



REGIONAL DISTRICT OF NORTH OKANAGAN

MINUTES of a **REGULAR** meeting of the **BOARD of DIRECTORS** of the **REGIONAL DISTRICT OF NORTH OKANAGAN** held in the Boardroom at the Regional District Office on Wednesday, December 9, 2015.

Members:	Director R. Fairbairn	Electoral Area "D"	Chair
	Director K. Acton	Village of Lumby	Vice Chair
	Director S. Fowler	City of Armstrong	
	Director D. Dirk	District of Coldstream	
	Director G. McCune	City of Enderby	
	Director J. Brown	Township of Spallumcheen	
	Director A. Mund	City of Vernon	
	Director J. Cunningham	City of Vernon	
	Director C. Lord	City of Vernon	
	Director B. Quiring*	City of Vernon	
	Director B. Fleming	Electoral Area "B"	
	Director M. Macnabb	Electoral Area "C"	
	Director H. Cameron	Electoral Area "E"	
	Director H. Halvorson	Electoral Area "F"	

Staff:	D. Sewell	Chief Administrative Officer
	L. Mellott	General Manager, Electoral Area Administration
	R. Smailes	General Manager, Planning and Building
	D. McTaggart	General Manager, Engineering
	S. Banmen	General Manager, Finance
	P. Juniper	Deputy Corporate Officer
	K. Pinkoski	Manager, Parks
	C. Mazzotta	Information Services Manager
	D. Danallanko*	RDF Operations Manager
	T. Nelson	Community Development Coordinator
	C. Howkins	Senior Clerk, Corporate Services

Also Present:	Councillor G. Kiss	District of Coldstream
	D. Ross	Director, Recreation Services, City of Vernon
	W. Pearce	Chief Administrative Officer, City of Vernon
	Media and Public	

* Denotes presence for part of meeting

CALL MEETING TO ORDER

The first Board Chair, John Baumbrough called the meeting to order at 4:02 p.m.

ELECTION OF CHAIR / VICE CHAIR

Appointment of Chief Election Officer

Moved and seconded by Directors Halvorson and Acton
That Paddy Juniper, Deputy Corporate Officer be appointed as the Chief Election Officer for the Election of Chair and Vice Chair of the Board of Directors.

CARRIED

Appointment of Scrutineer

Moved and seconded by Directors Halvorson and Acton
That Richard Rolke be appointed as the Scrutineer for the Election of Chair and Vice Chair of the Board of Directors.

CARRIED

Election of Board of Directors Chair

The Deputy Corporate Officer called three times for nominations for the office of Chair of the Board of Directors pursuant to the provisions of Section 792 of the *Local Government Act*.

Director Acton nominated Director Fairbairn. Director Fairbairn accepted the nomination.

Director Dirk nominated Director Cunningham. Director Cunningham accepted the nomination.

Voting by secret ballot was conducted. Director Fairbairn was declared elected Chair of the Board of Directors.

Election of Board of Directors Vice Chair

The Deputy Corporate Officer called three times for nominations for the office of Vice Chair of the Board of Directors pursuant to the provisions of Section 792 of the *Local Government Act*.

Director Halvorson nominated Director McCune. Director McCune declined the nomination.

Director Lord nominated Director Cunningham. Director Cunningham accepted the nomination.

Director Fowler nominated Director Acton. Director Acton accepted the nomination.

Voting by secret ballot was conducted. The Deputy Corporate Officer declared a tie vote and voting by secret ballot was conducted a second time. The Deputy Corporate Officer declared a tie vote for the second time and the election proceeded to a coin toss pursuant to Regional District of North Okanagan Procedures Bylaw 2413. Director Acton was declared elected as Vice Chair of the Board of Directors following the coin toss.

Destruction of Ballots

Moved and seconded by Directors Halvorson and McCune
That the ballots for the election of Chair and Vice Chair for the Board of Directors be destroyed.

CARRIED

Director Fairbairn assumed the Chair.

APPROVAL OF AGENDA

Board of Directors – December 9, 2015

The Deputy Corporate Officer advised that Recommendation 26 should be amended to read:

That the 2016 Regular Meeting Schedule of the Regional Growth Management Committee be approved as follows:

Moved and seconded by Directors Fleming and Macnabb

That the Agenda of the December 9, 2015 regular meeting of the Board of Directors be approved as amended.

