



REGIONAL DISTRICT OF NORTH OKANAGAN

MINUTES of a **REGULAR** meeting of the **BOARD of DIRECTORS** of the **REGIONAL DISTRICT OF NORTH OKANAGAN** held in the Boardroom at the Regional District Office on Wednesday, July 22, 2015.

Members:	Director R. Fairbairn	Electoral Area "D"	Chair
	Director K. Acton	Village of Lumby	Vice Chair
	Director D. Dirk	District of Coldstream	
	Director G. McCune	City of Enderby	
	Director J. Brown	Township of Spallumcheen	
	Director A. Mund	City of Vernon	
	Director J. Cunningham	City of Vernon	
	Director C. Lord	City of Vernon	
	Alternate Director S. Anderson	City of Vernon	
	Director B. Fleming	Electoral Area "B"	
	Director M. Macnabb	Electoral Area "C"	
	Alternate Director E. Foisy	Electoral Area "E"	
	Director H. Halvorson	Electoral Area "F"	

Staff:	L. Mellott	General Manager, Electoral Area Administration
	P. Juniper	Deputy Corporate Officer

Also Present:	Alternate Director J. Garlick	District of Coldstream
	Media and Public	

* Denotes presence for part of meeting

CALL MEETING TO ORDER

The meeting was called to order at 1:00 p.m.

Resolution to go In Camera

Moved and seconded by Directors Halvorson and Lord

That, pursuant to Section 92 of the Community Charter, the regular meeting of the Board of Directors convene In Camera to deal with matters deemed closed to the public in accordance with Section 90(1)(c)(e)(g) and (k) of the Community Charter.

CARRIED

The regular meeting of the Board of Directors adjourned to meet In Camera at 1:00 p.m.

The regular meeting of the Board of Directors reconvened at 2:20 p.m.

The regular meeting recessed at 2:20 p.m.

RECONVENE BOARD OF DIRECTORS – REGULAR MEETING

The regular meeting of the Board of Directors reconvened at 4:03 p.m.

Members:	Director R. Fairbairn	Electoral Area “D”	Chair
	Director K. Acton	Village of Lumby	Vice Chair
	Director D. Dirk	District of Coldstream	
	Director G. McCune	City of Enderby	
	Director J. Brown	Township of Spallumcheen	
	Director A. Mund	City of Vernon	
	Director J. Cunningham	City of Vernon	
	Director C. Lord	City of Vernon	
	Alternate Director S. Anderson	City of Vernon	
	Director B. Fleming	Electoral Area “B”	
	Director M. Macnabb	Electoral Area “C”	
	Alternate Director E. Foisy	Electoral Area “E”	
	Director H. Halvorson	Electoral Area “F”	
Staff:	D. Sewell	Chief Administrative Officer	
	L. Mellott	General Manager, Electoral Area Administration	
	R. Smailes	General Manager, Planning and Building	
	D. McTaggart	General Manager, Engineering	
	S. Banmen	General Manager, Finance	
	P. Juniper	Deputy Corporate Officer	
	C. Mazzotta	Information Services Manager	
	K. Pinkoski	Manager, Parks	
	C. Howkins	Senior Clerk, Corporate Services	
Also Present:	Alternate Director J. Garlick	District of Coldstream	
	Councillor G. Kiss	District of Coldstream	
	D. Ross	Director, Recreation Services	
	Media and Public		

APPROVAL OF AGENDA**Board of Directors – July 22, 2015**

Moved and seconded by Director Mund and Alternate Director Foisy

That the Agenda of the July 22, 2015 regular meeting of the Board of Directors be approved with the following amendments:

- Item E.21 – Connecting British Columbia – Support for Grant Applications
- Item E.22 – Delegation of Powers – Chair

CARRIED

ADOPTION OF MINUTES**North Okanagan Regional Hospital District – June 3, 2015**

Moved and seconded by Directors Macnabb and Acton

That the minutes of the June 3, 2015 meeting of the North Okanagan Regional Hospital District be adopted as circulated.

