



REGIONAL DISTRICT OF NORTH OKANAGAN

MINUTES of a **REGULAR** meeting of the **ELECTORAL AREA ADVISORY COMMITTEE** held in the Board Room at the Regional District Office on Monday May 2, 2011

Members:	Director R. Fairbairn	Electoral Area "D"	Chair
	Director E. Foisy	Electoral Area "E"	Vice Chair
	Director M. Gavinchuk	Electoral Area "B"	
	Director M. Macnabb	Electoral Area "C"	
	Director H. Halvorson	Electoral Area "F"	
Staff:	L. Mellott	General Manager, Electoral Area Administration	
	R. Smailes	General Manager, Planning and Building	
	L. Frank	Sustainability Coordinator / Planning Technologist (Temporary)	
	L. Schrauwen	Clerk, Electoral Area Administration / Human Resources (taking minutes)	
Others:	R. Morgan	Regional Crime Prevention Coordinator, City of Vernon	

CALL MEETING TO ORDER

The Chair called the meeting to order at 10:30 a.m.

APPROVAL OF AGENDA

Moved and seconded by Directors Halvorson and Macnabb
That the Agenda of the May 2, 2011 Electoral Area Advisory Committee meeting be approved with the following amendments:

- Addition of Item F.7 – Cherryville Herbicide Spraying Concerns (Pest Management)

CARRIED

ADOPTION OF MINUTES

Moved and seconded by Directors Halvorson and Gavinchuk
That the minutes of the April 7, 2011 Electoral Area Advisory Committee Meeting be adopted as circulated.

CARRIED

PETITIONS AND DELEGATIONS

Vernon / North Okanagan Safe Communities Unit

Moved and seconded by Directors MacNabb and Foisy
That the April 21, 2011 Vernon / North Okanagan Detachment – Safe Communities Unit report be received for information.

CARRIED

Roy Morgan circulated an article from the RiverTalk newsletter and advised that there will be similar advertisements placed in the Cherryville and Lumby newspapers to inform the public about his position.

Discussion took place regarding the speed reader program. Roy Morgan was requested to contact all Community Associations to advise them of the speed reader program and to possibly garner volunteer assistance. It was noted that extra speed limit signs will be installed in the Cherryville and Kingfisher areas. It was also noted that areas of Hartnell Road in Area "C" pose a safety risk and extra signage is needed.

**Development Permit Application [File No. 11-0024-F-DP]
Binford, Jeanne and Frank c/o Dale MacDonald**

No one was present to speak to this application.

**Waiver of Lot Frontage Request [File No. 11-0026-F-WVR]
Eastland / Vogel / Gau c/o Brown Johnson Land Surveyors**

No one was present to speak to this application.

REPORTS

Advisory Planning Commission Meetings

Moved and seconded by Directors Halvorson and Macnabb.

That the minutes of the following Advisory Planning Commission meetings be received for information:

- Electoral Area "D" – Meeting of April 7, 2011
- Electoral Area "F" – Meeting of April 18, 2011

CARRIED

Sustainability Program Report

Moved and seconded by Directors Halvorson and Gavinchuk

That the Sustainability Report dated April 20, 2011 be received for information.

CARRIED

Moved and seconded by Directors Foisy and Gavinchuk

That it be recommended to the Board of Directors that a feasibility study be undertaken to determine the cost of expanding the high speed internet service to rural Lumby Area "D" residents.

CARRIED

Administrator

Trafford Hall was introduced as the new Administrator. He advised that he would be meeting with staff and then planned to meet with each Board Director, starting with the Board Chair.

Bylaw Enforcement 2011 First Quarter Report

Moved and seconded by Directors Macnabb and Gavinchuk.
That the Bylaw Enforcement 2011 First Quarter Report dated April 4, 2011 be received for information.

CARRIED

2011 Planning and Building First Quarter Summary

Moved and seconded by Directors Halvorson and Gavinchuk
That the report dated April 1, 2011 from General Manager, Planning and Building regarding Planning and Building – First Quarter Summary be received for information.

CARRIED

Discussion took place regarding building permit revenues and a report will be forwarded following the second quarter. It was noted that the Annexation study for Phase 1 should take approximately six months to complete.

NEW BUSINESS

Community Works Fund Project #046 – Silver Star Water Utility Cattle Fencing

Moved and seconded by Directors Macnabb and Foisy
That it be recommended to the Board of Directors that the installation of a fence and a cattle guard to exclude cattle from the open water reservoir capture zones of the Silver Star Water Utility be funded from the Community Works Fund at a net cost of \$12,000.00 excluding HST (\$6,000 from Area “C” and \$6,000 from Area “D”).