CARRIED

ADOPTION OF MINUTES

Board of Directors – November 18, 2015

Moved and seconded by Directors Dirk and Acton

That the minutes of the November 18, 2015 meeting of the Board of Directors be adopted as circulated.

CARRIED

Committee of the Whole – November 18, 2015

Moved and seconded by Directors Dirk and Acton

That the minutes of the November 18, 2015 meeting of the Committee of the Whole be adopted as circulated.

CARRIED

Public Hearing [Bylaw 2690] – November 18, 2015

Moved and seconded by Directors Dirk and Acton

That the minutes of the November 18, 2015 Public Hearing [Bylaw 2690] of the Board of Directors be adopted as circulated.

CARRIED

Public Hearing [Request to Modify Covenants KW5197 and LA35539] – November 18, 2015

Moved and seconded by Directors Dirk and Acton

That the minutes of the November 18, 2015 Public Hearing [Request to Modify Covenants KW5197 and LA35539] of the Board of Directors be adopted as circulated.

CARRIED

DELEGATIONS

Director Quiring declared a conflict of interest stating that MQN is the architect of record on the project and left the meeting.

**Development Permit with Variances Application
Silver Star Resort Ltd. [File No. 15-0261-CSS-DP / 15-0268-CSS-DVP]
150 Main Street, Electoral Area “C”**

No one was present to speak to the application.

Director Quiring returned to the meeting.

**Liquor Licence Referral Application
The Saloon at Silver Star Ski Resort c/o J. Crockett [File No. 15-0428-CSS-LIQ]
148 Silver Lode Lane, Electoral Area “C”**

No one was present to speak to the application.

NEW BUSINESS

Recycling and Disposal Facility Recycling Hours of Operation

Moved and seconded by Directors Dirk and Fleming

That Policy No. ENG-SW-002 [Regional Disposal Facility Hours and Days of Operation] be amended to reflect a change to “Winter Hours” at the Greater Vernon Recycling and Disposal Facility and the Armstrong/Spallumcheen Recycling and Disposal Facility to run from December 1 to February 28 annually starting in 2016; and further,

That the Greater Vernon Recycling and Disposal Facility and the Armstrong/Spallumcheen Recycling and Disposal Facility open on Sunday, November 22, 2015 and Sunday, November 29, 2015 from 9:30am to 3:30pm at an additional cost of \$5,000 to be funded from the Solid Waste Management operating reserve; and further,

That Yard and Garden Waste at all Regional District Recycling and Disposal Facilities be accepted free of charge year round; and further

That staff bring back a bylaw amendment and implementation strategy to offset the cost of providing free yard waste.

Moved and seconded by Directors Macnabb and Cameron to amend the motion as follows:

That Policy No. ENG-SW-002 [Regional Disposal Facility Hours and Days of Operation] be amended to reflect a change to “Winter Hours” at the Greater Vernon Recycling and Disposal Facility and the Armstrong/Spallumcheen Recycling and Disposal Facility to run from December 1 to February 28 annually starting in 2016; and further,

That the Greater Vernon Recycling and Disposal Facility and the Armstrong/Spallumcheen Recycling and Disposal Facility open on Sunday, November 22, 2015 and Sunday, November 29, 2015 from 9:30am to 3:30pm at an additional cost of \$5,000 to be funded from the Solid Waste Management operating reserve.

DEFEATED

**Opposed: Directors Acton, Fowler, Mund, Quiring, Cunningham,
Halvorson, Dirk, McCune, Lord and Fleming**

The main motion was voted on as follows:

That Policy No. ENG-SW-002 [Regional Disposal Facility Hours and Days of Operation] be amended to reflect a change to “Winter Hours” at the Greater Vernon Recycling and Disposal Facility and the Armstrong/Spallumcheen Recycling and Disposal Facility to run from December 1 to February 28 annually starting in 2016; and further,

That the Greater Vernon Recycling and Disposal Facility and the Armstrong/Spallumcheen Recycling and Disposal Facility open on Sunday, November 22, 2015 and Sunday, November 29, 2015 from 9:30am to 3:30pm at an additional cost of \$5,000 to be funded from the Solid Waste Management operating reserve; and further,

That Yard and Garden Waste at all Regional District Recycling and Disposal Facilities be accepted free of charge year round; and further,

That staff bring back a bylaw amendment and implementation strategy to offset the cost of providing free yard waste.

