



REGIONAL DISTRICT OF NORTH OKANAGAN

GREATER VERNON ADVISORY COMMITTEE MEETING

Thursday, June 4, 2015

8:00 am

REGULAR AGENDA

A. APPROVAL OF AGENDA

1. Greater Vernon Advisory Committee – June 4, 2015

(Opportunity for Introduction of Late Items)

(Opportunity for Introduction of Late Items – In Camera Agenda)

RECOMMENDATION 1

That the Agenda of the June 4, 2015 Greater Vernon Advisory Committee meeting be approved as presented.

B. ADOPTION OF MINUTES

1. Greater Vernon Advisory Committee

RECOMMENDATION 2

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That the following minutes of the Greater Vernon Advisory Committee meetings be adopted as circulated:

- May 7, 2015 – Regular
 - May 14, 2015 – Special
 - May 21, 2015 – Special
-

C. DELEGATIONS

D. UNFINISHED BUSINESS

E. NEW BUSINESS

1. Greater Vernon Cultural Plan

Notice of Motion

The following motion was brought forward by Director Dirk at the May 21, 2015 Greater Vernon Advisory Committee Special meeting to be considered at the June 4, 2015 Greater Vernon Advisory Committee meeting:

RECOMMENDATION 3

That it be recommended to the Board of Directors, working within existing resources, the following direction be provided to support the development of the Greater Vernon Cultural Implementation Plan:

- The Regional District will only fund independent societies
- Any operating funding provided by the Regional District will have an operating agreement and/or contract for services (multi-year) in place
- The Regional District will provide facilities (not direct programming) for the following:
 - Cultural Conservation and Exhibition
 - Community Cultural Programming;and further,

That a Special Greater Vernon Advisory Committee meeting be convened to facilitate a Greater Vernon Cultural Plan workshop to discuss cultural facility policy and planning.

2. Marshall Field Soccer Pitch Maintenance

- Staff report dated June 4, 2015

RECOMMENDATION 4

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That the report titled “Marshall Field Soccer Pitch Maintenance” and dated June 4, 2015 regarding the current service levels at Marshall Field be received for information.

DIRECTION REQUESTED

F. BUSINESS ARISING FROM DELEGATIONS

G. REPORTS

1. Chief Administrative Officer’s Report

2. Chair’s Report

H. IN CAMERA

RECOMMENDATION 5

That, pursuant to Section 92 of the Community Charter, the regular meeting of the Greater Vernon Advisory Committee convene In Camera to deal with matters deemed closed to the public in accordance with Section 90(1)(c) and (e) of the Community Charter.

I. ADJOURNMENT

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REGIONAL DISTRICT OF NORTH OKANAGAN

MINUTES of a **REGULAR** meeting of the **GREATER VERNON ADVISORY COMMITTEE** of the **REGIONAL DISTRICT OF NORTH OKANAGAN** held in the Boardroom at the Regional District Office on Thursday, May 7, 2015.

Members:	Director J. Cunningham Alternate Director J. Garlick Councillor G. Kiss Director B. Fleming Director M. Macnabb Alternate Director B. Spiers Director A. Mund T. Osborn	City of Vernon District of Coldstream District of Coldstream Electoral Area "B" Electoral Area "C" City of Vernon City of Vernon Agricultural Representative	Chair Vice Chair
Staff:	D. Sewell D. McTaggart S. Banmen T. Nelson K. Pinkoski P. Juniper Z. Marcolin R. Clark L. Schrauwen	Chief Administrative Officer General Manager, Engineering General Manager, Finance Community Development Coordinator Manager, Parks Deputy Corporate Officer Manager, Greater Vernon Water Water Quality Manager Executive Assistant, Engineering	
Also Present:	Director R. Fairbairn Director D. Dirk Councillor P. McClean Media and Public	Electoral Area "D" District of Coldstream District of Coldstream	Board Chair

CALL MEETING TO ORDER

The meeting was called to order at 8:00 a.m.

APPROVAL OF AGENDA

Greater Vernon Advisory Committee – May 7, 2015

Moved and seconded by Director Mund and Alternate Director Garlick
That the Agenda of the May 7, 2015 Greater Vernon Advisory Committee meeting be approved as presented.

