

DIVISION THIRTEEN - CAMPGROUND REGULATIONS - SCHEDULE D**1301 CAMPGROUND REGULATIONS**1. Application

- a. The provisions of this schedule apply to any campground constructed or established after the adoption of this bylaw and to any additional construction on an existing campground and to any alteration to the layout of an existing campground.
- b. Where the construction or layout of an existing campground does not conform to the provisions of this bylaw, no person may carry out additional construction or make an alteration to the layout of the campground if the effect of such construction or alteration is likely to aggravate the non-conformity.
- c. This bylaw does not apply to campgrounds licensed under the *Community Care Facility Act of B. C.*
- d. *The provisions of this Schedule do not apply to Agri-Tourism Campsites with the exception of the following Sections:*
 - i. *1301.12 – Camping Sites*
 - ii. *1301.21 – Water Supply*
 - iii. *1301.22 – Sewerage Disposal*
 - iv. *1301.26 – Garbage Disposal* *(B/L 2589/13)*

2. Interpretation

For the purposes of this section and unless the context otherwise requires:

APPROVAL means approval in writing.

CAMPING SPACE means an area in a campground used for one (1) trailer or tent.

DEPENDENT TRAILER means a trailer other than an independent trailer.

DIRECTOR means the *Director of Development Services* of the *Regional District*.

ENVIRONMENTAL HEALTH OFFICER means the *Environmental Health Officer* appointed under the *Health Act* for the territorial jurisdiction of the area in which a campground is located.

INDEPENDENT TRAILER means a trailer equipped with a water- closet and a place for washing, wastes from both of which may be disposed of directly into a sewage disposal system through a drain connection.

1301. 2. **OWNER** means an owner, agent, lessor, or manager of, or any person who operates a campground.

SAFE WATER means water which is approved for drinking purposes by the *Environmental Health Officer*.

PRIVY means an approved building over an approved sanitary earth pit for the receiving and disposal by decomposition of human excrement, and includes a latrine.

ROADWAY means road within a campground part or all of which is made suitable for normal vehicular use for access to abutting camping spaces and other facilities.

SERVICE BUILDING means a building, other than a privy, housing toilet or bathing facilities or such other sanitation facilities as are required by this bylaw.

SEWAGE DISPOSAL STATION means a place where trailer sewage storage tanks may be emptied and flushed.

TRAILER means any vehicle, coach, house-car, or conveyance, designed to travel on the highways, constructed or equipped to be used as temporary living or sleeping quarters by travellers.

3. Prohibitions

- a. No person may construct or lay out a campground or any part of a campground without being in possession of a valid and subsisting permit for that purpose issued pursuant to the provisions of this bylaw.
- b. No person may construct or lay out a campground or part of a campground in a manner not authorized or in a manner prohibited by the provisions of this bylaw.

4. Administration

- a. The *Director* or such other officer appointed by the *Board* shall administer the provisions of this section.
- b. The officer appointed under Subsection a. above may enter any campground at all reasonable times for the purpose of administering or enforcing the provisions of this section.

1301. 5. Permit Required

- a. No person shall construct, alter, extend, or expand a campground until written approval is received and a permit is issued by the *Director*.
- b. Written approval and permit under Subsection a. above shall not be given until a sewage disposal permit or approval has been issued, water supply system and garbage disposal method has been approved under the *Health Act, Drinking Water Protection Act, Waste Management Act, or Water Act*.

6. Application, Approval, and Permit

- a. All applications for campground approval and permit shall be made in writing to the *Director* and shall contain:
 - i. the name and address of the applicant; and
 - ii. a general description of the location of the land and a full legal description of the land on which the proposed campground is to be established, constructed, altered, or extended; and
 - iii. two (2) full sets of working drawings to scale showing:
 - a. the area, dimensions, and legal description of the parcel(s) of land; and
 - b. the dimensions and location of the buffer area required under Section 1301.13. of this bylaw; and
 - c. the number, location, dimensions, and designation of all camping spaces, and location and dimensions of all roadways, the owner's residential plot (if any), common recreation areas, and storage area (if any); and
 - d. the location of service buildings, any sewage- disposal station, or any other proposed structures; and
 - e. the internal layouts of all service ancillary buildings and other structures, apart from the owner's residence; and
 - f. the location and details of the source of water, treatment plants, water distribution lines, and outlets; and
 - g. the location and details of all connections to the sewer, sewer-lines, septic tank(s) and sub-surface disposal field, or other private sewage treatment plants and disposal methods; and

1301. 6. a. iii. h. the location of storm drains and catch basins; and
- i. the location and details of all on-site garbage and refuse-disposal areas; and
- j. a north arrow and notation of the scales used; and
- k. a general landscaping plan for the site; and
- l. all water courses or water frontage within or adjacent to the proposed campground; and
- m. all steep banks or slopes within or adjacent to the land concerned; and
- n. the relationship of the proposed campground to adjacent roads/highways.
- b. The *Director* may require the applicant to provide additional relevant information, including but not limited to, topographic and soil condition data.

