



REGIONAL DISTRICT OF NORTH OKANAGAN

MINUTES of a **REGULAR** meeting of the **BOARD of DIRECTORS** of the **REGIONAL DISTRICT OF NORTH OKANAGAN** held in the Boardroom at the Regional District Office on Wednesday, January 7, 2015.

Members:	Director R. Fairbairn	Electoral Area "D"	Chair
	Director K. Acton	Village of Lumby	Vice Chair
	Director S. Fowler	City of Armstrong	
	Director D. Dirk	District of Coldstream	
	Director G. McCune	City of Enderby	
	Director J. Brown	Township of Spallumcheen	
	Director A. Mund	City of Vernon	
	Director J. Cunningham	City of Vernon	
	Director C. Lord	City of Vernon	
	Director B. Quiring	City of Vernon	
	Director B. Fleming	Electoral Area "B"	
	Director M. Macnabb	Electoral Area "C"	
	Director H. Cameron	Electoral Area "E"	
	Director H. Halvorson	Electoral Area "F"	
Staff:	D. Sewell	Chief Administrative Officer	
	L. Mellott	General Manager, Electoral Area Administration	
	R. Smailes	General Manager, Planning and Building	
	D. McTaggart	General Manager, Engineering	
	S. Banmen	General Manager, Finance	
	P. Juniper	Deputy Corporate Officer	
	C. Mazzotta	Information Services Manager	
	R. Baker	Community / Protective Services Manager	
	A. Kittel	Regional Growth Strategy Coordinator	
	C. Howkins	Senior Clerk, Corporate Services	
Also Present:	Alt. Director J. Garlick	District of Coldstream	
	Councilor G. Kiss	District of Coldstream	
	Councilor G. Taylor	District of Coldstream	
	Media and Public		

Anita Eilander, Program Manager with the Victim's Assistance Program, was acknowledged for her 5 years' service to the Regional District of North Okanagan.

James de Pfyffer, Small Utilities Manager, was acknowledged for his 20 years' service to the Regional District of North Okanagan.

CALL MEETING TO ORDER

The meeting was called to order at 4:14 p.m.

APPROVAL OF AGENDA**Board of Directors – January 7, 2015**

Moved and seconded by Directors Cunningham and Quiring
That the Agenda of the January 7, 2015 regular meeting of the Board of Directors be approved as presented.

CARRIED**ADOPTION OF MINUTES****Board of Directors – November 19, 2014**

Moved and seconded by Directors Macnabb and Lord
That the minutes of the November 19, 2014 meeting of the Board of Directors be adopted as circulated.

CARRIED**Board of Directors – December 10, 2014**

Moved and seconded by Directors Cunningham and Brown
That the minutes of the December 10, 2014 meeting of the Board of Directors be adopted as circulated.

CARRIED**Committee of the Whole – November 19, 2014**

Moved and seconded by Directors Acton and Halvorson
That the minutes of the November 19, 2014 meeting of the Committee of the Whole be adopted as circulated.

CARRIED**Committee of the Whole – December 17, 2014**

Moved and seconded by Directors Dirk and Halvorson
That the minutes of the December 17, 2014 meeting of the Committee of the Whole be adopted as circulated.

CARRIED**Public Hearing [Bylaw 2657] – November 19, 2014**

Moved and seconded by Directors Dirk and Halvorson
That the minutes of the November 19, 2014 Public Hearing [Bylaw 2657] of the Board of Directors be adopted as circulated.

CARRIED

DELEGATIONS**Union of British Columbia of Municipalities (UBCM) Award**

Rhona Martin, on behalf of the Union of British Columbia of Municipalities (UBCM), presented the Regional District of North Okanagan Board of Directors with a UBCM 2014 Community Excellence Award for their involvement with the Shuswap Land Integrated Planning Process (SLIPP).