CARRIED

ADOPTION OF MINUTES

Greater Vernon Advisory Committee – April 2, 2015

Moved and seconded by Directors Mund and Macnabb
That the minutes of the April 2, 2015 Greater Vernon Advisory Committee meeting be adopted as circulated.

CARRIED

NEW BUSINESS**Bylaw 2678 – Greater Vernon Water Metering**

It was noted that Greater Vernon Water Metering Bylaw No. 2678, 2015 will be amended by:

- replacing Section D. Requirement for Meters with the following:

“Section D. Requirement for Meters:

1. All Domestic Water Users, Non Domestic Water Users and Bona Fide Agricultural Water Users connected to GVW are required to have a Water Meter installed for the purpose of measuring the quantity of water used by or supplied to any lands and premises, or part thereof. GVW may impose unmetered rates or fines, or discontinue water supply to unmetered services.
2. GVW will install a Remote Reader for all existing Customers connected to GVW that have a Water Meter.
3. All customers that are connected to GVW but do not have a Water Meter, or any new customer wishing to connect to GVW is required to install, at the cost of the Customer, a Water Meter complete with a Remote Reader for the purpose of measuring the quantity of water used by or supplied to any lands and premises, or part thereof.
4. Customers that refuse to install or have a Remote Reader installed on their property, will be billed a quarterly rate for a manual reading of the Water Meter as per the GVW Rates Imposition Bylaw, as amended.
5. All Bona Fide Agricultural Water Users that install new Water Meters, must install the Water Meters in a Water Meter pit on private property within one (1) metre of the property line, or at a location approved by GVW, at the cost of the Customer.
6. The Customer is responsible for the maintenance and replacement of Water Meter pits and to protect Water Meters from frost and other weather conditions.
7. All Water Meters that are permanently installed are to have a tamper proof security wire installed and sealed prior to water being turned on.
8. The Customer shall immediately notify GVW if the Water Meter stops working or if any leaks, breaks or other irregularities with the Water Meter are observed.
9. Where the B.C. Building Code requires a Water Meter Bypass a separate Water Meter is required on the Bypass.”

Section I. Water Meter Re-Reads or Meter Tests:

- replace the last sentence in both 2.ii and iii. to read “The fee for meter re-read and/or meter test will be refunded.”

Moved and seconded by Directors Macnabb and Fleming

That it be recommended to the Board of Directors, Greater Vernon Water Metering Bylaw No. 2678, 2015, as amended at the May 7, 2015 Greater Vernon Advisory Committee meeting, be given First, Second and Third Readings; and further,

That Greater Vernon Water Metering Bylaw No. 2678, 2015, be Adopted.

CARRIED
Opposed: Councillor Kiss

Petition Results for the South Vernon Irrigation District – East and Issues with Swan Lake Weir

Moved and seconded by Alternate Director Garlick and Director Macnabb

That it be recommended to the Board of Directors, the Water Licenses supported by storage on Swan Lake (F008601 and C021424) be officially abandoned immediately; and further,

That staff be directed to undertake a petition process for the South Vernon Irrigation District – East (SVID-E) to decide between two options for the future of the irrigation district:

Option 1 – That the existing irrigation network be upgraded and connected to the Claremont Well (with a temporary connection to Greater Vernon Water). The cost of these improvements and operation and maintenance to be reflected in new revised rates, or

Option 2 – That the irrigation district be dissolved.

CARRIED

Petition Results and Dissolving of the South Vernon Irrigation District – West

Moved and seconded by Directors Macnabb and Fleming

That it be recommended to the Board of Directors, the South Vernon Irrigation District – West (SVID-W) service provided by Greater Vernon Water be dissolved; and,

That Greater Vernon Water cease to operate, manage and invoice for the SVID-W service; and further,

That Greater Vernon Water provide a credit on account for the first quarter of 2015 of the fees invoiced under Schedule 'A' – Section 17 of the Water Rates Imposition Bylaw by SVID-W participants resulting from a discontinued service.

CARRIED

Greater Vernon Water – Protocol for Water Quality Assurance

Moved and seconded by Agricultural Representative Osborn and Alternate Director Garlick

That the staff report titled "Greater Vernon Water - Protocol for Water Quality Assurance" and dated April 17, 2015 be received for information.