7. Fees

~~Each application for a campground permit submitted shall be accompanied by an application fee of one hundred dollars (\$175.00) for the first fifty (50) camping spaces and two dollars (\$10.00) for each additional camping space shown in the campground plan.~~

Each application for a campground permit submitted shall be accompanied by an application fee in accordance with the Regional District of North Okanagan Development Application Procedures and Administrative Fees Bylaw No. 2677, 2018 and amendments thereto.
(B/L 2777/18)

8. Approval and Permit

- a. The *Director* shall examine each application for a campground permit and shall notify the applicant in writing within sixty (60) days either that the permit is issued or that it is refused.
- b. If a campground permit is refused, the *Director* shall notify the applicant in writing of the reasons for refusal.
- c. A campground permit shall permit the establishment of a campground on the land concerned only in compliance with the campground plan approved and permit issued.

- d. If the holder of the permit does not commence the construction permitted by the permit within one (1) year of the date of the permit issued, the permit lapses.

1301. 9. Other Regulations

- a. Every campground shall comply with:
 - i. the plumbing, electrical, and building bylaws and regulations in force; and
 - ii. all regulations, made pursuant to the *Fire Services Act*; and
 - iii. all regulations made pursuant to the *Forest Act* relating to the fire protection, and other matters.
- b. Nothing in this bylaw shall relieve owners of a campground from the responsibility to seek out and comply with all other applicable enactments.

10. Building Permit

Prior to any work or construction in a campground, the applicant shall obtain a building permit for a building or structure from the *Chief Building Inspector* of the *Regional District*.

11. Drainage

No person shall locate or extend a campground except on a site that is well drained and is at all times free of stagnant pools.

12. Camping Spaces

Each camping space within a campground shall:

- a. have a minimum area of 84 square metres (904.2 square feet) and be clearly identified by a number or similar designation; and
- b. accommodate only one (1) trailer or tent; and
- c. be no closer than 3 metres (9.842 feet) to a roadway; and
- d. be no closer than 7.5 metres (24.61 feet) to the boundary of the campground; and
- e. have one (1) conveniently located parking space adjacent to the roadway, all or part of which may be within the setback required under Subsection c. above.

1301. 13. Buffer Area

- a. Campgrounds shall be provided with a landscaped buffer area not less than 7.5 metres (24.61 feet) wide adjacent to a front lot line and not less than 4.5 metres (14.76 feet) wide adjacent to all other lot lines and within which no camping space, residential accommodation, parking, garbage disposal areas, privies, service buildings or recreational areas, except for waterfront recreation, shall be permitted.
- b. The only roadways permitted in the buffer area are those which cross it as close to right angles as practicable and connect directly with the roadway system contained within the remainder of the campground.

14. Recreation Area

- a. A campground shall have open space for playground, park, sports, games and similar recreation areas to serve the campground in the amount of not less than five percent (5%) of the area of the campground.
- b. The recreation areas shall not include buffer areas, parking areas, ancillary buildings, camping spaces, driveways, and storage areas.

15. Signs

Except in Electoral 'E' and notwithstanding any other requirements of this bylaw, an identification sign to a maximum height of 2 metres (6.562 feet) above ground and to a maximum area of 3 square metres (32.29 square feet) may be located at the principle entrance to the campground. (B/L 2358/08)

16. Owner's Residence and Office Space

Within a campground, a dwelling unit including office space may be provided for the accommodation of the owner or operator of the campground. The minimum site area for such facility shall be 550 square metres (5,920 square feet).