CARRIED

Board of Directors – June 17, 2015

Moved and seconded by Director Cunningham and Alternate Director Anderson

That the minutes of the June 17, 2015 meeting of the Board of Directors be adopted as circulated.

CARRIED

Public Hearing [Bylaws 2636 and 2637] – June 17, 2015

Moved and seconded by Directors Acton and Halvorson

That the minutes of the June 17, 2015 Public Hearing [Bylaws 2636 and 2637] of the Board of Directors be adopted as circulated.

CARRIED

DELEGATIONS**Agricultural Land Commission Application
deDOOD, J. and J. [File No. 15-0033-F-ALR]**

The applicant provided a presentation and spoke in support of the application.

NEW BUSINESS**Bylaw 2644 - Building Inspection Service Establishment Amendment**

Moved and seconded by Directors Macnabb and Fleming

That Building Inspection Service Establishment Amendment Bylaw No. 2644, 2014 be Adopted.

CARRIED

Bylaw 2670 – Building (Regulatory)

Moved and seconded by Directors Fleming and Macnabb

That Building Bylaw No. 2670, 2015 be forwarded to the Regional Agricultural Advisory Committee for review and comment.

CARRIED

Bylaw 2671 – Regional District of North Okanagan Development Application and Administration Fees Amendment

Moved and seconded by Directors Acton and Halvorson

That Regional District of North Okanagan Development Application and Administration Fees Amendment Bylaw No. 2671, 2015, which proposes to amend Development Application Procedures and Administrative Fees Bylaw No. 2315, 2008 to include:

1. Amendments to incorporate a procedure for Regional Growth Strategy amendment applications; and
2. Amendment of the fee schedule for Regional Growth Strategy amendment applications be given Second Reading as amended; and further,

That Regional District of North Okanagan Development Application and Administration Fees Amendment Bylaw No. 2671, 2015 be given Third Reading.

CARRIED

Moved and seconded by Directors Acton and Fleming

That Regional District of North Okanagan Development Application and Administration Fees Amendment Bylaw No. 2671, 2015 be Adopted.

CARRIED

**Bylaw 2679 – Vernon & District Multi-Use Facility Expansion Service Establishment
Bylaw 2680 – Vernon & District Multi-Use Facility Expansion Loan Authorization
Bylaw 2681 – Vernon & District Multi-Use Facility Expansion Voting Question**

Moved and seconded by Directors Cunningham and Acton

That Vernon & District Multi-Use Facility Expansion Service Establishment Bylaw No. 2679, 2015 be given First, Second and Third Readings and forwarded for approval of the Inspector.

CARRIED

Moved and seconded by Directors Cunningham and Acton

That Vernon & District Multi-Use Facility Expansion Loan Authorization Bylaw No. 2680, 2015 be given First, Second and Third Readings and forwarded for approval of the Inspector.

CARRIED

Moved and seconded by Directors Mund and Cunningham

That participating area approval for Vernon & District Multi-Use Facility Expansion Service Establishment Bylaw No. 2679, 2015 and Vernon & District Multi-Use Facility Expansion Loan Authorization Bylaw No. 2680, 2015 be obtained for the entire service area.

CARRIED

Moved and seconded by Directors Cunningham and Mund

That Vernon & District Multi-Use Facility Expansion Voting Question Bylaw No. 2681, 2015 be given First, Second and Third Readings.

CARRIED

Moved and seconded by Directors Cunningham and Macnabb

That Vernon & District Multi-Use Facility Expansion Voting Question Bylaw No. 2681, 2015 be Adopted.

CARRIED

Moved and seconded by Directors Cunningham and Lord
That the Ministry of Community, Sport and Cultural Development be advised that the Vernon & District Multi-Use Facility Expansion to design and construct a second ice sheet (asset) will be owned by the Regional District of North Okanagan and ownership of the asset will not be transferred to the City of Vernon until such time as the debt for the Vernon & District Multi-Use Facility Expansion has been retired.