NEW BUSINESS**Bylaw 2543 - Greater Vernon Water Service Establishment Bylaw Amendment**

Moved and seconded by Directors Cunningham and Lord
That Greater Vernon Water Service Establishment Bylaw Amendment No. 2543, 2014 (Schon Springs) be Adopted.

CARRIED**Bylaw 2629 - Greater Vernon Water Phase 1 Master Water Plan Projects Loan Authorization**

Moved and seconded by Directors Dirk and Cunningham
That Greater Vernon Water Phase 1 Master Water Plan Projects Loan Authorization Bylaw No. 2629, 2014 be abandoned.

CARRIED**Bylaw 2640 - BX Swan Lake Firehall Expansion Loan Authorization**

Moved and seconded by Directors Macnabb and Lord
That BX Swan Lake Firehall Expansion Loan Authorization Bylaw No. 2640, 2014 be Adopted.

CARRIED**Bylaw 2647 – Soil Removal and Deposit**

Moved and seconded by Directors Macnabb and Acton
That Soil Removal and Deposit Bylaw No. 2647, 2014 be amended as outlined in the staff report dated November 26, 2014; and further,
That Soil Removal and Deposit Bylaw No. 2647, 2014 be given Second Reading, as amended; and further,
That a Public Information Meeting be delegated to the Electoral Area Advisory Committee to gather public input.

CARRIED

Moved and seconded by Directors Acton and Fleming
That soil removal and deposit operations with valid Mine Permits be exempt from Section 3(c) of the Soil Removal and Deposit Bylaw No. 2647.

CARRIED

Bylaw 2657 – Rezoning (Silchenko)

Moved and seconded by Directors Cameron and Halvorson

That Rezoning Bylaw No. 2657, 2014 which proposes to rezone the property legally described as Lot 2, Sections 26 and 35, Twp 45, ODYD, Plan 24879 and located at 1377 Highway 6, Electoral Area “E” from the Non-Urban (N.U) Zone to the Country Residential (C.R) Zone be Adopted.

CARRIED

Central Okanagan Transportation Planning Study (Second Crossing)

Moved and seconded by Directors Cunningham and Acton

That staff from the Ministry of Transportation be invited to attend a future meeting of the Board of Directors to provide information regarding the Ministry of Transportation and Infrastructure Central Okanagan Planning Study.

CARRIED

Ministry of Transportation and Infrastructure 10-Year Transportation Plan

Moved and seconded by Directors Acton and Macnabb

That the Board of Directors confirm the following strategic transportation priorities prior to submission to the Ministry of Transportation and Infrastructure as input into the B.C. Ten-Year Transportation Plan;

- a) The goals, policies and strategic priorities of the Regional Growth Strategy, Electoral Area and Municipal Official Community Plans, Municipal Transportation Plans, the Transportation Options for Rural Residents Study and the BC Transit North Okanagan Transit Future Plan; and,
- b) The priorities identified at the September 16, 2011 Okanagan Valley Transportation Symposium; and further,

That the Board of Directors confirm the following Electoral Area transportation infrastructure priorities, previously submitted to the Minister of Transportation and Infrastructure on July 2, 2014, prior to submission to the Ministry of Transportation and Infrastructure as Electoral Area Directors’ input into the B.C. Ten-Year Transportation Plan;

- a) The acquisition of the CN rail corridor, from Coldstream to Kelowna, for future transportation purposes;
- b) Upgrade and improve safety of both Stickle Road and Birnie Road intersections with Highway 97, in Electoral Area “B”;
- c) Upgrade and resurface Lumby Mabel Lake Road, within Electoral Area “D”;
- d) Upgrade and resurface Baxter Bridge, within Electoral Area “F”;
- e) Install two wheelchair-access only parking spaces on Cosens Bay Road, in Electoral Area “B”;
- f) Installation of a traffic light and other safety upgrades at the intersection of Highway 97B and Springbend Road in Electoral Area “F”;
- g) Improve the safety of Enderby Mabel Lake Road, with a request for MoTI collaboration with the RCMP Safe Communities Unit;
- h) Enhanced MoTI role in remediation work, including infrastructure and drainage improvements, in the vicinity of the Kingfisher Interpretive Centre in Electoral Area “F”;
- i) Improved communication between local governments and MoTI on rural road and highway improvements; and,
- j) Enhanced opportunities for partnership with MoTI for the construction of pedestrian and/or cycling paths or trail segments within MoTI Right-of-Ways; and further,

