



# REGIONAL DISTRICT OF NORTH OKANAGAN

## ELECTORAL AREA ADVISORY COMMITTEE

Thursday, June 2, 2016

Boardroom – 9848 Aberdeen Road, Coldstream, BC

## REGULAR MINUTES

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<b>Members:</b>	Director B. Fleming	Electoral Area “B”	Chair
	Director M. Macnabb	Electoral Area “C”	
	Director H. Cameron	Electoral Area “E”	
	Director H. Halvorson	Electoral Area “F”	
	Alternate Director D. Hackett	Electoral Area “D”	

<b>Staff:</b>	D. Sewell*	Chief Administrative Officer
	L. Mellott	General Manager, Electoral Area Administration
	R. Smailes	General Manager, Planning and Building
	D. Gardner*	Chief Building Inspector
	G Routley*	Deputy Planning Manager
	L. Frank*	Regional Planning Projects Manager
	C. Mazzotta	Information Services / Emergency Operations Manager
	C. Elley*	Clerk, Electoral Area Administration

**Also Present:** Media and Public

\* Denotes presence for part of meeting

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### APPROVAL OF AGENDA

#### Electoral Area Advisory Committee - June 2, 2016

Moved and seconded by Directors Halvorson and Macnabb

That the Agenda of the June 2, 2016 regular meeting of the Electoral Area Advisory Committee be approved with the following additions:

- Item E.9 – Local Forest Community Influence Pilot Project Proposal
- In Camera Item - 90(1)(k)

**CARRIED**

**ADOPTION OF MINUTES**

**Electoral Area Advisory Committee - May 5, 2016**

Moved and seconded by Directors Macnabb and Cameron

That the Minutes of the May 5, 2016 regular meeting of the Electoral Area Advisory Committee be adopted as circulated.

**CARRIED**

**Delegated Public Hearing (Bylaw 2712) - May 18, 2016**

Moved and seconded by Directors Halvorson and Cameron

That the minutes of the May 18, 2016 Delegated Public Hearing (Bylaw 2712) be adopted as circulated.

**CARRIED**

**Delegated Public Hearing (Bylaw 2716) - May 18, 2016**

Moved and seconded by Directors Cameron and Halvorson

That the minutes of the May 18, 2016 Delegated Public Hearing (Bylaw 2716) be adopted as circulated.

**CARRIED**

**DELEGATIONS**

**Cosens Bay Water Quality Study**

Heather Larratt of Larratt Aquatic Consulting Ltd. provided a presentation on the results of the Cosens Bay Water Quality Study titled Near-Shore Water Quality and Periphyton Production in the Cosens Bay Cottage Development Area of Kalamalka Lake, YEAR II, 2015.

**Waiver of Lot Frontage Request**

**FOISY, E and S [16-0153-E-WVR]**

**39 Specht Road, Electoral Area "E"**

No one was present to speak to the application.

**Development Variance Permit Request**

**VAUGHAN, L and D [16-0196-F-DVP]**

**8389 Highway 97A, Electoral Area "F"**

No one was present to speak to the application.

**NEW BUSINESS**

**Waiver of Lot Frontage Request**

**FOISY, E and S, [16-0153-E-WVR]**

**39 Specht Road, Electoral Area "E"**

Moved and seconded by Directors Cameron and Macnabb

That the memorandum from the Planning Department dated May 11, 2016 regarding Waiver of Lot Frontage Application for the property legally described as Lot 1, Sec 27, Twp 57, ODYD, Plan 19296,

Except Plans 24045 and 25218 and located at 30 Specht Road, Electoral Area "E" be received for information; and further,

That it be recommended to the Board of Directors, the ten percent minimum lot frontage requirement of Section 802.7 of the Regional District of North Okanagan Zoning Bylaw No. 1888, 2003 be waived for the property legally described as Lot 1, Sec 27, Twp 57, ODYD, Plan 19296, Except Plans 24045 and 25218 and located at 39 Specht Road, Electoral Area "E" by reducing the lot frontage of proposed Lot A from 82.87 metres to 53.8 metres and proposed Remainder Lot 1 from 84.72 metres to 48.03 metres as shown on the subdivision plan attached to the Planning Department memorandum dated May 11, 2016.

**CARRIED**

**Development Variance Permit Request  
VAUGHAN, L and D [16-0196-F-DVP]  
8389 Highway 97A, Electoral Area "F"**

Moved and seconded by Directors Halvorson and Macnabb

That it be recommended to the Board of Directors, upon consideration of input from adjacent landowners, a Development Variance Permit be issued for the property legally described as Parcel A (DD134015F and Plan B6302) of the NE 1/4 of Sec 27, Twp 20, R8, W6M, KDYD and located at 8389 Highway 97A, Electoral Area "F" to vary the following sections of the Regional District of North Okanagan Zoning Bylaw No. 1888, 2003:

1. Section 406.1 by reducing the setback of a single family dwelling from the centre line of Highway 97A from 37.5 m to 27.73 m as shown on the site plan attached to the Planning Department report dated May 24, 2016;
2. Section 803.9.c by reducing the front yard setback of a single family dwelling from 7.5 m to 6.44 m as shown on the site plan attached to the Planning Department report dated May 24, 2016; and further,

That prior to issuance of the Development Variance Permit a report from a Professional Engineer which demonstrates that the proposed building location can be safely used for the intended use, has been received.