CARRIED

Greater Vernon Water – Protocol for Enforcement Program

Moved and seconded by Agricultural Representative Osborn and Alternate Director Garlick

That the staff report titled "Greater Vernon Water – Protocol for Enforcement Program" and dated April 24, 2015 be received for information.

CARRIED

Greater Vernon Museum and Archives – Board Appointments

Moved and seconded by Director Mund and Alternate Director Spiers

That it be recommended to the Board of Directors, the following appointments be made to the Greater Vernon Museum and Archives Board:

- Gabriel Newman - Two-year term (re-appointment)
- Dan Stuart - Two-year term (new-appointment)

CARRIED

Greater Vernon Sub-Regional Parks and Trails – Dogs on Beaches

Moved and seconded by Alternate Director Garlick and Director Fleming

That the information from neighboring jurisdictions to allow dogs on beaches be received for information; and further,

That it be recommended to the Board of Directors, the request to amend Greater Vernon Parks Regulation Bylaw No. 2594, 2013 to allow dogs on public beaches within the Greater Vernon Sub-Regional Parks and Trails Service be denied.

CARRIED

Bid to Host BC 55+ (Seniors) Games

Moved and seconded by Directors Mund and Fleming

That it be recommended to the Board of Directors, the City of Vernon's bid to host the BC 55+ Games in 2017, 2018 or 2019 be supported, with the preference being the 30th Anniversary Games in 2017.

CARRIED

Moved and seconded by Alternate Director Garlick and Director Mund

That it be recommended to the Board of Directors, if the City of Vernon's bid to host the BC 55+ Games in 2017, 2018, or 2019 is successful, the Regional District through the Greater Vernon Recreation and Programming Grant Service (063), agrees to commit proportional financial support towards the \$60,000 cash contribution to the *BC 55+ Games Host Society* in the budget year that the Games are awarded.

CARRIED

Moved and seconded by Alternate Director Garlick and Director Mund

That it be recommended to the Board of Directors, if the City of Vernon's bid to host the BC 55+ Games in 2017, 2018, or 2019 is successful, the Regional District, through the Greater Vernon Parks, Recreation and Culture Function (060), agrees to provide in-kind support to the *BC 55+ Games Host Society*, through Grants In-Lieu of the facility-use costs associated with the use of Regional District owned/managed parks and facilities for the purposes of the Games, in the budget year that the Games are awarded.

CARRIED

IN CAMERA

Moved and seconded by Alternate Director Garlick and Director Macnabb
That, pursuant to Section 92 of the Community Charter, the regular meeting of the Greater Vernon Advisory Committee convene In Camera to deal with matters deemed closed to the public in accordance with Section 90(1)(e) and (j) of the Community Charter.

CARRIED

The regular meeting of the Greater Vernon Advisory Committee adjourned to meet In Camera at 9:30 a.m.

The regular meeting of the Greater Vernon Advisory Committee reconvened at 10:30 a.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:30 a.m.

CERTIFIED CORRECT

Chair
Juliette Cunningham

Deputy Corporate Officer
Paddy Juniper



REGIONAL DISTRICT OF NORTH OKANAGAN

MINUTES of a **SPECIAL** meeting of the **GREATER VERNON ADVISORY COMMITTEE** of the **REGIONAL DISTRICT OF NORTH OKANAGAN** held in the Boardroom at the Regional District Office on Thursday, May 14, 2015.

Members:	Director J. Cunningham	City of Vernon	Chair
	Alternate Director J. Garlick	District of Coldstream	Vice Chair
	Councillor G. Kiss	District of Coldstream	
	Director B. Fleming	Electoral Area "B"	
	Director M. Macnabb	Electoral Area "C"	
	Alternate Director B. Spiers	City of Vernon	
	Director A. Mund	City of Vernon	
	J. Kidston	Agricultural Representative	
Staff:	D. Sewell	Chief Administrative Officer	
	D. McTaggart	General Manager, Engineering	
	S. Banmen	General Manager, Finance	
	P. Juniper	Deputy Corporate Officer	
	Z. Marcolin	Manager, Greater Vernon Water	
	J. Miles	Water Sustainability Coordinator	
	L. Schrauwen	Executive Assistant, Engineering	
Also Present:	Director D. Dirk	District of Coldstream	
	Councillor P. McClean	District of Coldstream	
	Councillor G. Taylor	District of Coldstream	
	Director R. Fairbairn	Electoral Area "D"	Board Chair
	Director C. Lord	City of Vernon	
	T. Ouchi	Agricultural Representative	
	T. Osborn	Agricultural Representative	
	Media and Public		

CALL MEETING TO ORDER

The meeting was called to order at 9:00 a.m.

