



REGIONAL DISTRICT OF NORTH OKANAGAN

CITY OF ARMSTRONG
DISTRICT OF COLDSTREAM
CITY OF ENDERBY

VILLAGE OF LUMBY
TOWNSHIP OF SPALLUMCHEEN
CITY OF VERNON

"B" – SWAN LAKE
"C" – B.X. DISTRICT
"D" – LUMBY (RURAL)

"E" – CHERRYVILLE
"F" – ENDERBY (RURAL)

ADDENDUM

No.	1
Project:	Construction Services: BX Falls Park Parking Lot Upgrade
Owner:	Regional District of North Okanagan
Date:	June 13, 2018
Ref. No.:	RFQ No. 2018_CS31

This Addendum is issued prior to the Request for Quotation No. 2018-CS31 Closing Date, in accordance with the Request for Quotation and shall be considered an integral part of the Contract for Services, read together with all subsequent Addenda.

The following numbered sections of the RFQ No. 2018-CS31 are amended as shown in blue italics (additions) and an amended Site Plan is attached along with a copy of the Ministry of Transportation and Infrastructure's (MOTI) permit. All other clauses and sections of the original RFQ remain the same.

2. TERM

The RDNO will issue a Purchase Order by July 6, 2018 to the selected Contractor for the work to be completed by *August 31, 2018* once the attached Works & Services Contract has been signed by all parties.

4. SCOPE OF WORK

A. Preparation of Parking Surface:

1. Remove existing structures including all signs, wooden fencing and gate posts, and stockpile adjacent to work site for disposal *or reuse* by RDNO. *If possible, contractors should work around the existing garbage can.*
2. *Remove brush, vegetation, stumps and boulders from project area in preparation for grading. Dispose brush, vegetation and stumps off site (facility of your choice) and waste boulders on site for armoring the swale and/or randomly disperse amongst the trees in the park at the direction of the RDNO Project Manager. If disposing of the vegetation and stumps at the Greater Vernon Recycling and Disposal Facility on Birnie Road, tipping fees will not be levied, but hauling notice will be required.*
3. Grade the entire parking lot surface (existing and expanded) to ensure all water drains to the north and west perimeter of the parking lot and into the swale (to be constructed *and existing*) shown in turquoise on the Site Plan (do not remove existing concrete barriers on east side of parking lot):
 - a. Survey the parking lot to confirm grades and cut and fills

- b. *Grading will be done on an hourly rate basis as the volumes are unknown at this time. Sixteen hours is estimated for the quotation form.*
- c. *Remove duff and soft soils to at least 100 mm below the base of the new parking lot (existing and expanded areas). As the soils in the existing and old treed areas are unknown, the quantity of soft soil and duff removal is unknown and therefore will be priced as per the grading item in the quotation form. This material can be disposed as per authorization by the Ministry of Transportation and Infrastructure (MOTI) in the ditch west of the new entrance (refer to Amended Site Plan-June 13).*
- d. *Fill low areas with excavated structural soils and pit run. The quantity of pit run is unknown, however an estimate is provided in the quote form for costing purposes. Low area filling costs, except for supply and transport of pit run, are included in the grading item in the quotation form.*
- e. No Change
4. to 7. No Change
- B. No Change
- C. No Change
- D. Site Conditions
- a) to f) - No Change –
- g) *Provisions must be made for protecting BX Creek and the BX Falls Park from any and all impacts related to construction activities, including but not limited to fire, siltation, equipment storage and equipment fueling. These items are included in the final item in the quotation form: ‘work area management’:*
- At least 15 m of silt fencing must be installed along BX Creek prior to construction from the culvert under Tillicum Road to well beyond the existing wooden fencing.*
 - Fire suppression equipment must be on hand at all times equipment is active. At a minimum backpack sprayers and shovels are required.*
 - Water **must not** be pumped out of BX Creek unless approval from the Province has been obtained and can be provided in writing to the RDNO Project Manager. This includes water for compaction.*

8. QUOTATION SUBMISSION

The Quotation Form is amended to include additional line items and units. Contractors are required to use the amended Quotation Form – Amended June 13, 2018 for their submission, due June 22, 2018.

