



REGIONAL DISTRICT OF NORTH OKANAGAN

MINUTES of a **REGULAR** meeting of the **BOARD of DIRECTORS** of the **REGIONAL DISTRICT OF NORTH OKANAGAN** held in the Boardroom at the Regional District Office on Wednesday, June 5, 2013

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|-----------------|------------------------|--------------------------|------------|
| Members: | Director P. Nicol | City of Vernon | Chair |
| | Director R. Fairbairn | Electoral Area "D" | Vice Chair |
| | Director S. Fowler | City of Armstrong | |
| | Director D. Dirk | District of Coldstream | |
| | Director H. Cyr | City of Enderby | |
| | Director K. Acton | Village of Lumby | |
| | Director J. Brown | Township of Spallumcheen | |
| | Director R. Sawatzky | City of Vernon | |
| | Director J. Cunningham | City of Vernon | |
| | Director M. O'Keefe | City of Vernon | |
| | Director B. Fleming | Electoral Area "B" | |
| | Director M. Macnabb | Electoral Area "C" | |
| | Director E. Foisy | Electoral Area "E" | |
| | Director J. Pearase | Electoral Area "F" | |

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| Staff: | T. Hall | Administrator |
| | D. McTaggart | General Manager, Engineering |
| | D. Sewell | General Manager, Finance |
| | L. Mellott | General Manager, Electoral Area Administration |
| | J. Byron | Corporate Officer / Human Resources Manager |
| | J. de Pfyffer | Small Utilities Manager |
| | T. Nelson | Community Development Coordinator |
| | K. Pinkoski | Parks Planner |
| | A. Kittel | Regional Growth Strategy Coordinator |
| | L. Jantz | Temp. Senior Clerk (taking minutes) |

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|----------------------|--------------------------|------------------------|
| Also Present: | Councilor G. Kiss | District of Coldstream |
| | Alt. Director J. Garlick | District of Coldstream |
| | Media and Public | |

Connie Kruger, Water Quality Technologist for Engineering was acknowledged for her five year's service with the Regional District of North Okanagan.

CALL MEETING TO ORDER

The meeting was called to order at 4:03 p.m.

APPROVAL OF AGENDA**Board of Directors – June 5, 2013**

Moved and seconded by Directors Macnabb and Cyr

That the Agenda of the June 5, 2013 regular meeting of the Board of Directors be approved with the following additions:

- E.20 – Master Water Plan
- E.21 – Bee SAFE

CARRIED

ADOPTION OF MINUTES**Board of Directors – May 15, 2013**

Moved and Seconded by Directors Fairbairn and Fleming

That the minutes of the May 15, 2013 meeting of the Board of Directors be adopted as circulated.

CARRIED

Public Hearing (Bylaws 2332 and 2333) – May 15, 2013

Moved and Seconded by Directors Acton and Cyr

That the minutes of the May 15, 2013 Public Hearing (Bylaws 2332 and 2333) of the Board of Directors be adopted as circulated.

CARRIED

Committee of the Whole – May 15, 2013

Moved and Seconded by Directors Cunningham and Sawatzky

That the minutes of the May 15, 2013 Committee of the Whole be adopted as circulated.

CARRIED

DELEGATIONS**Okanagan Regional Library**

Stephanie Hall, Executive Director and Michele Rule, Communications Director provided an update on Library Services, Facilities and Financial Model.

NEW BUSINESS**Mabel Lake Water Utility Service Area Boundary Extension to North Lakeshore Properties**

Moved and Seconded by Directors Pearase and Fleming

That Bylaw No. 2567, 2013 cited as the "*Mabel Lake Community Domestic Water Service Establishment Amendment Bylaw No. 2567, 2013*", be given first, second and third reading and forwarded to the participants for consent; and further,

That following receipt of participant consent, Bylaw No. 2567, 2013 cited as the "*Mabel Lake Community Domestic Water Service Establishment Amendment Bylaw No. 2567, 2013*", be forwarded to the Inspector of Municipalities for statutory approval.

CARRIED

Moved and Seconded by Directors Pearase and Fleming

That staff be directed to proceed to a petition process for those property owners within Electoral Area "F" that fall within the proposed extension of Mabel Lake Water services as outlined on Schedule "B" attached to the staff report dated May 10, 2013 re: Mabel Lake Water Utility Service Area Boundary Extension to North Lakeshore Properties; and further,

That if a sufficient and valid petition is received pursuant to Section 797.4 of the *Local Government Act*, staff be directed to draft a local area service establishment bylaw and borrowing bylaw to advance the Mabel Lake water extension project.