APPROVAL OF AGENDA

Greater Vernon Advisory Committee – May 14, 2015

Moved and seconded by Directors Mund and Macnabb
That the Agenda of the May 14, 2015 Greater Vernon Advisory Committee Special meeting be approved as presented.

CARRIED

NEW BUSINESS

Greater Vernon Water – Funding Options

The Chief Administrative Officer and the General Manager, Finance presented information regarding funding options for Greater Vernon Water.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:15 a.m.

CERTIFIED CORRECT

Chair
Juliette Cunningham

Deputy Corporate Officer
Paddy Juniper



REGIONAL DISTRICT OF NORTH OKANAGAN

MINUTES of a **SPECIAL** meeting of the **GREATER VERNON ADVISORY COMMITTEE** of the **REGIONAL DISTRICT OF NORTH OKANAGAN** held in the Boardroom at the Regional District Office on Thursday, May 21, 2015.

Members:	Director J. Cunningham Director C. Lord Alternate Director D. Dirk Councillor G. Kiss Director B. Fleming	City of Vernon City of Vernon District of Coldstream District of Coldstream Electoral Area "B"	Chair
Staff:	D. Sewell T. Nelson H. Roseberry	Chief Administrative Officer Community Development Coordinator Clerk, Parks, Recreation and Culture	
Also Present:	Councillor G. Taylor Director R. Fairbairn Media	District of Coldstream Electoral Area "D"	Board Chair

CALL MEETING TO ORDER

The meeting was called to order at 9:05 a.m.

APPROVAL OF AGENDA

Greater Vernon Advisory Committee – May 21, 2015

Moved and seconded by Director Lord and Alternate Director Dirk
That the Agenda of the May 21, 2015 Greater Vernon Advisory Committee Special meeting be approved as presented.

CARRIED

NEW BUSINESS

Greater Vernon Cultural Plan – GVAC Workshop No.6

The committee reviewed the Regional District's role in support and provision of Cultural Services and engaged in discussions in workshop format related to the Greater Vernon Cultural Plan.

Notice of Motion

Director Dirk gave notice of his intention to propose the following motion at the June 4, 2015 Greater Vernon Advisory Committee meeting:

That it be recommended to the Board of Directors, working within existing resources, the following direction be provided to support the development of the Greater Vernon Cultural Implementation Plan:

- The Regional District will only fund independent societies
 - Any operating funding provided by the Regional District will have an operating agreement and/or contract for services (multi-year) in place
 - The Regional District will provide facilities (not direct programming) for the following:
 - Cultural Conservation and Exhibition
 - Community Cultural Programming;
- and further,

That a Special Greater Vernon Advisory Committee meeting be convened to facilitate a Greater Vernon Cultural Plan workshop to discuss cultural facility policy and planning.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:41 a.m.

CERTIFIED CORRECT

Chair
Juliette Cunningham

Chief Administrative Officer
David Sewell



REGIONAL DISTRICT
of
NORTH OKANAGAN

REPORT

File No.: 5808.20.060

TO: Greater Vernon Advisory Committee
FROM: Parks, Recreation and Culture
DATE: June 4, 2015
SUBJECT: Marshall Field Soccer Pitch Maintenance

RECOMMENDATION:

That the current service levels at Marshall Field be received for information.

SUMMARY:

As outlined in attachment "A", the City of Vernon provides the level of maintenance at Marshall Field consistent with other soccer fields within the Sub-Regional Parks and Trails Service. Each field is to be ready with acceptable playing conditions by April 10 of each year. Treatment on all fields includes two (2) fertilizer applications (an additional fertilizer treatment was added to Marshall Field), top dressing once per year or as time permits, over seeding on an as needed basis to only damaged areas of the field, and aerating once per year in spring (solid tine).