17. Retail Facilities

A retail facility for the purpose of selling groceries, camping supplies, and souvenirs is permitted to serve the campground provided the maximum floor area does not exceed as prescribed below:

Number of Camping Spaces	Maximum Retail Floor Area
50 spaces or less	25 square metres (269.1 square feet)
51 spaces or more	25 square metres (260.1 square feet)+ 0.3 square metres/space (3.229 square feet/space) in excess of 50 up to a maximum of 50 square metres (538.2 square feet)

1301. 18. Access

- a. At least one (1) highway access shall be provided to a campground containing eighty (80) or less camping spaces.
- b. A second access from a public highway, separated by at least 50 metres (164.0 feet) from the first access shall be provided to each campground containing eighty-one (81) or more camping spaces.

19. Customer's Parking/Holding Area

Within 30 metres (98.42 feet) of the campground entrance or office, there shall be provided customer's parking/holding area in an amount of 18 square metres (193.7 square feet) for each ten (10) camping spaces up to a maximum of 140 square metres (1,507 square feet) for the convenience and safety of the customers.

20. Roadways

- a. Access to and from a campground shall have a minimum roadway width of 13 metres (42.65 feet) and a minimum hard surfaced or gravelled width of 6.7 metres (21.98 feet). No parking shall be allowed on the access roadway.
- b. All camping spaces, owner's or operator's residence, service buildings, as well as other facilities where access is required shall have access by an internal roadway system.
- c. Roadways giving access to and from camping spaces shall have a minimum roadway width of 6.7 metres (21.98 feet) and a minimum hard surfaced or gravelled width of 4.3 metres (14.11 feet).
- d. Roadways in a campground shall be well drained, and maintained in such a manner as to render them free from dust at all times.
- e. Dead end roadways and cul-de-sacs shall have a turning circle at the end with a radius of at least 12 metres (39.37 feet).

1301. 21. Water Supply

The owner of a campground shall provide a water supply system to furnish a constant supply of safe water in compliance with the *Drinking Water Protection Act*.

22. Sewage Disposal

- a. The owner of a campground shall provide for the disposal of all wastewater and human excretion generated within the campground by causing all sewage and wastewater to be discharged into a community sewer system or into a private sewage disposal system in compliance with the *Health Act* or *Waste Management Act*.
- b. The owner shall obtain either a sewage disposal permit from the *Interior Health Authority* or approval from the *Ministry of Water, Land and Air Protection*, depending on the amount of discharge generated.
- c. Privies and/or alternative methods of liquid waste disposal may be permitted in accordance with the *Sewage Disposal Regulations* under the *Health Act* if there is an insufficient supply of water to operate flush toilets.
- d. Where water and sewer systems are available, each camping space intended for use by an independent trailer shall be provided with at least a 75 mm (2.953 inch) sewer connection. The sewer connection shall be provided with a suitable fitting so that a water tight connection can be made between the trailer drain and the sewer connection. The connection shall be so constructed that it can be closed when not linked to a trailer, to prevent the escape of odours.

23. Service Buildings

- a. Where sewer and water systems are installed, the campground shall be provided with at least one (1) service building equipped with flush type fixtures and other sanitary facilities as prescribed below:

Number of Camping Spaces*	Toilets		Urinals	Washbasins		Showers		Other Fixtures
	Men	Women	Men	Men	Women	Men	Women	
1 - 15	1	1	1	1	1	1	1	1 slop sink**
16 - 30	1	2	1	2	2	1	1	
31 - 45	2	2	1	3	3	1	1	
46 - 60	2	3	2	3	3	2	2	
61 - 80	3	4	2	4	4	2	2	
81 - 100	3	4	2	4	4	3	3	

For each campground having more than one hundred (100) camping spaces*, there shall be provided one (1) additional toilet and washbasin, for each sex, for each additional thirty (30) camping spaces*; one (1) additional shower for each sex for each additional forty (40) camping spaces*; and one (1) additional men's urinal for each additional one hundred (100) camping spaces*.

- 1301 23. b. Service Buildings shall:
- i. be located at least 4.5 metres (14.76 feet) and not more than 150 metres (492.1 feet) from any camping space; the 150 metres (492.1 feet) distance shall not apply to an independent trailer camping space; and
 - ii. be of permanent construction and adequately lighted; and
 - iii. have walls, floors, and partitions that can be easily cleaned and will not be damaged by frequent hosing, wetting, or disinfecting; and
 - iv. have all rooms well ventilated, with all openings effectively screened; and

* Camping spaces for tents and dependent trailers only.