That the Board of Directors confirm the following strategic or infrastructure priorities on a Regional level, as determined by the Regional Growth Management Advisory Committee, for

submission to the Province as Regional District input into the B.C. Ten-Year Transportation Plan including:

- a) Within the City of Armstrong:
 - i. Merge Lane for Highway 97 from Smith Drive intersection;
- b) Within the District of Coldstream:
 - i. Improvements and left turn lane for gravel trucks at the Rosebush Pit on Highway 6;
 - ii. Improvements and turning Lane at Highway 6 and School Road intersection;
- c) Within the City of Enderby as provided separately to the Ministry;
- d) Within the Village of Lumby:
 - i. Shoulders for pedestrians and cyclists between Vernon and Lumby;
- e) Within the Township of Spallumcheen:
 - i. Four laning from Armstrong to Enderby with improvements to McLeod Road intersection;
 - ii. Improving/Upgrading the intersection of Pleasant Valley Road and Highway 97A especially for left turn movements;
- f) Within the City of Vernon:
 - i. Add southbound right turn lane at Highway 97 at 43rd Avenue;
 - ii. Add access management, add northbound and southbound left-turn lanes and remove northbound and southbound time-of-day restrictions at Highway 97 at 32nd Avenue;
 - iii. Add traffic control signal and add northbound and southbound left-turn lanes at Highway 97 at 35th Avenue;
 - iv. Intersection improvements to tie in with municipal road network improvements at Highway 6 at 30th Street;
 - v. Add southbound right-turn lane and add westbound protected/ permitted phasing at Highway 97 at 39th Avenue;
 - vi. Add second eastbound left-turn lane at Highway 97 at 43rd Avenue;
 - vii. Crosswalk signing and street lighting improvements at Highway 97 at 21st Avenue;
 - viii. Safety improvements on Highway 97 at Birnie Road;
 - ix. Safety improvements on Highway 6 at Waddington Drive;
- g) Within the Electoral Areas:
 - i. Enhanced shoulders to accommodate pedestrian, equine and agricultural users;
 - ii. Grading on rural road verges to mitigate erosion and road flooding;
 - iii. Winter Highway safety improvements on Highway 6 between Lavington and Cherryville;
 - iv. Improve sight lines / blind corners on Cosens Bay Road;
 - v. Pave passing lane on Silver Star Road between the first and second switchbacks;
 - vi. Highway 6 from Lavington to Creighton Valley Road in Cherryville for pedestrian safety and cycling safety, improved shoulders;
 - vii. Speed limits signs for North Fork Road;
 - viii. Improvements to the Canyon Creek Road intersection with Highway 97;
 - ix. Improvements to corners on Canyon Creek Road between Highway 97 and the Township of Spallumcheen Border;
 - x. Upgrade Enderby Mabel Lake Road from Ashton Creek to Mabel Lake (resurfacing and improvements to blind corners).

CARRIED

Time Frames for Provincial Consultation and Feedback

Moved and seconded by Directors Cunningham and Lord
That as recommended by the Regional Growth Management Advisory Committee, a letter be sent to the various Ministries and local MLAs to encourage longer time frames be provided for meaningful consultation and feedback from local governments.

CARRIED

New Cheque Signing Authority Policy

Moved and seconded by Directors Mund and Lord

That Cheque Signing Authority Policy FIN028 be approved as amended by rewording the last sentence under Cheque Signing to read: *cheques for payroll deductions and employee benefit plans*; and further,

That Cheque Signing Policy FIN008, dated September 21, 1983 be rescinded.

