chemical, mechanical, teaching, and act as contact with village office/parks/etc. Second, I would recommend hiring two assistant supervisors and designate them as follows: one programs/media team leader and one evening team leader.

The programs & media team leader could be in charge of our media presence (newspaper and Facebook page) and organize special events at the pool. For example; Canada Day activities, Drowning Week, Theme Swims, Day Camp activities, In-services, Pool Rats, etc. The evening team leader would ensure professional lifeguarding and that proper pool balancing and maintenance tasks are being completed while the general pool supervisor is off shift. The evening team leader would also be in charge of meeting with the general supervisor regularly to keep them up to date on what's happening at the pool in the evenings. *I think a system of 1 supervisor with 2 assistants who are assigned specific responsibilities would ensure thorough coverage and more clarity of responsibility at the pool.*

Staff and Staff Training

We had 9 returning staff and 2 newly hired staff this summer. I was happy with how each of them worked out at the pool. I was away for the first in-service in the spring. It was nice that we had so many returning staff so the in-services were straightforward and minimal training was needed. Our summer in-service was held July 27th. We organized a mini lifeguard competition with physical standards and first aid simulations and we reviewed chemicals and pool balancing. I have unofficially spoken with a few staff members who do not plan on returning to the pool next summer. It looks like we might need to hire and train a lot more new staff next summer.

Pool Schedule

I thought a lot about the pool schedule this summer and how we could improve it to better use our space and increase accessibility to the public. Currently we run one program at a time in the pool, but there are a few programs that we could run at the same time. The attendance for evening Zumba is low enough that we could

rope off the shallow end and continue the public swim. It might also be worthwhile to consider whether Zumba should run at all next summer. I recommend extending afternoon swim from 2:00-4:00pm to 1:30-4:30pm. Afternoon public swim is a popular time for new patrons to come to the pool, unlike the evening swim where the majority of patrons have already purchased seasons passes. I also recommend adding an evening lane swim Friday's 5:00-6:00pm when swim club is not in and offer adult lessons at this time. Additionally, we could add a lane swim one of the weekend days 5:00-6:00pm, or extend the public swim. During Aquafit we could either run swim lessons or have 2 lanes for lane swimmers. I made a proposed pool schedule at the end of this report.

Equipment

In June, I noticed a slow leak in our oxygen tank regulator. Unfortunately, very soon after we had a first aid situation that required the use of our oxygen tank and we drained the tank in less than 15 minutes. This horrified me because I learn a lot about the negative effects of oxygen treatment removal in my physiology degree and from training as a member of McGill Student Emergency Response Team. We decided to send our regulator to get fixed and operate the pool without oxygen while we waited. Luckily we didn't need to use the oxygen again. We ended up purchasing a new regulator because the repair would have cost more. Our new regulator has 3-year warranty. *It will be important to test the regulator early in May each year and send it away for repairs if it needed before the season begins.*

Many of our flippers are starting to rip and wear. *We have sorted through the flipper bin and I would recommend purchasing the following flipper sizes to replace our broken pairs:*

Size	# Of replacement pairs needed
1-3	2
3-5	3
7-9	2
9-11	2
11-13	2

The legs on the blue tot tables are missing screws and bolts to hold them securely. This needs to be fixed before swimming lessons begin next summer. Our pool noodles are also beginning to fall apart. If possible, ordering a few replacement noodles would be a good idea.

Unforeseen Circumstances

On July 23rd, 2014 there was a thunderstorm with intense winds and lots of lightning. The evening staff felt unsafe to stay at the pool and keep the gutters clear (maintain pool circulation) and decided to close and leave early. Sometime in the evening the electricity went out and the pumps were off all night. At 5:30 the next morning when I arrived to open the pool it was a disaster. Tree pieces clogged the entire gutter, the "No Diving" sign flew off the fence into the pool, and two metal tables were caught by the wind and sunk to the bottom of the deep end. The deck was incredibly dirty and littered with debris. We had to cancel morning swim lessons because the pH was out of range, likely due to the excessive amount of tree matter and a pool that wasn't circulating for ~8 hours. We vacuumed, scrubbed, hosed, and cleaned until lane swim which we were able to open for.

