



PROJECT COORDINATOR, PARKS, REC AND CULTURE (REGULAR, FULL-TIME)

The North Okanagan is an exceptional place to live, work and explore. With its diverse landscapes and extraordinary recreational opportunities, our residents enjoy a comfortable balance of work-life activities. With a regional population of 90,000, the Regional District of North Okanagan offers a wide range of services directly to residents and through partnerships with its six member municipalities.

We have an opening for the regular, full-time position of Project Coordinator, Parks, Rec and Culture within our Community Services Department. The successful candidate has a diploma in building science or project management, with a minimum of three years of experience in construction or project management, preferably within a local government setting, and a valid BC driver's license.

You are detail oriented, possess superior organizational skills and are an excellent communicator. You are able to manage construction and installation projects and have proven experience in the areas of procurement, cost estimating and budget control. You have knowledge of applicable laws, bylaws and permitting regulations. You are comfortable participating in site meetings, conducting inspections and liaising with contractors.

Reporting to the Assistant Manager, Parks, Recreation and Culture, the Project Coordinator is responsible for the planning, implementation and coordination of capital and operational projects, ranging from minor renovations to major asset replacement.

Come be part of a great team who takes pride in their work to enhance the very reasons the North Okanagan is such a great place to live, work and play. This is a regular, full-time position (35 hours/week) with an hourly wage range of \$31.50 to \$36.18 per hour, as well as an extensive benefits package and compressed work schedule.

For further information regarding this, and other job postings, please visit our website at rdno.ca/careers

Please submit your resume, cover letter and any corresponding information as one PDF document to hr@rdno.ca and quote Competition No. 20-11 in the subject line.

Applications will be accepted until 4:00 p.m. on Tuesday, March 17, 2020.

*We thank all interested applicants, but only short-listed candidates will be contacted.
No telephone or email enquiries please.*