CARRIED

Advisory Planning Commission “B” Appointments

Moved and seconded by Directors Fleming and Halvorson

That pursuant to Section 8 of Advisory Planning Commission Bylaw No. 1748, 2002, the following persons be reappointed to the Electoral Area “B” Advisory Planning Commission for a two year term to expire on December 31, 2016:

- Dale Winskowski; and
- Art Haycock; and further,

That pursuant to Section 8 of Advisory Planning Commission Bylaw No. 1748, 2002, the following person be appointed to the Electoral Area “B” Advisory Planning Commission for a two year term to expire on December 31, 2016:

- Chris Van der Molen.

CARRIED

Advisory Planning Commission “C” Appointments

Moved and seconded by Directors Fleming and Halvorson

That pursuant to Section 8 of Advisory Planning Commission Bylaw No. 1748, 2002, the following person be reappointed to the Electoral Area “C” Advisory Planning Commission for a two year term to expire on December 31, 2016:

- Brad Clark.

CARRIED

Advisory Planning Commission “D” Appointments

Moved and seconded by Directors Fleming and Halvorson

That pursuant to Section 8 of Advisory Planning Commission Bylaw No. 1748, 2002, the following person be reappointed to the Electoral Area “D” Advisory Planning Commission for a two year term to expire on December 31, 2016:

- Frank (Butch) Mindnich.

CARRIED

Advisory Planning Commission “E” Appointments

Moved and seconded by Directors Fleming and Halvorson

That pursuant to Section 8 of Advisory Planning Commission Bylaw No. 1748, 2002, the following persons be reappointed to the Electoral Area “E” Advisory Planning Commission for a two year term to expire on December 31, 2016:

- Lisa Larson; and further,

That pursuant to Section 8 of Advisory Planning Commission Bylaw No. 1748, 2002, the following person be appointed to the Electoral Area “E” Advisory Planning Commission for a two year term to expire on December 31, 2016:

- Charmaine Templeton.

CARRIED

Annual Appointments – Committees and External Agencies

Moved and seconded by Directors Cunningham and Fleming

That Section 2.A of the Terms of Reference for the Audit Committee be amended for the Committee to be comprised of four (4) Directors of the Board; and further, That the following appointments be endorsed:

<u>FIRE TRAINING CENTRE POLICY BOARD</u>		
<i>(Electoral Area Director only)</i>		
<i>Established by Bylaw 2486</i>		
Elected / Appointed Representative	Area Represented	Alternate Representative
Director Bob Fleming	RDNO	Director Herman Halvorson

<u>FRASER BASIN COUNCIL – THOMPSON REGION COMMITTEE</u>		
<i>(any Director eligible – preferred representation from a jurisdiction located within the Shuswap watershed)</i>		
<i>Eligible jurisdictions would be Electoral Areas “D”, “E”, “F”, Enderby, Lumby and Spallumcheen)</i>		
Elected / Appointed Representative	Area Represented	Alternate Representative
Director Herman Halvorson	RDNO	Director Greg McCune

<u>INTERMUNICIPAL EMERGENCY OPERATIONS POLICY ADVISORY BOARD</u>		
<i>(Chair and Vice Chair)</i>		
<i>Established by Bylaw 2663</i>		
Elected / Appointed Representative	Area Represented	Alternate Representative
Director Rick Fairbairn	RDNO	Director Kevin Acton

<u>MUNICIPAL FINANCE AUTHORITY</u>		
<i>(any Director eligible)</i>		
Elected / Appointed Representative	Area Represented	Alternate Representative
Director Kevin Acton	RDNO	Director Catherine Lord

MUNICIPAL INSURANCE ASSOCIATION OF BRITISH COLUMBIA <i>(any Director eligible)</i>		
Elected / Appointed Representative	Area Represented	Alternate Representative
Director Janice Brown	RDNO	Director Akbal Mund