If we are caught in any storms in the future I would strongly recommend appointing the senior member on shift to wait until the storm passes to clear the gutters and make sure the pumps will run until morning. At the staff in-service we stressed the importance of maintaining clear gutters to allow adequate pool circulation and to keep the system operating without extra strain.

Algae Growth

In the middle of the summer there was a very large but gradual growth of algae in the grouting of the deep end of the pool. It is dark algae that make the pool look dirty. We tried to scrub it off with our plastic scrub brush but it is not strong enough to effectively do anything. I think the algae growth is due to a lack of circulation, direct sunlight, and the rough grout surface. *Next summer we need to reseal the grout on the problem spots on the pool floor before we fill the pool to make it easier to scrub the algae off.* It is quite an eye sore and makes the pool look dirty even with regular vacuuming and scrubbing. *We should consider purchasing a metal scrub brush that would be stronger and more efficiently remove the algae buildup.* See pictures of the algae growth in the “photo gallery” included with this report.

Swim Club

Megan H, head coach, and Alysha, assistant coach, were both pool staff this summer. It creates a good team atmosphere when the swim club coaches are also employed at the pool and attend our in-services. The swim club had a larger number of swimmers this summer, which is really nice to see. They practiced Monday-Thursday in the afternoon and Tuesday/Thursday in the morning. *It worked well to share the pool in the mornings with the lane swimmers and I think we should continue that next season.* Swim club installed their own storage shed at the shallow end of our deck to store their extra equipment.

The annual swim meet was held June 21/22. *I would suggest next year to move the regular evening public swim from 6:00-8:30 pm → 4:00-6:00 pm the Friday before the meet and charge the club a rental fee for the rest of the evening.* It is extremely difficult to safely guard the evening swim and keep track of public kids versus swim club kids while parents are in and out of the office and moving chairs/tables/etc. all over the deck.

Special Swims at the Pool

This summer we were able to organize more theme swims than recent years at the pool. We hosted an “Under the Sea” swim, a “Disney Dress-up” swim, a “Super Hero” swim, and activities for National Drowning Prevention Week. See Meghan’s report for special event details.

Facility Maintenance

On July 11th we had to rush repair our pump after it shut itself off a few times in the night and was making grinding noises. We stayed open for swim lessons but closed for lane swim/afternoon public swim and the pump was in and running in time for a pool rental. The repaired pump works well now.

The pipe coming from the heater room has a steady leak that we’ve been catching in a large chlorine pail and emptying daily. Dave has already arranged to get this pipe repaired in the off-season. I think the plan is to replace the pipe with a material that can withstand the heat coming from the boiler room.

The counter in the women’s washroom needs to be upgraded quite badly. The wood is exposed and clearly rotting. The counter top and sink fixtures are stained and falling apart. *I would recommend for a contractor to come and replace the counter top in the off-season in time for the beginning of next summer.* See pictures included in the “photo gallery” section of this report.

The showers in the Men and Women’s washrooms are in need of an upgrade. The pipes are no longer attached to the wall and the handles leak. *I would recommend budgeting for new showers.* If the showers could be completely replaced it would be better to have automatic stop showers to avoid wasting water - they are often left running. See pictures included in the “photo gallery” section of this report.

We had difficulty with the chlorinator overflowing all summer. The saturation tank would overflow at random and flood the pump room with chlorinated water. The pool would then be inefficiently chlorinated for the next hour or so while the inlet valve was closed to allow mopping of the pump room. I think the problem is fixed for now. The solenoid valve needed to be adjusted. Since Matt did that on August 20th it has not overflowed. Next season if we have the same problem it should be looked at as soon as possible to avoid unnecessary clean up.

Lessons

This summer we ran 2 spring lessons sets, 4 summer lesson sets, June school district swimming lessons, and weekend adult swimming lessons. All summer we only had 1 adult register for swim lessons. It is not a popular program. As mentioned earlier, I would suggest running adult lessons at the same time as another evening lane swim to better use pool space. In total we had 222 swimmers participate in Red Cross spring and summer swim lessons. See Meghan's report for school district swimming lessons information.

Red Cross Swim Lessons Participants 2014

June 2-13	9
June 16-27	24
June 30- July 11	47
July 14-25	59
July 28- Aug 8	35
Aug 11-22	48

Seasons Passes + Disability Fees

33 Family passes, 23 single passes, and 17 youth passes were purchased this year. All of these passes were purchased at the early bird rate. See table below for a breakdown of pass use. The single passes needed to be used 18 times to cost the user \$3.50 per swim or less (\$3.50 is the single admission rate). All passes used more than 18 times are shaded in green. The family passes needed to be used 14 times and the youth passes 14 times. Family and youth passes are also shaded in green if the passes were used more than that.