CARRIED

Bylaw 2684 – Greater Vernon Sub-Regional Parks and Trails Service Fees Imposition Amendment

Moved and seconded by Directors Dirk and Cunningham
That Bylaw No. 2684, being Greater Vernon Sub-Regional Parks and Trails Service Fees Imposition Amendment Bylaw No. 2684, 2015 be given First, Second and Third Readings.

CARRIED

Moved and seconded by Directors Lord and Macnabb
That Bylaw No. 2684, being Greater Vernon Sub-Regional Parks and Trails Service Fees Imposition Amendment Bylaw No. 2684, 2015 be Adopted.

CARRIED

Bylaw 2685 – Electoral Areas “B” and “C” Local Parks and Trails Service Fees Imposition Amendment

Moved and seconded by Directors Fleming and Macnabb
That Electoral Areas "B" and "C" Local Parks Fees and Charges Imposition Amendment Bylaw No. 2685, 2015 be given First, Second and Third Readings.

CARRIED

Moved and seconded by Directors Macnabb and Fleming
That Electoral Areas "B" and "C" Local Parks Service Fees Imposition Amendment Bylaw No. 2685, 2015 be Adopted.

CARRIED

Bylaw 2686 – Security Issuing (Armstrong / Spallumcheen Fire Hall)

Moved and seconded by Directors Acton and Brown
That Security Issuing (Armstrong / Spallumcheen Fire Hall) Bylaw No. 2686, 2015 be given First, Second and Third Readings.

CARRIED

Moved and seconded by Directors Brown and McCune
That Security Issuing (Armstrong / Spallumcheen Fire Hall) Bylaw No. 2686, 2015 be Adopted.

CARRIED

Bylaw 2688 – Security Issuing (Claremont Water)

Moved and seconded by Directors Cunningham and Lord
That Security Issuing (Claremont Water) Bylaw No. 2688, 2015 be given First, Second and Third Readings.

CARRIED

Moved and seconded by Directors Cunningham and Acton
That Security Issuing (Claremont Water) Bylaw No. 2688, 2015 be Adopted.

CARRIED

**Agricultural Land Commission Application
deDOOD, J. and J. [File No. 15-0033-F-ALR]**

Moved and seconded by Directors Halvorson and Mund
That the application of John and June deDood under Section 20(3) of the Agricultural Land Commission Act for a non-farm use (retail sales and food services) on the property legally described as Amended Lot 41 (DD204435F) DL 526, K (Formerly O) DYD, Plan 1010, Except Plan 42675 and located at 15 Grandview Bench Road, Electoral Area “F”, be authorized for submission to the Agricultural Land Commission subject to the following conditions:

1. at least 50% of the total sales area must be limited to the sale of farm products produced on the farm on which the retail sales are taking place; and
2. the total area, both indoors and outdoors, used for the retail sales of all products and for food services consisting of ice cream, coffee, tea, bakery items, soup and sandwiches, may not exceed 300 m².

CARRIED

**Development Variance Permit – Request to Extend
VOELKL, F. and L. c/o BRENT LAND [File No. 12-0425-CSS-DVP]**

Moved and seconded by Directors Macnabb and Fleming
That Development Variance Permit No. 12-0425-CSS-DVP, which was issued for the properties legally described as Strata Lots 1 & 2, DL 1355, ODYD, Strata Plan KAS2151, Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form 1 and located at 1 & 2 – 505 Silver Queen Road, Electoral Area “C” be extended for a one year period ending May 21, 2016.

