



REGIONAL DISTRICT OF NORTH OKANAGAN

MINUTES of a **REGULAR** meeting of the **BOARD of DIRECTORS** of the **REGIONAL DISTRICT OF NORTH OKANAGAN** held in the Boardroom at the Regional District Office on Wednesday, January 20, 2016.

Members:	Director R. Fairbairn	Electoral Area "D"	Chair
	Director K. Acton	Village of Lumby	Vice Chair
	Director S. Fowler	City of Armstrong	
	Director D. Dirk	District of Coldstream	
	Director G. McCune	City of Enderby	
	Director J. Brown	Township of Spallumcheen	
	Director A. Mund	City of Vernon	
	Director J. Cunningham	City of Vernon	
	Director C. Lord	City of Vernon	
	Director B. Quiring	City of Vernon	
	Director B. Fleming	Electoral Area "B"	
	Director M. Macnabb	Electoral Area "C"	
	Director H. Cameron	Electoral Area "E"	
	Director H. Halvorson	Electoral Area "F"	

Staff:	D. Sewell	Chief Administrative Officer
	L. Mellott*	General Manager, Electoral Area Administration
	R. Smailes*	General Manager, Planning and Building
	D. McTaggart*	General Manager, Engineering
	S. Banmen	General Manager, Finance
	P. Juniper	Deputy Corporate Officer
	K. Pinkoski*	Manager, Parks
	T. Nelson	Community Development Coordinator
	L. Frank*	Regional Planning Projects Manager
	C. Howkins	Senior Clerk, Corporate Services

Also

Present: Media and Public

* Denotes presence for part of meeting

CALL MEETING TO ORDER

The meeting was called to order at 4:06 p.m.

APPROVAL OF AGENDA**Board of Directors – January 20, 2016**

Director Dirk provided notice of his intention to bring forward a motion at the next Board of Directors meeting to amend a motion that was previously adopted at the Board of Directors Regular meeting held on January 6, 2016 regarding the Greater Vernon Cultural Plan – GVAC Workshop No. 9 by deleting the following text from the previously adopted motion: 2704A Hwy 6, Vernon, B.C., That part of PID 012-245-976, BLK A, Lot 6, Plan 327C Sec. 34 TWP 9 ODYD.

Moved and seconded by Directors Acton and Mund
That the Agenda of the January 20, 2016 regular meeting of the Board of Directors be approved as presented.

CARRIED**ADOPTION OF MINUTES****Board of Directors – January 6, 2016**

Moved and seconded by Directors Mund and Fleming
That the minutes of the January 6, 2016 meeting of the Board of Directors be adopted as circulated.

CARRIED**DELEGATIONS****Okanagan Film Commission**

Jon Summerland, Film Commissioner, provided an overview of 2015 Okanagan Film Commission productions and clients as well as a forecast for 2016. He made a request for continued support in grant funding from the Regional District.

University of British Columbia

Bud Mortenson, Director of University Relations with the University of British Columbia (UBC) provided an overview on the UBC Okanagan campus including enrolment, research and community engagement and future development plans.

NEW BUSINESS**Bylaw 2694 – Silver Star Official Community Plan Amendment**

Moved and seconded by Directors Macnabb and Halvorson
That Silver Star Official Community Plan Amendment Bylaw No. 2694, 2015 as presented in the staff report dated January 7, 2016 be further amended by removing the last three sentences under the heading of Governance and Service Delivery and inserting the following: “Other forms of governance and service delivery may be considered”.

CARRIED

Moved and seconded by Directors Macnabb and Fleming
That Silver Star Official Community Plan Amendment Bylaw No. 2694, 2015 be given Second Reading as amended; and further,
That Silver Star Official Community Plan Amendment Bylaw No. 2694, 2015 be referred to a Public Hearing.

CARRIED

**Bylaw 2698 – Rezoning
FOISY, E. and S. [File No. 15-0379-E-RZ]
39 Specht Road, Electoral Area “E”**

Moved and seconded by Directors Cameron and Halvorson
That Zoning Amendment Bylaw No. 2698, 2015 which proposes to rezone the property legally described as Lot 1, Sec 27, Twp 57, ODYD, Plan 19296, Except Plans 24045 and 25218 and located at 39 Specht Road, Electoral Area “E” from the Non-Urban (N.U) Zone to the Country Residential (C.R) Zone be given Third Reading; and further,
That Rezoning Bylaw No. 2698, 2015 be forwarded to the Ministry of Transportation and Infrastructure for endorsement.

CARRIED

**Waiver of Lot Frontage Application
COUGHLIN, J. & S. [File No. 15-0476-C-WVR]
7125 Tillicum Road, Electoral Area “C”**

Moved and seconded by Directors Macnabb and Fleming
That the matter of the Waiver of Lot Frontage Application, COUGHLIN, J. & S. [File No. 15-0476-C-WVR], 7125 Tillicum Road, Electoral Area “C”, be deferred to allow consideration of legal advice.