The increased number of family and single passes makes it difficult to keep track of attendance during busy times at the pool. It is also difficult to ensure that right people are using the correct pass numbers. I suspect during public swims friends and extended family have been using pass numbers but there is just no quick way to double check. We need to implement a new pass system next summer to stay more organized and keep better attendance and to regulate who has access to our facility. At our end of the year meeting Dave suggested numbered tokens that can be pinned to a bathing suit for all seasons pass holders. I think that would definitely work. Another idea could be giving laminated cards for each member on each pass and the pass has to be shown at the front desk before swimming. *Either way, a new system should be implemented at the start of next summer to manage the high volume of seasons passes.*

Seasons Pass Purchases

	2013	2014
Family	31	33
Single	28	23
Youth	n/a	17

Seasons Pass Use 2014

Pass Number	Number of Uses (up to Aug 29)
S101	48
S102	64
S103	7
S104	11
S105	20
S106	7
S107	11
S108	0
S109	33

S110	14
S111	28
S112	8
S113	6
S114	19
S115	14
S116	21
S117	19
S118	0
S119	33
S120	24
S121	0
S122	21
S123	2

F102	44
F103	20
F104	45
F105	7
F106	43
F107	32
F108	74
F109	9
F110	9
F111	40
F112	15
F113	26
F114	25
F115	28
F116	25
F117	7
F118	35
F119	6
F120	13
F121	6
F122	12
F123	31
F124	16
F125	62
F126	23
F127	6
F128	41
F129	2
F130	20
F131	14
F132	29
F133	14
F134	18

Y101	33
Y102	4
Y103	2
Y104	12
Y105	11
Y106	50
Y107	22
Y108	43
Y109	5
Y110	13
Y111	2
Y112	29
Y113	29
Y114	10
Y115	13
Y116	10
Y117	9
Y118	0

IHA and Water Tests

I was away for our health inspection at the beginning of the summer. Follow this link to view our inspection reports <http://www.interiorhealth.ca/YourEnvironment/InspectionReports/Pages/default.aspx> . We have several outstanding health and safety items to fix as per the IHA report done by our health inspector Janine Kowalchuk.

The deck is in great need of repair this off-season. It has been included in the IHA reports since 2012. I included pictures in the “photo gallery” to show just how bad it is. The deck is cracked and the paint is chipping in many places. I would recommend at least sandblasting the deck to remove the unsightly paint job, but a full deck resurface is in need soon.

There are a few metal posts that need to be filed down on the deck as mentioned in the IHA report. And the handrails on the stairs need to be tightened. These tasks should be completed before our health inspection in the spring.

This summer was the first year of private water testing. In the past a water sample was brought to the health unit in Vernon for testing once weekly. This year the sample was tested by CARO and couriered to their Kelowna lab. *Water testing went smoothly through them and so I recommend continuing water sampling the same way next summer.*

Email

We opened a Gmail account (lumbypool@gmail.com) to make it easier for Meghan and I to share the supervisor position this summer and to keep our personal emails clear. I think this was a great idea and made communication with staff and with the public very simple. We have a new email for next year (lumbypool@lumby.ca) on the Lumby network. I think having a supervisor email will be a valuable source of information for when new supervisors step into the position so that they can access information and contacts relevant to previous years. It will also make it easier for the public to contact the supervisor at the pool and for communication with other village of Lumby employees.