Attachment: Quotation Form – Amended June 13, 2018

~ END OF ADDENDUM No. 1 ~

REQUEST FOR QUOTATION NO. 2018-CS31

Construction Services:
BX Falls Park Parking Lot Upgrade

QUOTATION FORM - Amended June 13, 2018

I/we have reviewed the specifications and submit the following quotation to perform the work described.

Item	Unit	Estimated Quantity	Unit Price	Extended Total
Signage and fence removal	LS	1	\$	\$
Clear, grub and dispose vegetation and stumps	LS	1	\$	\$
Grade and sub-excavate to prepare for base (including relocating duff and soft soils)	Hr	16	\$	\$
Supply and place pit run	m ³	100	\$	\$
Supply, place and compact base	m ²	770	\$	\$
Supply and place wheel stops	Each	10	\$	\$
Supply and place roadside barriers	Each	10	\$	\$
Supply and place lock blocks	Each	2	\$	\$
Site security and traffic control	LS	1	\$	\$
Mob/Demob, work area management and site clean-up	LS	1	\$	\$

Sub Total	\$
GST	\$
Total	\$

Please provide your list of sub-contractors and their role:

Please provide information on the process, equipment, number of employees and schedule contemplated for the project:

COMPANY INFORMATION

Company Name: _____

Address: _____

Primary Contact Person: _____

Phone Number: _____

Fax Number: _____

E-mail: _____

SUBMITTED BY:

Name: _____

Signature: _____

Date: _____

- END -



PERMIT TO CONSTRUCT, USE, AND MAINTAIN WORKS WITHIN THE RIGHT-OF-WAY OF A PROVINCIAL PUBLIC HIGHWAY

PURSUANT TO TRANSPORTATION ACT AND/OR THE INDUSTRIAL ROADS ACT AND/OR THE MOTOR VEHICLE ACT AND/OR AS DEFINED IN THE NISGA'A FINAL AGREEMENT AND THE NISGA'A FINAL AGREEMENT ACT.

BETWEEN:

The Minister of Transportation and Infrastructure

Vernon Area Office
4791 23rd Street
Vernon, BC V1T 4K9
Canada

("The Minister")

AND:

Regional District of North Okanagan
9848 Aberdeen Rd
Coldstream, British Columbia V1B 2K9
Canada

("The Permittee")

WHEREAS:

A. The Minister has the authority to grant permits for the auxiliary use of highway right of way, which authority is pursuant to both the Transportation Act and the Industrial Roads Act, the Motor Vehicle Act, as defined in the Nisga'a Final Agreement and the Nisga'a Final Agreement Act;

B. The Permittee has requested the Minister to issue a permit pursuant to this authority for the following purpose:

The installation, operation, and maintenance of:

upgraded and expanded trailhead parking lot including,

- minor soil excavation,
tree removal,
grading and compaction of gravel surface,
drainage swale,
road barriers and
gate

located within Tillicum Road , adjacent to 7100 Tillicum Rd, Vernon, as shown on drawing BX Falls Park - Parking Lot Upgrade - SITE PLAN dated June 6, 2018.

C. The Minister is prepared to issue a permit on certain terms and conditions;

ACCORDINGLY, the Minister hereby grants to the Permittee a permit for the Use (as hereinafter defined) of highway right of way on the following terms and conditions:

- That the construction and maintenance of the said works is carried out to the satisfaction of the Regional Director, Transportation.
That, before opening up any highway or interfering with any public work, intimation in writing of the intention to do so must be given to the District Official at least seven days before the work is begun.