CARRIED

Opposed: Directors Cameron, Macnabb and Brown

2016 Regional Solid Waste Budget Deliberations

Moved and seconded by Directors Cunningham and Lord

That the 2016 operating and capital budget for Regional Solid Waste Management (670) as presented at the November 18, 2015 Committee of the Whole be approved as amended and included within the Regional District of North Okanagan's 2016 Financial Plan.

CARRIED

Bylaw 2701 – Municipal Solid Waste Management Amendment

Moved and seconded by Directors Cunningham and Acton

That Municipal Solid Waste Management Amendment Bylaw No. 2701, 2015 be given First, Second and Third Readings.

CARRIED

Opposed: Directors Macnabb and Cameron

Moved and seconded by Directors Acton and Fleming

That Municipal Solid Waste Management Amendment Bylaw No. 2701, 2015 be Adopted.

CARRIED

Opposed: Directors Macnabb and Cameron

Moved and seconded by Directors Acton and Lord

That the 2016 Budget for Solid Waste Management (670) be amended to include the free yard waste implementation strategy as outlined in the staff report dated November 27, 2015 re: Municipal Solid Waste Management Amendment Bylaw No. 2701, 2015.

CARRIED

Opposed: Directors Macnabb and Cameron

Report of 2015 Vernon & District Multi-Use Facility Referendum Results

Moved and seconded by Directors Mund and Lord

That the Report of 2015 Vernon & District Multi-Use Facility Referendum Results dated December 1, 2015 be received for information.

CARRIED

Director Quiring declared a conflict of interest stating that MQN will be submitting a proposal on the project and left the meeting.

Vernon & District Multi-Use Facility Expansion (Second Ice Sheet)

Moved and seconded by Directors Dirk and Fleming

That Vernon & District Multi-Use Facility Expansion Service Establishment Bylaw No. 2679, 2015 be Adopted.

CARRIED

Moved and seconded by Directors Cunningham and Lord

That Vernon & District Multi-Use Facility Expansion Loan Authorization Bylaw No. 2680, 2015 be Adopted.

CARRIED

Moved and seconded by Directors Fleming and Cunningham

That Schedule “A” [Recreation Facilities and Related Properties] of the Greater Vernon Recreation Facilities and Programming Service Agreement [Operations] be amended to add “Vernon & Multi-Use Facility Expansion [Second Ice Sheet]” under the heading of “Multi-Use Facility and Other”.

CARRIED

Director Quiring previously declared a conflict of interest stating that MQN is the architect of record on the project.

Development Permit with Variances Application

**Silver Star Ski Resort Ltd. [File No. 15-0261-CSS-DP / File No. 15-0268-CSS-DVP]
150 Main Street, Electoral Area “C”**

Moved and seconded by Directors Macnabb and Brown

That a Development Permit with Variances be granted for the property legally described as Lot A, District Lots 1355 and 5279, ODYD, Plan KAP76316 and located at 150 Main Street, Electoral Area “C” subject to the following:

1. the dimensions and siting of the building addition to be constructed on the land be in general accordance with the site plan and floor plans attached to the Planning Department report dated November 26, 2015;
2. the exterior design and finish of the building addition to be constructed on the land be in general accordance with the building elevation drawings attached to the Planning Department report dated November 26, 2015;
3. the landscaping to be provided around the building addition be in general accordance with the site plan attached to the Planning Department report dated November 26, 2015;
4. all roofing material must meet the Wildfire Hazard Guidelines of the Silver Star Official Community Plan or the equivalent under the BC Building Code Class ‘B’ fire rating requirements;
5. open areas around the proposed building be maintained to allow the passage of emergency personnel and apparatus;
6. the addition be designed to ensure that snow shed from the roof will be retained on the subject property and will not obstruct pedestrian access and egress from the proposed building;
7. an Encroachment Permit being issued by the Ministry of Transportation and Infrastructure to allow for the stairs from the elevated boardwalk to project into the road right-of-way;

That upon consideration of input from adjacent landowners, a Development Permit with Variances be issued for the property legally described as Lot A, District Lots 1355 and 5279, ODYD, Plan

KAP76316 and located at 150 Main Street, Electoral Area “C” to vary the following sections of the *Silver Star Zoning Bylaw No. 1926, 2004*:

1. Section 401.10.a by reducing the exterior side yard setback associated with a building addition from 3 m to 0 m;
2. Section 804.1.f by reducing the number of on-site parking spaces required for an office use with a gross floor area of 314 m² associated with a building addition from six (6) to zero (0);
3. Section 804.8 by reducing the number of on-site parking spaces required for an increase in the seating capacity of food service and drinking place uses associated with a building addition from five (5) to zero (0);
4. Section 804.5 by waiving the requirement to provide indoor parking stalls for two-thirds of all required parking spaces associated with a building addition;
5. Section 805.2 by reducing the number of on-site loading spaces required for the commercial uses associated with a building addition from one (1) to zero (0); and further,

That issuance of a Development Permit with Variances be withheld until the Regional District is provided with a security deposit in the amount equal to 125% of the estimated cost of landscaping. The estimate must be prepared by a qualified landscaping contractor.

CARRIED

Director Quiring returned to the meeting.

Liquor Licence Referral Application

**The Saloon at Silver Star Ski Resort c/o J. Crockett [File No. 15-0428-CSS-LIQ]
148 Silver Lode Lane, Electoral Area “C”**

Moved and seconded by Directors Macnabb and Fleming

That the Temporary Use Area Endorsement application submitted by Silver Star Ski Resort Ltd. to extend the liquor licence activities of The Saloon to three outdoor areas at Silver Star Ski Resort be supported; and further,

That the Liquor Control and Licensing Branch be advised that the views of residents were not gathered as the Board of Directors deems that the potential for noise would likely not increase beyond acceptable levels and nearby residents and the community in general would not be negatively impacted.

CARRIED

Greater Vernon Cultural Plan – GVAC Workshop No. 8

Moved and seconded by Directors Cunningham and Quiring

That staff be directed to undertake discussions with the City of Vernon’s Administration regarding the transfer of the Okanagan Boys and Girls Club to the City of Vernon with support being incorporated into the Recreation and Programming Grant Service (063).

CARRIED

Moved and seconded by Directors Cunningham and Lord

That the Regional District will use the following guidelines for investing in new, repurposed or expanded cultural facilities in Greater Vernon:

- New, repurposed or expanded spaces / facilities will be flexible and adaptable.
- New, repurposed or expanded spaces / facilities will be multi-purpose with a partnership approach, and co-location of facilities will be considered.
- New, repurposed or expanded spaces / facilities will be located on public lands, wherever possible, and located within the Vernon’s City Centre Neighbourhood Plan area, wherever possible.
- A minimum unconditional contribution of 10% of the total project capital cost will come from sources other than the Regional District.

- There will be demonstrated support from the community, justified by evidence of demand.
- There will be a realistic plan for adequate, ongoing operating funding for the facility.

CARRIED

Farmer's Market

Moved and seconded by Directors Macnabb and Cameron

That the Board of Directors be advised that the Regional Agricultural Advisory Committee continues to advance and support local agriculture through venues such as the Vernon Farmer's Market.

CARRIED

Regional Agricultural Plan Priority Projects – Refined

Moved and seconded by Directors Macnabb and Fleming

That the Board of Directors be advised that the Regional Agricultural Advisory Committee support being stewards of implementation of the Regional Agricultural Plan as outlined in Option B of Appendix 1 of the Regional Agricultural Plan.

CARRIED

Ministry of Agriculture

Moved and seconded by Directors Dirk and Acton

That a letter be sent to the Minister of Agriculture with copies to MLA Eric Foster and MLA Greg Kylo regarding the need to fill the Regional Agrologist position which is currently vacant.

CARRIED

2016 Meeting Schedule – Board of Directors and Standing Committees

Moved and seconded by Directors Dirk and Cunningham

That the 2016 Regular Meeting Schedule of the Board of Directors be approved as follows:

Board of Directors (Wednesdays, 4:00 pm)

January 6, 2016	January 20, 2016
February 10, 2016	February 24, 2016
March 9, 2016	March 23 2016
April 6, 2016	April 20, 2016
May 4, 2016	May 18, 2016
June 1, 2016	June 15, 2016
July 6, 2016	July 20, 2016
August 3, 2016	August 17, 2016
September 7, 2016	September 21, 2016
October 5, 2016	October 19, 2016
November 2, 2016	November 16, 2016
December 14, 2016	