** A conveniently located slop sink(s) for disposal of liquid wastes.

1301. 23. b. v. provide separate compartments for each bathtub or shower and toilet and a tight partition to separate those facilities designated for males and females.
- c. Laundry Facilities
- i. Laundry facilities shall be provided in the ratio of one (1) laundry unit for each thirty (30) camping spaces and shall be in a separate room of a service building or in a separate building.
- ii. A laundry unit shall consist of not less than one (1) laundry tub and one (1) clothes washing machine in working order.
- iii. If there are laundry facilities available to the public within 8 kilometres (4.971 miles) of a campground, the requirements under Subsections i. and ii. above are waived.

24. Sewage Disposal Station

- a. Where a campground contains camping spaces for use by trailers, the owner, shall, except where privies are permitted or sufficient sewer connections are available in accordance with Section 1201.22.d. of this bylaw, provide a trailer sewage disposal station for the purpose of receiving the contents of trailer sewage storage tank.
- b. Trailer sewage disposal station shall be located in an area apart from any roadway and out of which a trailer may be easily and conveniently moved.
- c. Trailer sewage disposal stations shall be constructed in accordance with the design shown in Appendix A to this section.

25. Privies

Where privies are permitted, all privy buildings shall be subject to the requirements of the *Sewage Disposal Regulations* under the *Health Act* and shall be so constructed and maintained so that:

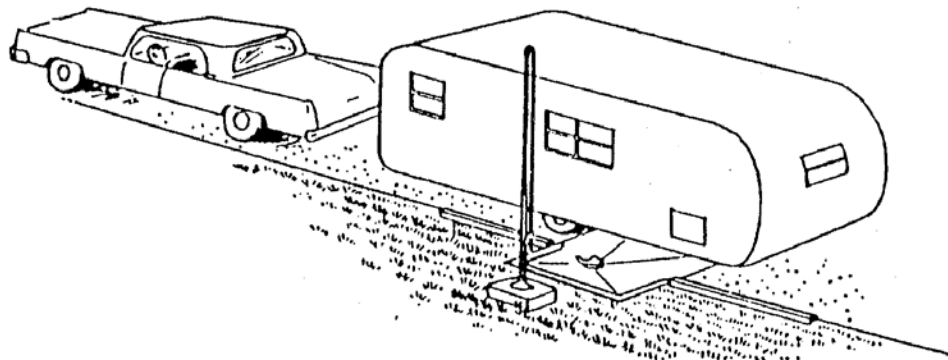
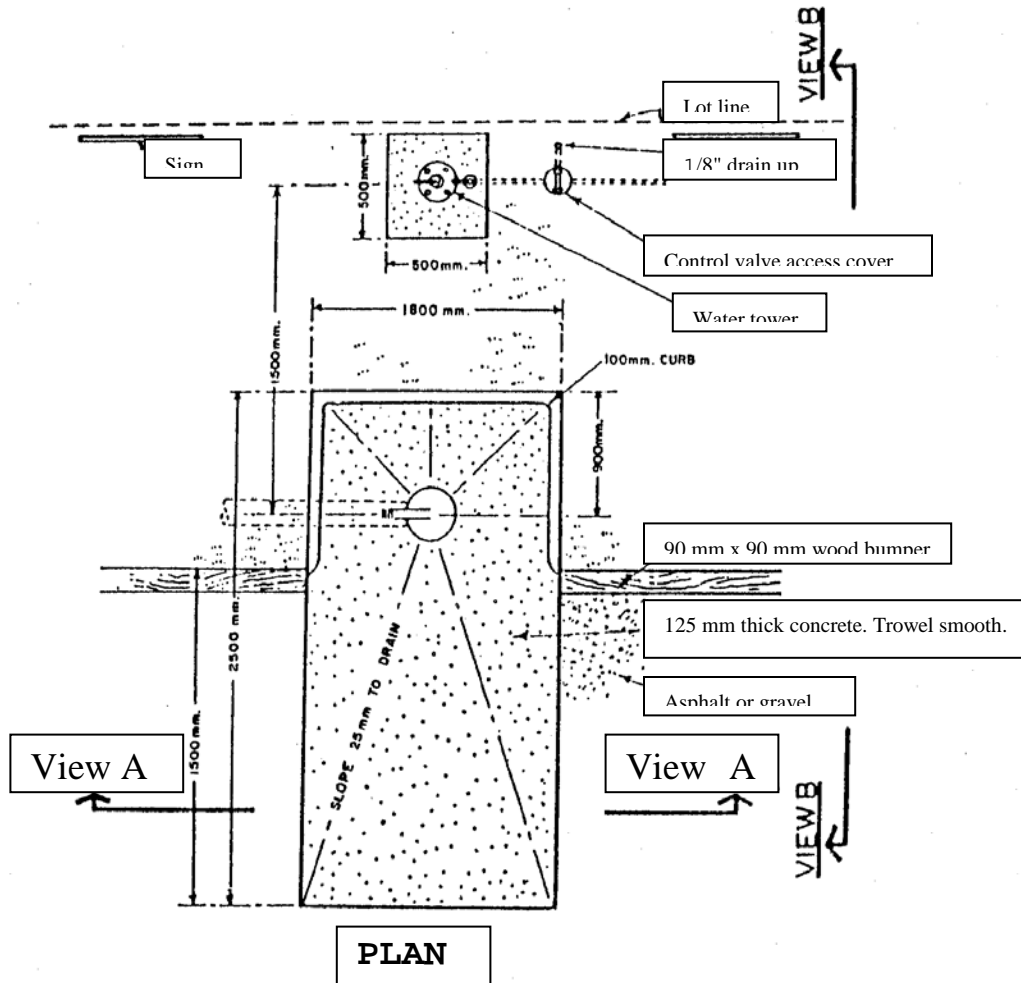
- a. flies, insects, rats, or small domestic animals do not have access to the waste materials; and
- b. surface or groundwater cannot enter the pit or vault; and
- c. it is no closer to any camping space or building than 15 metres (49.21 feet).

