



REGIONAL DISTRICT OF NORTH OKANAGAN

REQUEST FOR QUOTATION NO. 2015-E353-580

40 Yard Roll Off Bins: Greater Vernon Recycling and Disposal Facility

**Issued: June 26, 2015
Closes: July 10, 2015**

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REQUEST FOR QUOTATION NO. 2015-E353-580
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1. INTRODUCTION

The Regional District of North Okanagan (RDNO) oversees the operation of the Greater Vernon Recycling and Disposal Facility (GVRDF). A five (5) bay transfer station is provided at the GVRDF for residential self haulers and small commercial customers. Forty (40) yard roll off bins are provided at the transfer station for garbage (3 bins), wood waste (1 bin) and scrap metal (1 bin).

The roll off bins currently in service are nearing the end of their service life. The RDNO wishes to replace up to five (5) of these bins in 2015 and is seeking quotations from qualified Suppliers to supply up to five (5) 40 yard roll off bins for use at the GVRDF transfer station.

2. PURCHASE ORDER

The RDNO will issue a Purchase Order to the selected Supplier for the supply and delivery (f.o.b. the GVRDF, 120 Birnie Road, Vernon B.C.) of up to five (5), forty (40) yard roll off bins for use at the GVRDF.

3. PRICES

Unit prices shall be provided for each unit on which a quotation has been requested. Taxes will be in addition where applicable. All prices quoted are to be net prices in Canadian funds including Canadian Customs duties (if applicable), and are to be f.o.b. the GVRDF, including any delivery charges.

4. PAYMENT

Payment terms will be Net 30 days. The Supplier shall be paid, within a reasonable time after submission of properly prepared invoices, the price(s) stipulated herein for goods delivered and accepted, less deductions, if any, as provided herein. Unless otherwise specified, payment will be made on partial deliveries accepted by the RDNO, when the amount due on such deliveries so warrants. All invoices, credits, backorders, packing slips and correspondence relating to any order **MUST** contain the **original Purchase Order number** as reference. The RDNO will not be responsible for any delay arising from the Contractor's failure to do so.

The price paid by the RDNO to the Supplier shall include all costs to supply the goods as outlined herein and as submitted on the Quotation Form.

5. SPECIFICATIONS

- a. Bins to be compatible with cable lift roll off trucks;
- b. Bins to be of steel construction;
- c. Minimum 40 cubic yard capacity;
- d. Minimum 40,000 lbs payload capacity;
- e. Approximate inside dimensions; Length: 22 ft, Width, 7 ft, Height: 8 ft;
- f. All surfaces to be prepared, primed and painted with industrial grade paint (colour to be specified by the RDNO upon award);
- g. Bins to be equipped with greasable hinges and linkages;
- h. Bin doors to be hinged on 'driver' side of the bins;
- i. Bin latches to be on the 'passenger' side of the bins; and
- j. Three (3) year materials and workmanship guarantee.

The Supplier is asked to provide literature to accompany their quotation which provides details on the specifications of the bin(s) for which quotations are being provided and demonstrates that the bins are suitable for the proposed use. Suppliers may provide more than one quotation for different styles of bins if they wish. Warranty information must also be provided with the quotation.

6. QUOTATION REQUIREMENTS

As part of the quotation, the Supplier must provide the complete company name and the name and telephone number of the primary contact person for the goods.

The RDNO is subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. As a result, while Section 21 of the *Act* does offer some protection for third party business interests, the RDNO cannot guarantee that any information provided to the RDNO can be held in confidence. All quotations, after closing time and date, become the property of the RDNO.

Unless specifically outlined in the quotation, supply of the goods may not be sub-contracted, transferred or assigned to another firm, person or company without the prior written authorization of the RDNO.

The RDNO reserves the right to not proceed with the procurement or to reduce or expand the scope of the work as necessary.

7. SUBMISSION INSTRUCTIONS

If you wish to be considered for provision of the goods listed, please complete the Quotation Form and return it in a sealed envelope labelled as follows:

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Attention: Dale Danallanko, Recycling and Disposal Facilities Operations Manager
Regional District of North Okanagan,
9848 Aberdeen Road, Coldstream, B.C., V1B 2K9

- a. The deadline for submission of quotations is **3:00 PM, Friday, July 10, 2015;**
 - b. Quotations will not be opened in public;
 - c. Quotations by fax or e-mail **WILL NOT BE ACCEPTED;**
 - d. Quotations must include the name and address of the Supplier submitting the quotation on the outside of the sealed envelope;
 - e. Quotations not received by the submission deadline will be returned (unopened) and will not be considered;
 - f. Quotations which do not meet the quotation requirements listed herein will not be considered;
 - g. Inquiries related to this Request for Quotation are to be directed to Dale Danallanko, Recycling and Disposal Facilities Operations Manager by e-mail at dale.danallanko@rdno.ca or by phone at 250-550-3744; and
 - h. The RDNO reserves the right to accept some, all or none of the submitted Quotations and to change the scope of work before a purchase order is issued.
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QUOTATION FORM (PAGE 1 of 2)

I/we have reviewed the specifications and submit the following quotation to supply the items described.

Item	Unit	Quantity	Unit Price	Extended Total
40 Yard Roll Off Bin	each	5	\$	\$
			Sub Total	\$
			GST	\$
			Total	\$

Number of bins to be purchased is dependent upon prices.

Promised delivery date for the items listed: _____ calendar days after receipt of order.

QUOTATION FORM (Page 2 of 2)

COMPANY INFORMATION

Company Name: _____

Address: _____

Primary Contact Person: _____

Phone Number: _____

Fax Number: _____

E-mail: _____

WorkSafe BC Number _____

GST Registration Number _____

SUBMITTED BY:

Name: _____

Signature: _____

Date: _____

- END OF REQUEST FOR QUOTATION -