CARRIED

Moved and seconded by Directors Dirk and Cunningham
That the 2016 Regular Meeting Schedule of the Greater Vernon Advisory Committee be approved
as follows:

Greater Vernon Advisory Committee (Thursdays, 8:00 am)

January 7, 2016	February 11, 2016
March 10, 2016	April 7, 2016
May 5, 2016	June 2, 2016
July 7, 2016	August 4, 2016
September 8, 2016	October 6, 2016
November 3, 2016	December 15, 2016

CARRIED

Moved and seconded by Directors Dirk and Cunningham
That the 2016 Regular Meeting Schedule of the Electoral Area Advisory Committee be approved
as follows:

Electoral Area Advisory Committee (Thursdays, 2:00 pm)

January 7, 2016	February 11, 2016
March 10, 2016	April 7, 2016
May 5, 2016	June 2, 2016
July 7, 2016	August 4, 2016
September 8, 2016	October 6, 2016
November 3, 2016	December 15, 2016

CARRIED

Moved and seconded by Directors Dirk and Cunningham
That the 2016 Meeting Schedule for regular meetings of the White Valley Parks, Recreation and
Culture Advisory Committee be approved as follows:

White Valley Parks, Recreation and Culture Advisory Committee (Thursdays, 9:00 am)

January 21, 2016	February 25, 2016
March 24, 2016	April 21, 2016
May 19, 2016	June 16, 2016
July 21, 2016	August 18, 2016
September 22, 2016	October 20, 2016
November 17, 2016	December 22, 2016

CARRIED

Moved and seconded by Directors Dirk and Cunningham
That the 2016 Regular Meeting Schedule of the Regional Growth Management Advisory Committee be approved as follows:

Regional Growth Management Advisory Committee (Thursdays, 3:30 pm)

January 21, 2016	February 25, 2016
March 24, 2016	April 21, 2016
May 19, 2016	June 16, 2016
July 21, 2016	August 18, 2016
September 22, 2016	October 20, 2016
November 17, 2016	December 22, 2016

CARRIED

Moved and seconded by Directors Dirk and Cunningham
That the 2016 Regular Meeting Schedule of the Regional Agricultural Advisory Committee be approved as follows:

Regional Agricultural Advisory Committee (Thursdays, 6:00 pm)

January 21, 2016	February 25, 2016
March 24, 2016	April 21, 2016
May 19, 2016	June 16, 2016
July 21, 2016	August 18, 2016
September 22, 2016	October 20, 2016
November 17, 2016	December 22, 2016

CARRIED

REPORTS

Director Quiring declared the following:

“I hereby disclose and report that I have entered into contracts with the Regional District of North Okanagan for the pool envelope and reroofing for the Recreation Centre, Vernon Performing Arts Centre lobby renovation and the renovation of the front of the Recreation Centre.

I have a pecuniary interest in these contracts because MQN is the architect for these contracts. In the past I have not, and I will continue to refrain from: remaining in Board of Directors’ meetings when this matter is under consideration, participating in Board discussions, voting, or attempting to influence the vote or decisions regarding these matters.”

Standing and Select Committees

Moved and seconded by Directors Fleming and Quiring
That the minutes of the following meetings be received for information:

- Greater Vernon Advisory Committee – Special – November 12, 2015 (unadopted)
- Regional Agricultural Advisory Committee – Regular – November 19, 2015 (unadopted)

CARRIED

External Committee Reports

Directors provided updates for the following external committees:

- Okanagan Regional Library (ORL)
- Okanagan-Kootenay Sterile Insect Release (OKSIR)
- Okanagan Basin Water Board (OBWB)
- Fraser Basin Council (FBC)

Chair's Report

The Chair reminded the Board of the Regional District of North Okanagan winter break hours.

IN CAMERA

Moved and seconded by Directors Halvorson and Macnabb

That, pursuant to Section 92 of the Community Charter, the regular meeting of the Board of Directors convene In Camera to deal with matters deemed closed to the public in accordance with Section 90(1)(g) of the Community Charter.

CARRIED

The regular meeting of the Board of Directors adjourned to meet In Camera at 5:47 p.m.

The regular meeting of the Board of Directors reconvened at 6:28 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:29 p.m.

CERTIFIED CORRECT



Chair
Rick Fairbairn



Deputy Corporate Officer
Paddy Juniper