1301. 26. Garbage Disposal

- a. The owner of a campground shall dispose or arrange for disposal of garbage or refuse.
- b. The owner of a campground shall:
 - i. provide at each camping space a container that is durable, fly tight, water tight, rodent proof for the disposal of all garbage; and
 - ii. maintain the containers so that they shall not become foul smelling, unsightly, or a breeding place for flies; and
 - iii. be responsible for ensuring that no person shall dispose of garbage, waste, or refuse except in accordance with the arrangements made for the campground.

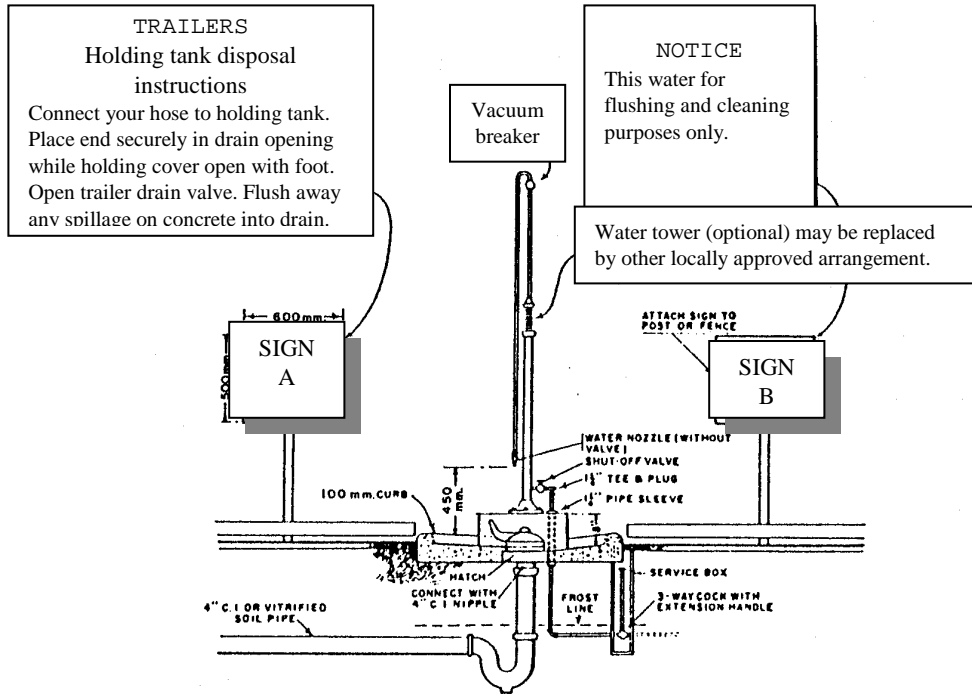
Appendix "A" attached to and forming part of Section 1301

1301 i. TRAILER SEWAGE DISPOSAL SYSTEM



1301 ii.

View A



View B