3. That any person appointed by the Regional Director, Transportation, for the purpose shall have free access to all parts of the works for the purpose of inspecting the same.
4. That the construction of the said works may be commenced on **June 7, 2018** and shall be prosecuted with due diligence and to the satisfaction of the Regional Director, Transportation, and shall be completed on or before **December 31, 2018**.
5. (a) The highway must at all times be kept open to traffic. The roadway must be completely restored for traffic as soon as possible. At all times the permittee must safeguard the traveling public.
(b) That, unless with the consent of the Regional Director, Transportation, no more than forty-five (45) metres of pipe-track or other excavation in any public highway is to be kept open at one time.
(c) All excavation work must be carried out in accordance with the BC Occupational Health and Safety Regulation. Care shall be taken to protect adjacent property.
(d) That all excavations shall be carefully back-filled with suitable material, which is to be tamped into place, and that the permittee shall restore the surface of the road and shoulders and ditches at his own expense. All surplus material is to be removed from the Provincial Crown lands, or deposited where and as required by the District Official of the Ministry of Transportation and Infrastructure. The permittee is financially responsible for any maintenance works required on said ditch for a period of one year. The Ministry will carry out the necessary remedial work and invoice the permittee monthly.
(e) The pipeline crossing installation is to be placed by drilling and (or) jacking in such a manner as to afford minimum grade settlement. No water jetting will be permitted. That where, in the opinion of the District Official, an excavation or opening for a pipeline crossing installation could be made which would not be detrimental to the highway or its users, permission will be granted for said works. On throughways, freeways, and main highways no open cuts will be allowed.
(f) That all pipelines in excess of a nominal diameter of 5 cm., whether gas, oil, water, pressure sewers, conduits, etc., shall be installed where indicated by the District Official, encased in a steel casing-pipe or conduit-pipe of sufficient strength to withstand all stresses and strains resulting from the location, such casing to extend the full width of the highway right-of-way if deemed necessary to the District Official. The ends of the casing-pipe shall be suitably sealed and, if required, properly vented above the ground with vent-pipes not less than 5 cm. in diameter, and extending not less than 1.2 metres above ground surface. Vent-pipes shall be connected 30 cm. from the ends of the casing-pipe, and the top of each vent shall be fitted with a turn-down elbow, properly screened and equipped with identification markers.
All pipelines of non-rigid material, i.e., plastic or copper, of any diameter, shall be cased, or embedded in sand.
The inside diameter of the casing-pipe shall be at least 25 percent larger than the outside diameter of the pipeline. The casing-pipe shall be installed with an even bearing throughout its length, and in such a manner so as to prevent leakage, except through the vents.
The top of the casing-pipe, or the pipeline where casing is not required, shall be located as directed by the District Official, and shall in no case be less than 1.2 metres below the surface of the highway and not less than 75 cm below the highway ditches. Pipelines must not obstruct drainage structures or ditches or interfere with traffic on the highway or with highway maintenance.
6. That where the work for which permission is hereby granted comes in contact with any bridge, culvert, ditch, or other existing work, such existing work must be properly maintained and supported in such manner as not to interfere with its proper function during the construction of the new work, and on the completion of the new work the bridge, culvert, ditch, or other existing work interfered with shall be completely restored to its original good condition.
7. That when necessary all excavations, materials, or other obstructions are to be efficiently fenced, lit, and watched, and at all times every possible precaution is to be taken to ensure the safety of the public.
8. The Permittee shall indemnify and save harmless the Ministry, its agents and employees, from and against all claims, liabilities, demands, losses, damages, costs and expenses, fines, penalties, assessments and levies made against or incurred, suffered or sustained by the Ministry, its agents and employees, or any of them at any time or times, whether before or after the expiration or termination of this permit, where the same or any of them are based upon or arise out of or from anything done or omitted to be done by the Permittee, its employees, agents or Subcontractors, in connection with the permit.
9. That the permission herein granted to use and maintain the works is only granted for such times as the land or public work in, upon, or over which the said works are constructed is under the jurisdiction of the Minister of Transportation and Infrastructure. This permission is not to be construed as being granted for all time, and shall not be deemed to vest in the permittee any right, title or interest whatsoever in or to the lands upon which the works are constructed. Should the lands affected at any time be included within that of an incorporated municipality or city, this permission shall become void, unless the works are on a highway duly classified as an arterial highway pursuant to Section 45 of the Transportation Act.
10. That after receiving notice in writing of the intention on the part of the Provincial Government to construct, extend, alter, or improve any public work, the person or persons responsible for the maintenance of the works for which permission is hereby granted shall within six weeks move or alter such work at his or their own expense to such new positions or in such manner as may be necessitated by the construction, extension, alteration, or improvement proposed to be carried out by the Provincial



Government.

