



# REGIONAL DISTRICT NORTH OKANAGAN

MEMBER MUNICIPALITIES:

CITY OF ARMSTRONG      VILLAGE OF LUMBY  
CITY OF ENDERBY      CITY OF VERNON  
DISTRICT OF COLDSTREAM      TOWNSHIP OF SPALLUMCHEEN

ELECTORAL AREAS:

"B" – SWAN LAKE      "E" – CHERRYVILLE  
"C" – BX DISTRICT      "F" – ENDERBY (RURAL)  
"D" – LUMBY (RURAL)

## APPLICATION FOR DEVELOPMENT VARIANCE PERMIT

**RDNO File No.** \_\_\_\_\_ attached to and forming part of *Greater Vernon Water Subdivision and Development Servicing Application Procedures and Administrative Fees Bylaw No. 2658, 2015*

**FOR OFFICE USE ONLY:**

Application fee:   \$1,200.00        DATE: \_\_\_\_\_  
Received by: \_\_\_\_\_  
Receipt no.: \_\_\_\_\_  
Preliminary review by: \_\_\_\_\_

I/We hereby make application under the provisions of Part 26, Division 11, of the Local Government Act for a Development Variance Permit.

To permit the proposed development as described in the attached form upon (legal description of property):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Located at (street address or general location):

\_\_\_\_\_  
\_\_\_\_\_

### **PERMIT INFORMATION FORM**

The information requested in this form is required to expedite the application and assist the staff in preparing a recommendation.

The form is to be completed in full and submitted with all requested information, Development Variance Permit Application, Application Fee, and Title Search or Certificate of Indefeasible Title for the subject property.

**1. Applicant and Registered Owner(s)**

Applicant's Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone No. (h): \_\_\_\_\_ Phone No. (w): \_\_\_\_\_

Fax No.: \_\_\_\_\_ Email: \_\_\_\_\_

Registered Owner's Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone No. (h): \_\_\_\_\_ Phone No. (w): \_\_\_\_\_

Fax No.: \_\_\_\_\_ Email: \_\_\_\_\_

Registered Owner's Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone No. (h): \_\_\_\_\_ Phone No. (w): \_\_\_\_\_

Fax No.: \_\_\_\_\_ Email: \_\_\_\_\_

A copy of a Title Search, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application, must accompany the application as a proof of ownership.

Agent Authorization (if applicable) must accompany this application form.

**2. Subject Property and Development**

a. Size of property (area, number of parcels): \_\_\_\_\_

b. Present Zoning: \_\_\_\_\_

c. Description of Existing Use/Development (use a separate sheet if necessary):

\_\_\_\_\_  
\_\_\_\_\_

d. Full Description of the Proposed Use/Development (use separate sheet if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- e. Proposed Variation and/or Supplementation to Existing Greater Vernon Subdivision and Development Servicing Bylaw (use separate sheet if necessary) and indicate the Section of Bylaw proposed to be varied:

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**3. Reasons in Support of Application**

Reasons and comments in support of the application (use separate sheet if necessary):

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\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**4. Required documents to accompany application form**

At the time of providing the Development Variance Permit Application form to the applicant, the Regional District of North Okanagan Engineering Department shall indicate which of the following attachments are required or not required for this application. The Engineering Department may also require additional information.

- a. A copy of a Title Search, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application. **REQUIRED:** Yes
- b. A dimensioned Sketch Plan showing the parcel(s) or part of the parcel(s) to be developed and the location of existing buildings, structures, underground utilities, and uses. **REQUIRED:** Yes  No
- c. A dimensioned Site Development Plan showing the proposed use, buildings and structures, highway access, water servicing, etc. **REQUIRED:** Yes  No
- d. A Contour Map (Plan), if warranted by the topographic condition of the subject site. **REQUIRED:** Yes  No

e. A dimensioned Sketch Plan of the proposed subdivision, where subdivision (small or large) is contemplated. **REQUIRED:** Yes  No

f. Signed and sealed engineering report and/or drawings: Yes  No

\*Yes, details to be provided on separate sheet

**FOR OFFICE USE ONLY:**

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| a. Greater Vernon Water available:                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Watermain extensions/upgrades required:                            | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| c. Does proposed subdivision/development require a Latecomer Process: | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| d. Does the subdivision/development require a security deposit:       | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| e. Referral to:   |                              |                             |
| - Interior Health Authority   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| - Coldstream  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| - Vernon  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| - Other   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

**Forms duly completed, received:**

\_\_\_\_\_ RDNO Authorized Signatory \_\_\_\_\_ Date

**This application is made with my full knowledge and consent:**

\_\_\_\_\_ Applicant's Signature \_\_\_\_\_ Date

Where the applicant is **NOT** the REGISTERED OWNER(S), the Application must be signed by the **REGISTERED OWNER(S)**, or his AUTHORIZED AGENT (use a separate sheet if necessary)

\_\_\_\_\_ Registered Owner's Signature \_\_\_\_\_ Date

\_\_\_\_\_ Registered Owner's Signature \_\_\_\_\_ Date

\_\_\_\_\_ Registered Owner's Signature \_\_\_\_\_ Date