



3228 31ST AVENUE
VERNON, BC V1T 2H3

T 250.545.3173
F 250.545.9096

www.vernonpublicartgallery.com

September 27, 2013

Regional District North Okanagan
9848 Aberdeen Road
Coldstream, BC V1B 2K9

Dear Tannis Nelson;

The Vernon Public Art Gallery has been informed by our insurers Johnston Meier Insurance Agencies Group, that they will be completing an inspection of our facility to ensure compliance and security of the art collection following the recent disruption of heating, cooling and air exchange in the building prior to extending insurance coverage. Without insurance, our collection and exhibitions are at risk and we may experience concern from artists and donors. Therefore, it is prudent that we take immediate steps to mitigate any potential harm.

We appreciate the efforts of City of Vernon staff in providing electrical baseboard heating and in-building airflow, as yet, there is no heat source in the main gallery space other than the spot lights used to showcase the art. We hope that these steps will be sufficient to satisfy our insurers. The VPAG board members and gallery management do feel however that it is important to have contingency plan in place in the event insurance for the collection cannot be maintained for this location. The priority of this plan includes finding immediate alternative storage space(s) for the permanent art collection and exhibitions. We have also identified the potential need for retail and event space, which is extremely important to meet our revenue projections over the coming holiday season. Our retail revenues rely in part on robust gallery activities: the gallery is what brings people to that location, it's not the location that draws people to the store.

The Gallery has identified a number of supportive businesses which may be able to accommodate parts of our collection and exhibition space. We will be contacting them over the coming days. The Gallery will also issue a public advisory notice seeking additional options for storage and exhibition as well as retail and programming space. We are also considering seeking assistance from neighbouring community's Galleries to hold some of our collection on an interim basis if necessary.

As leaseholders, we wanted to make you aware of the steps we are taking to protect the collection and remain open to the public. While we are seeking donated space from the business community, we may also need to ask for your support in securing suitable space for our various needs.

Sincerely,

Dauna Kennedy Grant
Executive Director

Enclosure

Cc: GVAC Committee Members



Johnston Meier Insurance Agencies Group

3118 – 32nd Avenue, Vernon, BC V1T 2L9

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September 20, 2013

Vernon Public Art Gallery Society
Attn: Dauna Kennedy Grant
3228 31st Avenue
Vernon, BC V1T 2H3

**RE: Intact Insurance Company
Commercial Policy #6000144**

Dear Dauna:

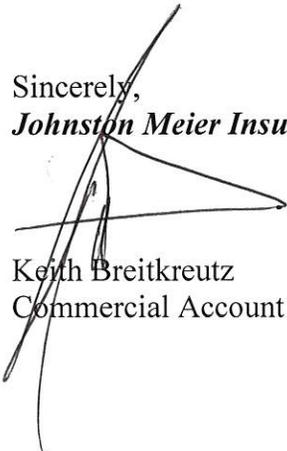
Further to our telephone conversations regarding the heating system in your location, please note the following requirements from the insurer providing coverage for the art collection:

1. Temperatures must remain constant during all hours throughout the areas where the collection is displayed and stored (behind exhibition hall No. 3, Community Gallery). You will need to ensure that controls monitoring this will be in place and that the appropriate commercial grade heaters are used within the art space.
2. Additional measures may be needed to further monitor humidity. These measures could include fans to circulate air for constant temperature throughout the space to eliminate hot spots.
3. Baseboards should not be placed against any wall that has art hanging on it.
4. We will need to be advised when the temporary equipment is operating in order to inspect the premises.

Do not hesitate to contact the office should you have any questions or require further information regarding the above.

Sincerely,

Johnston Meier Insurance Agencies Group


Keith Breitreutz
Commercial Account Executive