11. That while reasonable care will be taken on the part of the Provincial Government to do as little damage as possible to any private work in the carrying-out of the construction, extension, alterations, improvement, repair, or maintenance of any public work adjacent thereto, the Provincial Government can accept no responsibility for any kind of such damage.
12. That the permission hereby granted to construct, use, and maintain work is granted without prejudice to the provisions of the Transportation Act, or other Acts governing Crown lands and public works or their use by the public.
13. That this permission shall be in force only during such time as the said works are operated and maintained by the applicants, to the entire satisfaction of the Regional Director, Transportation.
14. That the Ministry will not be responsible for grade changes on accesses caused by reconstruction of any Provincial highway.
15. This permit is valid only for the specific works stated herein. Any alterations or additions must be covered by a separate permit.
16. This permit may be canceled, at the discretion of the Minister, without recourse, should the permittee fail to comply with all the terms of the permit. Thirty days' notice will be given before cancellation.
17. When the requirements of the Ministry necessitate use of the said lands for Provincial purposes, at the discretion of the Minister, this permit may be canceled.
18. That these works shall be identified with this permit number in a manner satisfactory to the District Official of the Ministry of Transportation and Infrastructure.
19. As a condition of this permit, the permittee unconditionally agrees with the Ministry of Transportation and Infrastructure that the permittee is the prime contractor or will appoint a qualified prime contractor, as described in Section 118 of the Workers Compensation Act, for the purposes of the work described by this permit, at the work location described in this permit, and that the permittee or designated prime contractor will observe and perform all of the duties and obligations which fall to be discharged by the prime contractor pursuant to the Workers Compensation Act and the Occupational Health and Safety Regulation.
20. The permittee is advised and acknowledges that the following hazards may be present at the work location and need to be considered in co-ordinating site safety: overhead hazards, particularly electrical or telecommunications lines; buried utilities, particularly electrical, telecommunication, and gas lines; traffic, danger trees, falling rocks, and sharp or infectious litter.
21. Any works within the Ministry right-of-way that fall within the scope of "engineering" under the Engineers and Geoscientists Act will be performed by a Professional Engineer, and shall comply with this Ministry's "Engineer of Record and Field Review Guidelines". The Guidelines can be viewed on the Ministry's website at <http://www2.gov.bc.ca/assets/gov/driving-and-transportation/transportation-infrastructure/engineering-standards-and-guidelines/technical-circulars/2009/t06-09.pdf>
22. The permittee is responsible for preventing the introduction and spread of noxious weeds on the highway right-of-way as defined by the British Columbia Weed Control Act and Weed Control Regulation.
23. **Protection of Survey Monuments**

The Permittee shall be responsible for the preservation during construction of all geodetic benchmarks, survey monuments and property markers on the right-of-way. The Permittee shall use, at no expense to the Ministry, a British Columbia Land Surveyor to replace any survey monuments destroyed or damaged as a result of the Permittee's negligence. At locations where construction work will cover or destroy such markers, the Permittee shall not move or remove them until written direction is received from the Ministry Representative.
24. **Protection of Roads**

The Permittee shall ensure all equipment working on or hauling material on to and from the Site does not damage or deposit material onto any part of an existing roadway. Materials spilled onto the public roadways or driveways opened to public traffic shall be cleaned up immediately. The Permittee has the full responsibility to repair any damage to existing highways, local roads and driveways caused by its construction equipment and/or operations.
25. The Permittee shall make diligent attempts to determine if there are other users of the right of way (utilities, accesses, etc) in the vicinity of the Permittee's location whose use may be affected. It shall be the responsibility of the Permittee to contact any such users before exercising any of the rights granted hereunder and to attempt to reach an accommodation.
26. Drainage must be re-instated to a similar or better condition than existed prior to these works.
27. **Traffic Control Plan**

If any portion of the travelled roadway (including shoulders) will be occupied or affected by these works, the Permittee must have a Certified Traffic Control company complete the attached H1080 Work Notification/ Lane Closure Request Form and submit to the Vernon MoTI office (Attn: Erik Lachmuth) at least 5 working days prior to commencement of the works. Once approved, the traffic control must be implemented and carried out by Certified Traffic Control Persons as per the approved plan.



28. Clean Up

All unsuitable material and inorganic debris shall be removed from the project area. All surplus or unsuitable organic waste and debris shall be removed from the site unless its complete burning is approved by the Designated Ministry Official in compliance with the B.C. Open Burning Smoke Control regulation.

The rights granted to the Permittee in this permit are to be exercised only for the purpose as defined in Recital B on page 1.

Dated at Vernon, British Columbia, this 7 day of June, 2018

On Behalf of the Minister