CARRIED

The Committee was advised that the total cost of the project is \$31,900.00. \$6,000.00 of in-kind work from Silver Star Ski Resort, \$10,000.00 from BC Timber Sales and \$1,000.00 of in-kind work will be provided by the Ministry of Forests, Lands and Natural Resource Operations. It was noted that Rob Dinwoodie, Range Officer, will be maintaining the fence.

Agricultural Land Commission Application

Obermeier, Susan c/o Jason R. Shortt [File No. 11-0051-B-ALR]

Moved and seconded by Directors Gavinchuk and Foisy
That it be recommended to the Board of Directors that the application of Susan Obermeier c/o J.R. Shortt under Section 21(2) of the *Agricultural Land Commission Act* to subdivide the properties legally described as Lot 29 & 30, Secs 22 & 27, Twp 8, ODYD, Plan 336, located at 7626 and 7652 Old Kamloops Road, Electoral Area “B” be authorized for submission to the Agricultural Land Commission pursuant to Section 25(3) of the *Agricultural Land Commission Act*.

CARRIED

**Development Permit Application
Binford, Jeanne and Frank [File No. 11-0024-F-DP]**

Moved and seconded by Directors Halvorson and Gavinchuk

That it be recommended to the Board of Directors that a Development Permit be issued for the property legally described as Lot 4, Sec 3, Twp 19 and Sec 34, Twp 18, R7, W6M, KDYD, Plan 33050, located at 2062 Enderby Mabel Lake Road, Electoral Area “F” to legalize the construction of an existing accessory building (garage) as shown on the site plans attached to and forming part of Development Services Information Report dated March 7, 2011.

CARRIED

**Waiver of Lot Frontage Request
Eastland / Vogel / Gau [File No. 11-0026-F-WVR]**

Moved and seconded by Directors Halvorson and Foisy

That it be recommended to the Board of Directors that the ten percent minimum frontage requirement of Section 802.7 of Regional District of North Okanagan Zoning Bylaw No. 1888, 2003 be waived for the properties legally described as Lot 2, Sec 15, Twp 20, R8, W6M, KDYD, Plan 27783 and the South ½ of the NE ¼ of Sec 15, Twp 20, R8, W6M, KDYD, Except Plan 27783, located at 45 & 47 East Poirier Road, Electoral Area ‘F’ by reducing the lot frontage of the proposed Lot 1 and Lot 2 from 62.6 metres and 278.1 metres to 11.7 metres and 23.7 metres respectively as shown on the subdivision plan attached to the Development Services Information Report dated March 28, 2011.

CARRIED

Moved and seconded by Directors Foisy and Macnabb

That it be recommended to the Board of Directors that staff be directed to prepare a report on the feasibility of delegating waiver of lot frontage requests to the approving officer (Ministry of Highways and Infrastructure).

CARRIED

Category 2 and 3 Open Burning Prohibitions in the Kamloops Fire Centre

Moved and seconded by Directors Halvorson and Gavinchuk

That the letter dated April, 2011 from the Ministry of Forests, Lands and Natural Resource Operations regarding the Kamloops Fire Centre’s review of thresholds it uses for enacting Category 2 and 3 Open Burning Prohibitions be received for information.

CARRIED

2011 Shuswap River Watershed Technical Assessment

Moved and seconded by Directors Macnabb and Halvorson

That it be recommended to the Board of Directors that the Corporate Officer and Board Chair be authorized to sign a contract with Golder Associates to conduct the Technical Assessment of the Shuswap River Watershed at a cost of \$56,467 (excluding HST) to be funded from the Shuswap River Watershed Sustainability Plan Community Works Funding.

CARRIED

Cherryville Herbicide Spraying Concerns (Pest Management)

Director Foisy advised that he had received several letters of concern from Area “E” residents and businesses regarding Tolko Industries Ltd. plans on implementing a Pest Management Plan from 2011-2016. He expressed concern regarding the 30 day time limit for responses.

The General Manager, Electoral Area Administration was requested to contact Tolko Industries Ltd. to enquire about the possibility of a representative from Tolko engaging in discussion with Area “E” residents regarding the Pest Management Plan.

ADJOURNMENT

There being no further business the meeting was adjourned at 12:07 p.m.

Certified Correct:

Chair

Corporate Officer