OKANAGAN BASIN WATER BOARD <i>(any three (3) Directors eligible – preferred representation from participating jurisdictions)</i> <i>Participants are Armstrong, Coldstream, Spallumcheen, Vernon, Electoral Areas "B", "C" and "D"</i>		
Elected / Appointed Representative	Area Represented	Alternate Representative
Director Juliette Cunningham	RDNO	Director Catherine Lord [at large]
Director Bob Fleming	RDNO	Chair Rick Fairbairn [at large]
Director Doug Dirk	RDNO	Director Michael Macnabb [at large]

OKANAGAN FILM COMMISSION <i>(any Director eligible – preferred representation from a participating jurisdiction)</i> <i>Participants are Armstrong, Coldstream, and Vernon</i>		
Elected / Appointed Representative	Area Represented	Alternate Representative
Director Brian Quiring	RDNO	Director Catherine Lord

OKANAGAN-KOOTENAY STERILE INSECT RELEASE BOARD <i>(any Director eligible – preferred representation from a participating jurisdiction)</i> <i>Participants are Armstrong, Coldstream, Vernon, Spallumcheen, Electoral Areas "B" and "C"</i>		
Elected / Appointed Representative	Area Represented	Alternate Representative
Director Shirley Fowler	RDNO	Director Bob Fleming

OKANAGAN REGIONAL LIBRARY <i>(Electoral Area Director only – Library Act, Part 3)</i>		
Elected / Appointed Representative	Area Represented	Alternate Representative
Director Michael Macnabb	RDNO	Director Hank Cameron

SOUTHERN INTERIOR BEETLE ACTION COALITION <i>(any Director eligible)</i>		
Elected / Appointed Representative	Area Represented	Alternate Representative
Director Hank Cameron	RDNO	Director Kevin Acton

WATER INNOVATION ADVISORY COMMITTEE <i>(any Director eligible)</i>		
Elected / Appointed Representative	Area Represented	Alternate Representative
Director Juliette Cunningham	RDNO	Director Doug Dirk

AUDIT COMMITTEE <i>(any four Directors eligible)</i>		
Representative	Area Represented	Alternate
Director Rick Fairbairn	Electoral Area "D"	
Director Shirley Fowler	City of Armstrong	
Director Mike Macnabb	Electoral Area "C"	
Director Catherine Lord	City of Vernon	

WORK FLOW LIAISON COMMITTEE		
Representative	Area Represented	Alternate
Director Rick Fairbairn	Electoral Area "D"	
Director Doug Dirk	District of Coldstream	
Director Akbal Mund	City of Vernon	

CARRIED**REPORTS****Standing and Select Committees**

Moved and seconded by Directors Cunningham and Lord

That the minutes of the following meetings be received for information:

- Greater Vernon Advisory Committee – Regular – November 27, 2014 (unadopted)
- Electoral Area Advisory Committee – Regular – December 11, 2014 (unadopted)
- Regional Growth Management Advisory Committee – Regular – December 17, 2014 (unadopted)

CARRIED**Chief Administrative Officer's Report**

The Chief Administrative Officer spoke to the recent snowfall and advised that Regional District Emergency Programs are on standby.

Chair's Report

The Chair spoke to initiatives and objectives for the upcoming year.

IN CAMERA

Moved and seconded by Directors Dirk and Acton

That, pursuant to Section 92 of the Community Charter, the regular meeting of the Board of Directors convene In Camera to deal with matters deemed closed to the public in accordance with Section 90(1)(e) and (g) of the Community Charter.

CARRIED

The regular meeting of the Board of Directors adjourned to meet In Camera at 4:47 p.m.

The regular meeting of the Board of Directors reconvened at 5:48 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:48 p.m.

CERTIFIED CORRECT



Chair
Rick Fairbairn



Deputy Corporate Officer
Raddy Juniper