CARRIED

**Waiver of Lot Frontage Application
CREBO, B. and STOLIKER, R. c/o SHORTT, J. [File No. 15-0571-E-WVR]
280 Sugar Lake Road, Electoral Area “E”**

Moved and seconded by Directors Cameron and Halvorson
That the 10% minimum frontage requirement of Section 802.7 of the Regional District of North Okanagan Zoning Bylaw No. 1888, 2003 be waived for the property legally described as Lot 4, Sec 32, Twp 57, ODYD, Plan 24020, Except Plan KAP70269 and located at 280 Sugar Lake Road, Electoral Area “E” by reducing the lot frontage of proposed Lot B from 84.96 metres to 20.25 metres as shown on the subdivision plan attached to the Planning Department report dated December 16, 2015.

CARRIED

**Development Permit with Variances Application
FURLONG, R. and L. [File No. 15-0456-F-DP / 15-0457-F-DVP]
3772 Trinity Valley Road, Electoral Area “F”**

Moved and seconded by Directors Halvorson and Cameron

That that upon consideration of input from adjacent landowners, a Development Permit with Variances be issued for the property legally described as Lot A, Sec 23, Twp 18, R8, W6M, KDYD, Plan 18399 and located at 3772 Trinity Valley Road, Electoral Area “F” to allow variances to the following sections of the *Regional District of North Okanagan Zoning Bylaw No. 1888, 2003*:

1. Section 701.9.d by reducing the interior side yard setback of the walls of an addition to a single family dwelling from 2 m to 0.67 m;
2. Section 307.1.b by decreasing the interior side yard setback of the eaves of an addition to a single family dwelling from 1.0 m to 0.37 m; and further,

That a Development Permit with Variances be issued for the property legally described as Lot A, Sec 23, Twp 18, R8, W6M, KDYD, Plan 18399 and located at 3772 Trinity Valley Road, Electoral Area “F” subject to the following:

3. The dimensions and siting of the building addition to be constructed on the land be in accordance with the site plan, floor plan and building elevations attached to the Planning Department report dated December 21, 2015;
4. A Section 219 Covenant be registered as a priority charge on the title of the subject property to provide that:
 - a) no natural vegetation shall be removed or degraded within a horizontal distance of 15 m from the natural boundary of the Shuswap River nor shall any development occur which will preclude growth of natural vegetation except with the written authorization of Fisheries and Oceans Canada and/or the Ministry of Environment;
 - b) no building or structure or any part thereof, including any fixed equipment may be constructed, reconstructed, moved, extended or located, nor should any landfill, land clearing or other disturbance take place within a horizontal distance of 15 m from the natural boundary of the Shuswap River;
 - c) the use of the lower floor of the building addition be restricted to a garage use;
 - d) the Regional District does not represent that proposed building addition will not be damaged by flooding or erosion;
 - e) the Covenantor agrees not to claim damages or to hold the Regional District responsible for damages caused by flooding;
 - f) the Covenantor indemnifies and saves harmless the Regional District from any claims, demands, actions, and costs associated with losses or damages occurring as a result of the breach of any provisions of the Covenant by the Covenantor; and further,

That an exemption to Section 1701.3.b.i of the Regional District of North Okanagan Zoning Bylaw No. 1888, 2003 be approved for the property legally described as Lot A, Sec 23, Twp 18, R8, W6M, KDYD, Plan 18399 and located at 3772 Trinity Valley Road, Electoral Area “F” to permit the Shuswap River floodplain setback to be reduced from 30 m to 22.8 m for an addition to a single family dwelling as shown on the site plan attached to the Planning Department report dated December 21, 2015.

CARRIED

Bylaw 2703 – Greater Vernon Water Use and Regulation Amendment

Moved and seconded by Directors Cunningham and Lord

That Greater Vernon Water Use and Regulation Amendment Bylaw No. 2703, 2016 be given First, Second and Third Readings.

CARRIED

Moved and seconded by Directors Lord and Quiring

That Greater Vernon Water Use and Regulation Amendment Bylaw No. 2703, 2016 be Adopted.
CARRIED

Policy No. ENG-WTR-005 – Greater Vernon Water Purchase of Agricultural Water Allocation

Moved and seconded by Directors Cunningham and Fleming

That the Greater Vernon Water Purchase of Agricultural Water Allocation Policy No. ENG-WTR-005 be endorsed.
CARRIED

Water Allocation Purchase for 6585 L & A Road, Electoral Area “C”

Moved and seconded by Directors Macnabb and Lord

That the purchase of one (1) hectare (ha) of water allocation for the property located at 6585 L&A Road, Area C, and legally described as Lot 10, Section 13, Twp 8, Plan KAP1362 be authorized.
CARRIED