CARRIED

Moved and Seconded by Directors Pearase and Fleming

That staff be directed to proceed to a petition process for those property owners within Electoral Area "F" that fall within the proposed extension of Mabel Lake Sewer services as outlined Schedule "C" attached to the staff report dated May 10, 2013 re: Mabel Lake Water Utility Service Area Boundary Extension to North Lakeshore Properties; and further,

That if a sufficient and valid petition is received pursuant to Section 797.4 of the *Local Government Act*, staff be directed to draft a local area service establishment bylaw and borrowing bylaw to advance the Mabel Lake sewer extension project.

CARRIED

Lumby Outdoor Pool – Discounted Early Bird Swim Passes

Moved and Seconded by Directors Fairbairn and Acton

That a fifty percent (50%) discounted rate be applied to Lumby Outdoor Pool Seasons Passes up to and including Friday, June 14, 2013.

CARRIED

Okanagan Regional Library Lumby Branch – Accessible Door Addition

Moved and Seconded by Directors Acton and Foisy

That the door to the Okanagan Regional Library Lumby Branch be made wheelchair accessible and that the funds come from the 2013 White Valley Parks, Recreation and Culture Budget.

CARRIED

White Valley Parks – Weed Control Options

Moved and Seconded by Directors Foisy and Fairbairn

That staff be directed to prepare a report on weed control options for parks in White Valley.

CARRIED

Birnie Road and Highway 97 Intersection

Moved and Seconded by Directors Cunningham and Fleming
That staff be directed to forward a letter to the Ministry of Transportation and Infrastructure requesting that they attend a meeting of the Committee of the Whole to provide a review of the options being considered for the Birnie Road and Highway 97 Intersection.

CARRIED**Policy for Disposal of Illegally Dumped Material and Litter**

Moved and Seconded by Directors Acton and Fowler
That staff be directed to develop a policy for recycling and disposal fees for material disposed at Regional District of North Okanagan facilities from community clean up projects and government agency clean up initiatives.

CARRIED

It was suggested that a Free Dump Day at the end of each month be considered during development of the policy.

Customer Satisfaction Survey

Moved and Seconded by Directors Sawatzky and Fleming
That staff be directed to undertake a Solid Waste Management customer satisfaction survey.

CARRIED**Investment Agriculture Foundation Application: Regional Agricultural Area Plan**

Moved and Seconded by Directors Sawatzky and Macnabb
That the Investment Agriculture Foundation grant application for the development of a Regional Agricultural Area Plan be supported.

CARRIED**Infrastructure Planning Grant Program: Regional Agricultural Area Plan**

Moved and Seconded by Directors Acton and Dirk
That the Infrastructure Planning Grant Program application for \$10,000 to assist with the development of the Regional Agricultural Area Plan be supported.

CARRIED**Community to Community Forum - Regional Agricultural Area Planning**

Moved and Seconded by Directors Sawatzky and Acton
That as part of the Regional Agricultural Area Plan process, a Community to Community Forum Grant application be supported; and further,
That Agricultural Area Planning Community to Community Forums be organized in collaboration and partnership with Splotsin Nation and the Okanagan Indian Band.

CARRIED

Regional Context Statement Guidance Document

Moved and Seconded by Directors Macnabb and Fleming

That the Implementation Guidance Document #1: Regional Context Statement Template be referred to member municipalities and the Electoral Area Advisory Committee for consideration when developing Regional Context Statements.

CARRIED

Regional Growth Strategy Amendment Cost Recovery Considerations

Moved and Seconded by Directors Cyr and O'Keefe

That staff be directed to investigate establishing a fee for applications requesting amendments to the Regional Growth Strategy.

CARRIED

City of Kelowna's Request Regarding the Okanagan Valley Household Travel Survey

Moved and Seconded by Directors Macnabb and Fairbairn

That the request by the City of Kelowna regarding a contribution of \$43,000 for the 2013 Okanagan Valley Household Travel Survey; be denied and further,
That staff be directed to provide a letter to the City of Kelowna, City of Vernon and Regional District of Central Okanagan that communicates the outcome of this request.