**CARRIED**

**Fire Service Levels**

Moved and seconded by Directors Macnabb and Cameron

That it be recommended to the Board of Directors, Policy No. GG049, which outlines the Fire Department Service Levels for the BX/Swan Lake, Lumby & District and Silver Star Volunteer Fire Departments of the RDNO be adopted.

**CARRIED**

**Air Quality Service Establishment**

Moved and seconded by Alternate Director Hackett and Director Halvorson

That responses be forwarded to the Board of Directors from each of Electoral Areas "B", "C", "D", "E" and "F" regarding participation in an Air Quality Service.

**CARRIED**

**Emergency Services Update**

The Information Technology and Emergency Operations Manager provided a verbal overview on items undertaken to date with regard to Emergency Planning.

**Cosens Bay Water Quality Study**

Moved and seconded by Directors Macnabb and Halvorson

That the study titled Near-Shore Water Quality and Periphyton Production in the Cosens Bay Cottage Development Area of Kalamalka Lake, Year II, 2015 be received for information.

**CARRIED**

The Committee discussed consideration of repeating the study in five years, or as development changes warrant.

**2017 Vernon & Area 55+ British Columbia Games**

Moved and seconded by Directors Halvorson and Cameron

That it be recommended to the Board of Directors the recommendations put forth by the Nominations Committee for the Board of Directors for the 2017 55+ BC Games as outlined in the memorandum dated April 28, 2016 from the City of Vernon regarding 2017 55+ BC Games - Approval of Board of Directors be endorsed.

**CARRIED**

**2016 Meeting Schedule**

Discussion took place regarding the schedule of Board meetings for July and August 2016. There was no interest in changing the meeting dates for the Electoral Area Advisory Committee meetings.

**Local Forest Community Influence Pilot Project Proposal**

Moved and seconded by Directors Cameron and Macnabb

That it be recommended to the Board of Directors that Dr. Bill Bourgeois, President of New Direction Resource Management Ltd. be invited to attend as a delegation to the Board of Directors to present a proposal on strategic management decisions regarding local forests.

**CARRIED**

**BUSINESS ARISING FROM DELEGATIONS****City of Vernon (Fire Training Centre Budget)**

Moved and seconded by Directors Halvorson and Cameron

That it be recommended to the Board of Directors that the Fire Training Centre Policy Board be advised that the Electoral Area Directors:

- Support the Fire Training Centre Facility Improvement Plan including projects proposed for completion in 2017 at a total cost of \$89,356;
- Support collection of the funds via 2016 invoices issued separately from the annual invoices and held by the City of Vernon in the Fire Training Centre Facility Improvements Reserve; and that,
- Funds be collected in accordance with Appendix "B" of Bylaw 5395, 2012 (assessed value as of December 31, 2015).

**CARRIED**

**REPORTS**

**Building Inspections Statistical Reports**

Moved and seconded by Alternate Director Hackett and Director Cameron  
That the April 2016 Building Inspection Statistical Reports and the May 2016 Building Inspection Revenue Reports be received for information:

**CARRIED**

**General Manager's Report**

The General Manager, Electoral Area Administration provided an updated on the following matters:

- Regional Employment Lands Action Plan
- Regional Parkland Legacy Fund
- Space Needs Analysis

**IN CAMERA**

Moved and seconded by Directors Macnabb and Cameron  
That the regular meeting of the Electoral Area Advisory Committee convene In Camera to deal with matters deemed closed to the public in accordance with the following paragraphs of Section 90(1) of the Community Charter:

- (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment; and
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

**CARRIED**

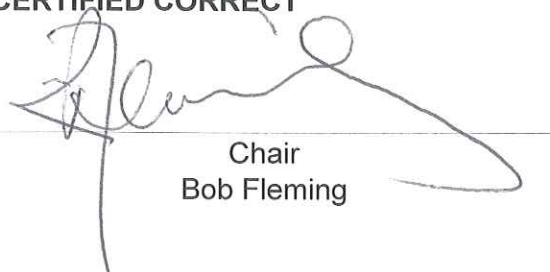
The regular meeting of the Electoral Area Advisory Committee adjourned to meet In Camera at 4:17 p.m.

The regular meeting of the Electoral Area Advisory Committee reconvened at 5:14 p.m.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 5:15 p.m.

**CERTIFIED CORRECT**

  
Chair  
Bob Fleming

  
General Manager  
Leah Mellott