Following a delegation in Fall 2014 by the Vernon Soccer Association regarding the quality of playing surface at Marshall Field, the Board resolved the following:

*Moved and seconded by Directors Fleming and Cunningham
That staff take immediate action to repair the Marshall soccer fields, and in conjunction with funds from the Vernon Soccer Association (VSA), staff be authorized to spend up to \$25,000 for field repair in the 2014 Capital Budget; and further,
That a scheduling and maintenance plan be developed in partnership with the VSA for Spring 2015.*

CARRIED

In response to this, staff have implemented a field rotation strategy at Marshall Field which involves the removal and resting of one (1) of the five (5) fields which will not be booked for a period of one (1) month between May and September each year. While the field is not being booked or used, an additional treatment of the following takes place which includes: touching up holes or problem areas with sand and seed (as required) sod large areas (as required), additional core aeration, additional over seeding, additional core aeration, additional over seeding, top dress, to ¼" depth with 50/50 sand and ogo-grow mixture.

Report to: Greater Vernon Advisory Committee
From: Parks, Recreation and Culture
Re: Marshall Field Soccer Pitch Maintenance

File No.: 5808.20.060
Date: June 4, 2015
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Currently Field #1 has received the treatment in May 2015 as the first field off rotation. The balance of the fields will receive similar treatment as scheduled in 2015. It is important to note some exceptional factors have played into field conditions in 2015 with a great deal of construction along the western side of the park for the flood control measures associated with Vernon Creek. The construction has led to some interruptions in the field irrigation which put additional pressure on the fields in an already very dry spring.

Other noteworthy challenges existing at Marshall Field in relation to field quality are the spray irrigation water source, which due high pressure lines and sections of pipe infrastructure at-grade creates a problem that water is only available to the site when the risk of freezing is eliminated. This situation puts irrigating fields typically at the end of April which at Marshall Field is much later than others fields in the system which are typically on a domestic service. In addition to spray irrigation, having the soil based fields constructed in low-lying areas provides for challenges for drainage with a high water table.

It is expected that field conditions will improve with the additional capital and field rotation scheduling and some fields have responded well to the new treatment. Soil conditions and a challenge to bring early season irrigation to site have and will remain obstacles at Marshall Field which adversely affect playing surfaces.

BACKGROUND/HISTORY:

The Regional District and the City of Vernon entered into a Parks Management and Operating Contract for the maintenance of the Sub-Regional Parks in 2013 for a three (3) year contract beginning January 1, 2014. Attachment "A".

FINANCIAL/BUDGETARY CONSIDERATIONS:

The current budget for Operations and Maintenance with the City of Vernon in 2015 is \$610,000.

ATTACHMENTS:


Attachment "A" – Parks Management & Operation Contract (pg. 30, Section 2.5)

Reviewed and Endorsed by:



Keith Pinkoski
Manager, Parks

Approved for Inclusion:



David Sewell
Chief Administrative Officer

2.5 Soccer Fields

All soccer fields will be in playing conditions by April 10 of each year subject to weather. It is the responsibility of the City to ensure sports field chalking machines, and sports field paint for lining of these fields throughout the year are supplied at each location. The supplies and equipment are to be stored in a storage room at each Park site for the use of the sports organizations. Line painting machines will be supplied by the user groups.

Level of Service

Fields defined as follows:

DND:	2 fields
Creekside Park:	4 mini fields
Marshall Park:	5 fields

Aerating

Frequency: Once in the spring using solid tine.

Fertilizing

Frequency: Marshall Field: Three applications per year as follows:

- First application – prior to April 15
- Second application – prior to June 30
- Third application – prior to September 30

Creekside and DND: Two applications per year. One application in the spring and one application in the fall.

Application rate approximately 1 lb. N per 1,000 sq. ft.

Comments: Composition of fertilizer shall be determined by soil samples taken, with 90% slow release fertilizer. Fertilize only when wind conditions are favorable. Area fertilized is to be watered following the application. Spreader must be calibrated for each type of fertilizer. Spreader cannot be loaded on grass to avoid fertilizer burn.

Top Dressing

Frequency: Once a year in September, or when time permits.

Material: Sand or sandy loam to be used with a sieve size range between No. 16 and No. 60 for majority of particles (1.0mm - .25mm). Screened top soil may be used as an alternative material depending on field conditions.

Over Seeding

Frequency: Performed on an as needed basis depending on field condition and typically only to damaged areas