CARRIED

Opposed: Director O'Keefe

Combined Heat and Power Generation at Greenhouses in the Agricultural Land Reserve

Moved and Seconded by Directors Macnabb and Brown

That staff be directed to prepare a report regarding the April 2013 Discussion Paper on Combined Heat and Power Generation at Greenhouses in the Agricultural Land Reserve, to bring back to the Regional Agricultural Advisory Committee.

CARRIED

Regional Agricultural Advisory Committee

Moved and Seconded by Directors Macnabb and Fairbairn

That a request be sent to the Ministry of Agriculture to consider replacing the Ministry representative on the Regional Agricultural Advisory Committee at the earliest possible date.

CARRIED

Day of the Honey Bee

Moved and Seconded by Directors Cunningham and O'Keefe

That a letter of support be sent to Colin Mayes, Member of Parliament and Gerry Ritz, Federal Minister of Agriculture regarding the establishment of a recognized "National Day of the Honey Bee".

CARRIED

Community Sports Field and Athletics Facility – Park Designation

Moved and Seconded by Directors Sawatzky and Macnabb

That the Community Sports Field and Athletics Facility be included in the Parks Memorandum of Understanding with a Sub-Regional Parks classification as per the Sub-Regional Land Acquisition Program; and further,

That the Parks Memorandum of Understanding be amended to reflect this change.

CARRIED

Greater Vernon Parks Restructuring

Moved and Seconded by Directors Macnabb and Sawatzky

That staff be directed to proceed with the process to have the properties listed in Schedule “A” (Properties and Leases to be transferred from the Regional District of North Okanagan to the District of Coldstream) transferred to the District of Coldstream and the properties listed in Schedule “B” (Properties to be transferred from the Regional District of North Okanagan to the City of Vernon) transferred to the City of Vernon so the transfer can be effective January 1, 2014; and further,

That staff be directed to prepare an amendment to Greater Vernon Services Commission Parks and Recreation Licence of Occupation Agreement Bylaw No. 1793 to delete from the bylaw those properties owned by the District of Coldstream and the City of Vernon that will become the responsibility of those municipalities under the restructured parks function as outlined in the Memorandum of Understanding for the Establishment of a Sub-Regional Parks Service dated November 21, 2012; and further,

That the District of Coldstream and City of Vernon be requested to proceed with the process to have the title to the properties identified as Sub-Regional Parks in the Memorandum of Understanding for the Establishment of a Sub-Regional Parks Service dated November 21, 2012 transferred to the Regional District of North Okanagan consistent with Article F.1.b of the Memorandum of Understanding.

CARRIED

RDNO 2012 Statement of Financial Information

Moved and Seconded by Directors Macnabb and Cyr

That, pursuant to the requirements of the *Financial Information Act*, the 2012 Statement of Financial Information and attached Schedules for the Regional District of North Okanagan be approved.

CARRIED

Master Water Plan

The General Manager of Engineering gave an update on the Master Water Plan.

Bee SAFE

Director Fairbairn expressed concerns regarding a press release from Bee SAFE which appeared to suggest an official resolution had been passed by the Regional District of North Okanagan. He provided clarification on steps that the RDNO has taken to date regarding genetically modified crops.

REPORTS

Standing and Select Committees

Moved and Seconded by Directors Fairbairn and Cunningham

That the minutes of the following meetings be received for information:

- Greater Vernon Advisory Committee – Regular – May 9, 2013 (unadopted)
- White Valley Parks, Recreation and Culture Advisory Committee – Regular – May 13, 2013 (unadopted)
- Regional Growth Management Advisory Committee – May 16, 2013 – Regular (unadopted)
- Regional Agricultural Advisory Committee – May 16, 2013 – Regular (unadopted)

CARRIED

External Committee Reports

Reports were received from Board Representatives as follows:

- Okanagan Basin Water Board (OBWB) – Director Dirk
- B.C. Cattlemans Association – Director Fairbairn
- Sterile Insect Release Program (SIR) – Director Fowler

Administrator's Report

The Administrator reported on the following matters:

- Master Water Plan
- Greater Vernon Parks, Recreation and Culture Service Review

Chair's Report

The Corporate Officer reported on the following matters:

- Joint Job Evaluation Plan
- Employee Relations Committee (New Committee)

Chair Nicol reported on the following matters:

- Environmental Leadership Awards
- Cherryville Days
- Lumby Days

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:32 p.m.

CERTIFIED CORRECT



Chair

PATRICK NICOL

CHAIR



Corporate Officer

JEANNE BYRON
CORPORATE OFFICER