CARRIED

**Development Permit with Variances Application
GOSTLIN, K. [File No. 15-0208-E-DP / 15-0227-E-DVP]**

Moved and seconded by Alternate Director Foisy and Director Halvorson
That upon consideration of input from adjacent landowners, a Development Permit with Variances be issued for the property legally described as Block A of District Lots 5273 and 5312, ODYD and located at 1401 Keefer Lake Road, Electoral Area “E” to permit variances to the following Sections of the Regional District of North Okanagan Zoning Bylaw No. 1888, 2003:

1. Section 505.3 by increasing the maximum height of a building from 8 m to 14.5 m as shown on the building elevations attached to the Planning Department report dated June 12, 2015;
2. Section 1101.2.e.iii by waiving the requirement that parking areas be paved;
3. Section 1201.6.d by waiving the requirement that loading areas be paved; and further,
That issuance of a Development Permit with Variances for the property legally described as Block A of District Lots 5273 and 5312, ODYD and located at 1401 Keefer Lake Road, Electoral Area “E” be subject to the following:
 1. the dimensions and siting of the buildings, parking and loading areas on the land be in general accordance with the site plan attached to and forming part of the Planning Department report dated June 12, 2015;

2. the exterior design and finish of the buildings on the land be in general accordance with the elevation drawings attached to and forming part of the Planning Department report dated June 12, 2015;
3. parking and loading areas be curbed, gravelled, kept free of weeds, graded to provide an even surface and to prevent surface water accumulation, and treated to suppress dust;
4. landscape screening consisting of a solid 2.5 m high fence or wall, which shall be uniformly painted and well maintained and not used for advertising or display purposes or for the posting of notices, or a compact evergreen hedge no less than 2 m in height, which shall be maintained in good condition at all times, shall be provided on any side of an outdoor storage area not facing directly upon the principal building on the lot, and no material shall be piled to extend above such screening; and
5. landscaping should include groups of large native trees species used to stabilize graded areas and include supplementary screening in the form of fencing, hedging, planting, other screening materials, or a combination of materials around outdoor waste containers, heating and cooling equipment and other service areas, and between parking areas and the road.

CARRIED

Legal Document Request

TANNER, R. [File No. 14-0444-B-LD]

Moved and seconded by Directors Fleming and Macnabb

That the request to modify Covenant No. KL85230 registered on the title of the property legally described as Lot 1, Sec 9, Twp 9, ODYD, Plan KAP59770 and located a 252 Kalamalka Lakeview Drive, Electoral Area “B” to permit the:

1. expansion of the restricted building area identified in the Covenant from 800 m² to 2000 m²;
2. relocation of the restricted building area to the upper portion of the east facing slope of the subject property as shown on the site plan attached to the Planning Department report dated June 11, 2015;
3. development of a driveway between Kalamalka Lakeview Drive and the proposed new building site.

be authorized.

CARRIED

School Bus Service – Rural Areas

Moved and seconded by Alternate Director Foisy and Director Fleming

That a letter be sent to the Superintendent of Schools for School District No. 22 (cc: to MLA Foster) in support of maintaining rural school bus service; and further,

That a request be forwarded to School District No. 22 for Directors Cameron and Fairbairn to appear as a delegation before the Board of Trustees in support of maintaining rural school bus service.

CARRIED

Moved and seconded by Directors Cunningham and Lord

That a letter be sent to the Ministry of Education (cc: School District No. 22 and MLA Foster) to request enhanced funding for school districts with rural school bus routes.

CARRIED

Regional Employment Lands Action Plan Update

Moved and seconded by Directors Dirk and Cunningham
That the report dated July 8, 2015 regarding the Regional Employment Lands Action Plan update be received for information.

CARRIED**Canada Day Grant Service Establishment**

Moved and seconded by Directors Cunningham and Dirk
That the matter regarding the Canada Day Grant Service Establishment be referred to the Greater Vernon Advisory Committee.

CARRIED**Gas Tax Funding Transfer**

Moved and seconded by Directors Macnabb and Lord
That all remaining Regionally Significant Projects Gas Tax funding, estimated to be approximately \$88,000, from the Eco Depot project and Greater Vernon RDF Landfill Gas Control System project be transferred to the Pottery Road Recycling and Disposal Facility Cap project.

CARRIED**Greater Vernon Water – Master Water Plan List of Assumptions**

Moved and seconded by Directors Cunningham and Macnabb
That the Master Water Plan List of Assumptions be endorsed as amended; and further,
That the Master Water Plan List of Assumptions be provided to the Greater Vernon Water 2012 Master Water Plan Stakeholder Advisory Committee as a guidance document.