Early Budget Approval of Greater Vernon Water 2016 Capital Works Projects

Moved and seconded by Directors Dirk and Cunningham

That early budget approval of funds be given from 2016 revenue for the Kalamalka Lake Intake extension improvements in the amount of \$185,000.
CARRIED

Moved and seconded by Directors Dirk and Cunningham

That early budget approval of funds be given from 2016 revenue for the Ranch Well Control improvements in the amount of \$115,000.
CARRIED

Moved and seconded by Directors Dirk and Cunningham

That early budget approval of funds be given from reserves for the South Vernon Irrigation District – East (SVID-E) improvements in the amount of \$180,000.
CARRIED

Moved and seconded by Directors Dirk and Cunningham

That early budget approval of funds be given from 2016 revenue for the Pleasant Valley Road, 32nd Avenue to 35th Avenue pipe replacement in the amount of \$370,000.
CARRIED

Moved and seconded by Directors Dirk and Cunningham

That early budget approval of funds be given from 2016 revenue for the 30th Street - Highway 6 to 30th Avenue - pipe improvements in the amount of \$75,000.
CARRIED

Moved and seconded by Directors Dirk and Cunningham

That early budget approval of funds be given from 2016 revenue for the 29th Avenue – 29th Street to 30th Street pipe improvements in the amount of \$110,000.

CARRIED

2016 Infrastructure Planning Grant Program Application

Moved and seconded by Directors Acton and Macnabb

That the funding application for \$10,000 to the Ministry of Community, Sport and Cultural Development, Infrastructure Planning Grant Program for the Ultraviolet Treatment and Air Scrubbing Pilot Project at Duteau Creek Water Treatment Plant (DCWTP) be endorsed.

CARRIED

Okanagan Basin Water Board 2016 Water Conservation and Quality Improvement Grant

Moved and seconded by Directors Acton and Fowler

That the application to the Okanagan Basin Water Board 2016 Water Conservation and Quality Improvement Grant for \$30,000 to complete the Watershed Vulnerability Mapping Project be endorsed.

CARRIED

Greater Vernon Cultural Plan – GVAC Workshop No. 9

Moved and seconded by Directors Cunningham and Quiring

That staff be directed to develop five-year operating and management agreements with currently and annually funded organizations for the management and operation of Regional District owned or licensed cultural facilities; and further,

That the following general guidelines be used for drafting the operating and management agreements with the not-for-profit organizations:

The Regional District:

- will, at its own expense, be responsible for maintaining the structural components of the building (i.e. the building envelope); subject to building assessments and agreements with building owners regarding pre-existing conditions.
- will set aside an annual budget allocation for capital funding to be used for facility replacement items, such as mechanical, electrical, plumbing and flooring.
- may provide funding to offset building occupancy costs associated with the facility, including utilities; and,
- will, at its own expense, be responsible for maintaining property insurance, except for contents insurance, for Regional District owned and licensed facilities.

The not-for-profit organization will:

- be responsible for the operation and programming of the facility in accordance with the guidelines and expectations outlined in a multi-year operating and management agreement; and
- be responsible for the maintenance of the facility, including repair and replacement required due to regular wear and tear,

with funding responsibilities to be negotiated as part of each operating and management agreement.

CARRIED

Greater Vernon Pickleball Committee and Greater Vernon Tennis Association

Moved and seconded by Directors Cunningham and Quiring

That staff be directed to provide a report regarding the Greater Vernon Pickleball Committee and the Greater Vernon Tennis Association's request that the Greater Vernon Advisory Committee consider including the construction of two (2) separate facilities for multiple pickleball and tennis courts at Marshall Field; and further,

That staff provide a costing summary for the construction of pickleball and tennis courts including the current supply of courts in Greater Vernon, operation and funding source options for new proposed courts, potential other uses for the land identified at Marshall Fields, who would operate and/or program the courts, and other location options for the courts.

CARRIED

Duteau Creek Water Treatment Plant – Pilot Study

Moved and seconded by Directors Macnabb and Fleming

That staff be directed to provide a copy of the Stantec report on peer review of filtration and to prepare a report regarding the differences concerning the total treatment cost and total volume of water treated at the Duteau Creek and Mission Hill Water Treatment Plants in the 2011 GVW Annual Report vs. that reported in the December 17, 2015 Greater Vernon Water 2012 Master Water Plan Stakeholder Advisory Committee minutes.

CARRIED

BC Timber Sales

Moved and seconded by Directors Cameron and Macnabb

That the letter dated December 21, 2015 from the Regional Planning Projects Manager and the letter dated December 17, 2015 from the Water Quality Manager in response to a referral regarding proposed BC Timber Sales cutblocks within the Okanagan Timber Supply Area (TSA) (File 18046-30 / BCTS FSP 2006) be received for information.