Fitness Class Attendance Records

1. Aquafit – 1:00-2:00 pm

Date	# Of participants
Thurs July 3	4
Friday July 4	4
Tues July 8	4
Thurs July 10	Cancelled
Fri July 11	Cancelled
Tues July 15	9
Thurs July 17	4
Fri July 18	4
Tues July 22	5
Thurs July 24	0
Fri July 25	4
Tues July 29	8
Thurs July 31	6
Fri Aug 1	3
Tues Aug 5	4
Thurs Aug 7	7
Fri Aug 8	5
Tues Aug 12	5
Thurs Aug 14	5
Fri Aug 15	0
Tues Aug 19	3
Thurs Aug 21	2
Fri Aug 22	1
Tues Aug 26	1
Thurs Aug 28	0
Total	88

2. Zumba – 7:30-8:15 pm

Date	# Of participants
Wed July 2	0
Wed July 9	7
Wed July 16	2
Wed July 23	0
Wed July 30	1
Wed Aug 6	2
Wed Aug 13	5
Wed Aug 20	2
Wed Aug 27	2
Total	21

Wish-list

- Permanent outdoors clock (drilled into post)
- No parking sign for gate
- Repainted “no parking” on ground in front of pool entrance
- New flippers to replace broken ones

- New pool noodles
- Metal scrub brush for algae
- Upgrade showers in Men and Women Change rooms
- Latch on park gate

Off Season tasks

- Grout sealant in deep end to prevent algae growth
- Resurface the sinks and counter in the Women's Change room
- Replace leaking pipes coming from heater room
- Fix tot table legs
- Hole in men's wall to drain water
- Outstanding IHA items completed
- Resurface pool deck

Proposed Summer Pool Schedule 2015

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
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WHITE VALLEY PARKS, RECREATION & CULTURE
MONTHLY REPORTS
PARKS

MONTH: July, August & September, 2014

Schedule of bookings for each park:

July:

- 1 - Canada Day celebration – Oval Park
- 9 - Lumby live starts, Wednesdays 6:30-8:30 until Aug 27, except Aug 13
- 12 - Cam Jammers car show- Royals Park

August:

- Wednesdays- Lumby live 6:30-8:30

September:

- 7 - Santa's Toy Run- Royals Park
- 12-13 - Wild Salmon Festival – Lower Oval & Community Centre
- 12-14 - Society of Creative Anachronism - Royals Park
- 20 - Walk, Roll, Run-Lumby heath society – Oval & Community Centre
- 24 - Seniors BBQ - Oval

List of seasonal work completed:

July:

- Regular seasonal maintenance

August:

- Aerating & Topdressing of Oval.
- Deep tine aeration of 6", 4" tine spacing, 3" travel spacing.
- Top-dressed with 100yds of special blended material,
25% sand/25% heavy organics compost/50% #1 grade soil.
- Overseeding to take place as soon as Dave Riches from Wolverine turf farm is available.

September:

- Regular seasonal maintenance
- tree work
- irrigation blow outs

Any issues/concerns raised by park users:

- None

Spray Park:

- Aug 6 – new activation switch installed, had to manually turn on and off while waiting a few days for the switch to arrive.
- Ran all days of the week until Sept 28, this only has minimal impact to cost as the pump is circulating no matter if the spray park is activated or has no use through the day.
- Winterization of spray park underway with features removed and system blown out.

WHITE VALLEY PARKS, RECREATION & CULTURE
MONTHLY REPORTS

Pat Duke Memorial Arena

MONTH: July, August & September, 2014

Any Unscheduled Closures:

- None

Unscheduled significant maintenance/repairs:

- None

Work done by outside contractors:

Duct Doctor:

Aug 12 - Cleaned lobby and dressing room HVAC systems.

Okanagan Kitchen Hood Cleaning:

Aug 26 - Cleaned concession grill and fryer hood.

Modern Energy:

Aug 8 – Ammonia (NH 3) Detector calibration

Aug 18 - Dehumidifier service

Aug 28 – Refrigeration plant startup

Sept 29 – Added brine to floor cooling loop

1 & 2 Electric:

Sept 2 – Brine pump transducer settings adjustment

Any issues/concerns raised by facility users:

- None

Other:

