REGIONAL DISTRICT NORTH OKANAGAN

Regional District of North Okanagan
9848 Aberdeen Road
Coldstream, BC V1B 2K9
Phone: 250.550.3700
Confidential Fax: 250.550.3653
Email: info@rdno.ca

Freedom of Information and Protection of Privacy
Request for Access to Records

Name of Public Body to which you are directing your request

Regional District of North Okanagan

Your Name

Last Name | First Name | Initial | ☐ Mr. ☐ Miss ☐ Ms. ☐ Mrs. ☐ Other: _____

Company Name (if applicable)

Your Contact Information

Street/Apart No/PO Box | City/Town | Province | Postal Code

Daytime Phone #s | Email Address

Details of Requested Information

Please describe the records to which you want access in as much detail as possible, including event or action, date of record or the date or period to which it relates, the type of record (document, report, letter). If you require more space, use the back of this page or an additional sheet of paper.

Are you making a request on behalf of another person: ☐ Yes ☐ No

If yes, please attach as appropriate:
- ☐ That person's signed consent for disclosure, or
- ☐ Proof of authority to act on that person's behalf.

Preferred method of access to records:
- ☐ Receive hard copy
- ☐ Receive pdf copy via email
- ☐ Receive electronic copy on USB

Signature | Date YYYY-MM-DD

Office Use Only

Request #:	0580.		
Date Received:	/ / (YYYY / MM / DD)	Response Deadline:	/ / (YYYY / MM / DD)

- You may make a request for information without using this form, provided it is in writing.
- Personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of responding to your request.
- A fee may be charged for providing the information requested.