



January 23, 2012

TO: Mayor | Chair | CAO
FROM: UBCM Secretariat
RE: **RCMP Contract – Technical Briefing Webinar – Thurs. Jan. 26**

On **Thursday, January 26 at 10:00 a.m.**, there is an opportunity for those UBCM members who have not yet done so to participate in a technical briefing webinar on the new RCMP Contract. We apologize for the short notice. **Kevin Begg** (former Assistant Deputy Minister, Ministry of Public Safety & Solicitor General) and **Mayor Peter Fassbender** will go through the RCMP Contract in detail.

Please note that this is a confidential briefing intended solely for local government elected officials and senior staff.

Those who wish to participate are asked to **join the webinar at 9:30 a.m.**, Pacific Standard Time. This is 30 minutes before the start of the meeting proper. We'll use that time to do a walkthrough of the webinar interface and make sure that your experience is high quality.

Webinar participants are requested to register with UBCM ahead of time, if possible. Please email to UBCM the name of the local government, name and title of the local government representative(s), and their email address(es). Email should be sent to: kvance@ubcm.ca

Instructions

1. Audio will be through a regular teleconference line. Please start by dialing in to the number below, and enter in the Conference ID number.

Dial-in Phone Number: **1-877-353-9184**

Conference ID: **2564746#**

2. The video and presentation will be broadcast through Blackboard Collaborate, a web-based service. The software will download a file to your computer, but does not require special permissions or programs to run.

To view the speakers and presentation on the day of the meeting:

- i. Turn off your computer speakers—you will not need them.
- ii. Click on the following link: <http://bit.ly/zBtKgn>
- iii. Follow the prompts to download the Blackboard Collaborate program.
- iv. Select your connection speed – usually Cable or Wireless.
- v. A window will open with a purple header that says “Blackboard Collaborate”.
- vi. Type your first and last name and your local government in the “Session Login” box – this is how you will be identified during the webinar.
- vii. Click the “Log In” button.
- viii. Type a “hello” or greeting in the chat box on the lower left.

Blackboard Collaborate will **feature a live chat stream so that Mr. Begg and Mayor**

Fassbender can take your questions and comments.

NB: Some users may get a virus warning notification when using Blackboard Collaborate. In this instance please be reassured that you can disregard that notification.

Contact

If you have any comments or concerns, please contact Bowen Moran, Professional Development Specialist
<bowen.moran@gov.bc.ca>.