CARRIED

Bylaw 2704 - Intermunicipal Emergency Operations Service Amendment

Moved and seconded by Directors Cunningham and Mund

That Intermunicipal Emergency Operations Service Amendment Bylaw No. 2704, 2016; be given First, Second and Third Readings.

CARRIED

Moved and seconded by Directors Acton and McCune

That Intermunicipal Emergency Operations Service Amendment Bylaw No. 2704, 2016; be Adopted.

CARRIED

REPORTS

Standing and Select Committees

Moved and seconded by Directors Macnabb and Halvorson

That the minutes of the following meetings be received for information:

- Greater Vernon Advisory Committee – Regular – January 7, 2016 (unadopted)
- Electoral Area Advisory Committee – Regular – January 7, 2016 (unadopted)
- White Valley Parks, Recreation and Culture Advisory Committee – Regular – December 14, 2015 (unadopted)

CARRIED

Notice of Disclosure of Contract

Director Quiring declared the following:

“I hereby disclose and report that I have entered into contract with the Regional District of North for the Oval Park Community Stage. I have a pecuniary interest in this contract because I have been remunerated for my services. In the past I have not, and I will continue to refrain from: remaining in Board of Directors’ meetings when this matter is under consideration, participating in Board discussions, voting, or attempting to influence the vote or decisions regarding this matter.”

External Committee Reports

Director Halvorson advised that the Fraser Basin Council (FBC) is seeking three representatives from the Board of Directors to sit on the Council.

Chief Administrative Officer’s Report

The Chief Administrative Officer gave a verbal update on the following:

- Legislative updates

IN CAMERA

Moved and seconded by Directors Halvorson and Dirk

That, pursuant to Section 92 of the Community Charter, the regular meeting of the Board of Directors convene In Camera to deal with matters deemed closed to the public in accordance with Section 90(1)(a) and (g) of the Community Charter.

CARRIED

The regular meeting of the Board of Directors adjourned to meet In Camera at 4:58 p.m.

The regular meeting of the Board of Directors reconvened at 5:41 p.m.

REPORT FROM IN CAMERA

Moved and seconded by Directors Mund and Fowler
That the following matters be brought into Open Meeting:

- Sub-Regional Park Land Acquisition - 7426 Crane Road
- Annual Appointments [2016] – Committees and External Agencies

External appointments:**FIRE TRAINING CENTRE POLICY BOARD****Appointed Representative**

Director Bob Fleming

Alternate

Director Herman Halvorson

FRASER BASIN COUNCIL – THOMPSON REGION COMMITTEE**Appointed Representative**

Director Herman Halvorson

Alternate

Director Greg McCune

INTERMUNICIPAL EMERGENCY OPERATIONS POLICY ADVISORY BOARD**Appointed Representative**

Director Rick Fairbairn

Alternate

Director Kevin Acton

MUNICIPAL FINANCE AUTHORITY**Appointed Representative**

Director Kevin Acton

Alternate

Director Catherine Lord

MUNICIPAL INSURANCE ASSOCIATION OF BRITISH COLUMBIA**Appointed Representative**

Director Janice Brown

Alternate

Director Akbal Mund

OKANAGAN BASIN WATER BOARD**Appointed Representative**

Director Juliette Cunningham

Director Bob Fleming

Director Doug Dirk

Alternate

Director Catherine Lord [at large]

Director Rick Fairbairn [at large]

Director Michael Macnabb [at large]

OKANAGAN FILM COMMISSION**Appointed Representative**

Director Brian Quiring

Alternate

Director Catherine Lord

OKANAGAN-KOOTENAY STERILE INSECT RELEASE BOARD**Appointed Representative**

Director Shirley Fowler

Alternate

Director Bob Fleming

OKANAGAN REGIONAL LIBRARY**Appointed Representative**

Director Michael Macnabb

Alternate

Director Hank Cameron

SOUTHERN INTERIOR MOUNTAIN PINE BEETLE ACTION COMMITTEE**Appointed Representative**

Director Hank Cameron

Alternate

Director Kevin Acton

WATER INNOVATION ADVISORY COMMITTEE

Appointed Representative
Director Juliette Cunningham

Alternate
Director Doug Dirk

Internal appointments:

AUDIT COMMITTEE

Appointed Representative
Director Rick Fairbairn
Director Shirley Fowler
Director Mike Macnabb
Director Catherine Lord

WORK FLOW LIAISON COMMITTEE

Appointed Representative
Director Rick Fairbairn
Director Doug Dirk
Director Akbal Mund

CARRIED

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:41 p.m.

CERTIFIED CORRECT



Chair
Rick Fairbairn



Deputy Corporate Officer
Paddy Juniper