- Dehumidifier & refrigeration plant fresh air intake silencers working well, noticeable difference, with adjacent neighbors happy with noise levels. Airtech Mechanical to come back and preform amperage draws on the motor. Jim Schwarz, Modern Energy thinks it should work fantastic without issues and has taken pictures to recommend to other facilities with similar issues.
- Ice installation Sept 2 – 11 with first groups on the ice Thursday Sept 1
- Changes to ice schedule to incorporate more parent and tot skates as this was very popular last season. A change of public skate time Friday night from 6:30-8:00 to 8:00-9:30 targeting the older kids, providing a safe fun activity on Friday nights. Public skate mid-day Saturday and Sunday 1:15-3:00 as the ice was not utilized the majority of weekends with out of town games for minor hockey.
- Sept 29 - Safety Authority inspection, Bill Monteith, Boiler Safety Officer, Passed inspection with concerns of who has access to the facility. If a user group requires access while no Facility Operator in building that person must possess a Refrigeration Safety Awareness Certificate (RSA). I have requested all user groups turn in keys to the facility until proof of RSA.
- Dean Howkins has been hired on as the new Parks/Facility Operator; Dean has completed the Ice Facility Operator (IFO) course Sept 22-26 and writes his exam in November.
- While trying to add brine to the floor cooling system Jim Schwarz from Modern Energy was not able to draw brine in through the brine pump (unable to create enough suction and run system into a vacuum). This is scary as it is a clear indication that the brine pump requires replacing, Jim is providing a quote for a new pump recommending it is installed immediately.
- Female change room and new storage is still under exploration and possibly require an architect to become involved, the hot water heater in the Zamboni bay will be moved outside the wall as soon as possible.

White Valley Parks, Recreation & Culture - Report
White Valley Community Centre
Facility and Programs

Month: August 2014

- **Any unscheduled closures.**

-None

- **Preventative Maintenance completed.**

-August 7th Annual preventative maintenance on Vulcan Gas Range by Aslan- replaced three couplings and ordered new stove knob.

-August 11th Hall Duct Cleaning by Duct Doctor- cleaned all ducts within the building, including the library

-August 26th Hood Vent Cleaning in Kitchen by Okanagan Kitchen Hood Cleaning

- **Unscheduled significant maintenance/repairs.**

-None

- **Work done by outside contractors.**

-Aslan, Duct Doctor and Okanagan Kitchen Hood Cleaning

- **Issues/concerns raised by facility users.**

-None

- **Schedule of events held at the Community Centre.**

-Art Connections every Tuesday

-Zumba Mondays and Fridays (outside contractor)

-August 5th Lumby Library Reading Club Magician Presentation

-August 13th Public Interest Meeting

-August 21st Good Food Box

-August 21st Defensive Driving Clinic- Lumby and District Health Services Society

-August 23rd Wedding

-August 24th Lumby Minor Hockey Meeting

August 30th Wedding

Programs

- **List of new programs started plus registration numbers for each program.**
-No new programs- program planning for the fall brochure is nearing completion

- **List of programs offered that did not run:**
-Acro Gym and Arts Camp August 11-14
-SP-ARTS Camp August 18-21

- **Upcoming Events:**
-Sept 5-7 CORE course
-Sept 12, 13 Wild Salmon Festival
-Sept 20 Lumby and District Health Services Society Walk a Thon
-Sept 27 Wedding

Notes:

-Expanded Preschool Room is nearing completion. The Inspection has been completed and we will be issued a license on Wednesday, September 3rd for 15 students. Classes will commence the following week.

White Valley Parks, Recreation & Culture - Report
White Valley Community Centre
Facility and Programs

Month: September 2014

- **Any unscheduled closures.**

-None

- **Preventative Maintenance completed.**

- **Unscheduled significant maintenance/repairs.**

-None

- **Work done by outside contractors.**

-Graphic Design Front entrance signage- Sept 23-26

- **Issues/concerns raised by facility users.**

-Library concerned about parking during events.

- **Schedule of events held at the Community Centre.**

-Sept 6, 7 CORE program and Child's B-day.

-Sept 13, 14 Salmon Festival. Sunday: Memorial Service.

-Sept 20, 21 FAC course and LDHS Walk Run Wheel event registration (busy)
Sunday-Baby shower

-Sept 27, 28 Wedding

Programs

- **List of new programs started plus registration numbers for each program.**

-Fall Session: still registering for Acro Gym, Karate, Art/Craft program, Rec Dance, Musical Theatre, Homeschool Rec and Fitness classes.

-Dog Obedience rental.

-Lumby Preschool sessions are all full. New addition to preschool is receiving positive results. Stop in and have a Look at the new space

- **List of programs offered that did not run.**

-Ongoing registration - One program “Home On Own” did not run.

Notes:

-Concerns about how busy some weekends are and should we have a staff member on site?

-School delay made a difference in how registration has gone, as our handouts to students were late in distribution.

-CBSS Archery Programs coming in for Block X under our agreement.