CARRIED**Community Garden Water Rates**

Moved and seconded by Directors Cunningham and Mund
That staff be directed to complete water audits on the Shantz Road and Okanagan College community gardens to assist them in best management practices for water use, and review the on-going financial impact of the new rate structure on the community gardens, and bring back that information, including options to mitigate the impact, to the Greater Vernon Advisory Committee.

CARRIED**Greater Vernon Water 2012 Master Water Plan Stakeholder Advisory Committee – Terms of Reference**

Moved and seconded by Directors Cunningham and Lord
That the Terms of Reference for the Greater Vernon Water 2012 Master Water Plan Stakeholder Advisory Committee be amended to strike out the following from the Composition section:

- *No prior involvement in the MWP development process, and*

CARRIED

Community Sports Field and Athletics Facility – Proposed Name Change

Moved and seconded by Directors Fleming and Cunningham
That the Community Sports Field and Athletics Facility, in the interim, be named “Greater Vernon Athletics Park”.

CARRIED**Connecting British Columbia Program – Support for Grant Applications**

Moved and seconded by Directors Macnabb and McCune
That the Regional District of North Okanagan supports the application to Northern Development Initiative Trust from ABC Communications for a grant up to \$2,510,685 for the project named “*The Future is now – ABC Communications deploys TD-LTE Rural Broadband Networks in British Columbia*” from the Connecting British Columbia account.

CARRIED

Moved and seconded by Directors Macnabb and McCune
That the Regional District of North Okanagan supports the application to Northern Development Initiative Trust from MYBC Datacom Ltd. for a grant of up to \$105, 000 for the project name “*Okanagan / Shuswap*” from the Connecting British Columbia account.

CARRIED**Delegation of Powers – Chair**

Moved and seconded by Directors Dirk and Halvorson
That the following Directors be delegated the authority to act as the Head with regard to issuing a Declaration of Local Emergency if an emergency exists or is deemed imminent within the Electoral Areas of the Regional District of North Okanagan between July 23, 2015 to August 4, 2015 in the absence of the Chair:

- Vice Chair Acton
- Director Fleming

CARRIED**REPORTS****Standing and Select Committees**

Moved and seconded by Directors Cunningham and Acton
That the minutes of the following meetings be received for information:

- Greater Vernon Advisory Committee – Special – June 10, 2015 (unadopted)
- Greater Vernon Advisory Committee – Regular – July 9, 2015 (unadopted)
- Electoral Area Advisory Committee – Regular – July 9, 2015 (unadopted)

CARRIED**External Committee Reports**

Director Macnabb provided an update on the Southern Interior Local Government Association (SILGA) – Priority Setting Session

Chief Administrative Report

The Chief Administrative Officer provided an update on the following:

- Emergency Programs

IN CAMERA

Moved and seconded by Directors Mund and Fleming

That, pursuant to Section 92 of the Community Charter, the regular meeting of the Board of Directors reconvene In Camera to deal with matters deemed closed to the public in accordance with Section 90(1)(c)(e)(g) and (k) of the Community Charter.

CARRIED

The regular meeting of the Board of Directors adjourned to meet In Camera at 5:03 p.m.

The regular meeting of the Board of Directors reconvened at 5:59 p.m.

REPORT FROM IN CAMERA

Building Inspection Agreement – Township of Spallumcheen

That the matter of Building Inspection Agreement with the Township of Spallumcheen be removed from In Camera and brought into open meeting.

Parkland Acquisition – BX Ranchlands

That the matter regarding the accepted offer to purchase the 166.96 acres of BX Ranchlands legally described as Lot 1, Plan KAP 76012, DL 51, ODYD (4122 East Vernon Road), be removed from In Camera and brought into open meeting.


ADJOURNMENT

There being no further business, the meeting was adjourned at 5:59 p.m.

CERTIFIED CORRECT



Chair
Rick Fairbairn



Deputy Corporate Officer
Paddy Juniper