



# REGIONAL DISTRICT OF NORTH OKANAGAN

9848 Aberdeen Road, Coldstream, BC, V1B 2K9

## Class A: OPEN BURNING PERMIT APPLICATION

Burn Season: October 31, 2022 to April 30, 2023

Permit #: \_\_\_\_\_ Date of Issuance: \_\_\_\_\_

When properly validated, this is your permit

\_\_\_\_\_  
RDNO Inspector

**Property Owner (Applicant) to complete all information fields below\***

**Date of Application:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Address (Burn Location):** \_\_\_\_\_

**Attach a map or drawing of the property showing the location of burn piles**

**Property Size:** \_\_\_\_\_ ha      ac      **Number of Burn Piles:** \_\_\_\_\_

**Proposed Dates for the Burn:** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_ **Email or fax #:** \_\_\_\_\_

Applicant acknowledges that address information related to open burning permits may be made public

**\*An Applicant other than the registered property owner(s) must attach to the Permit Application a copy of the owner's written authorization to burn on the subject property.**

**Applicant acknowledges and shall comply with all conditions contained herein.**

- RDNO Open Burning – Fire Regulation Bylaw 2514 (and all amendments thereto)
- Permit valid only from date of issuance with permit # assigned by RDNO and signature of RDNO Inspector
- Venting Index must be 55 (“good”) or greater at time of burn
- Prior to burning obtain Venting Index Information at:
  - Provincial toll-free line: 1-888-281-2992 (press 3 for Thompson-Okanagan)
  - 1. On- line: <http://www.env.gov.bc.ca/epd/epdpa/venting/venting.html>
  - RDNO: 250-550-3700 (Mon.-Fri.8:00 a. m. – 4:30 p.m.) except holidays
- External:
  - The Ministry of Environment also sets out conditions under which open burning is regulated. The regulation can be found at <http://www.bcairquality.ca/topics/burning-outdoors.html>

**Applicant must pay the Permit Application and Inspection Fees at time of application:**

- Class A Burning Permit Application Fee (refundable if Permit is denied): \$1,000.00
- Class A Burning Site Inspection (non-refundable): up to three (3) piles is \$100.00  
\$25.00 per each additional pile
- RDNO will conduct an inspection of the proposed burn site(s) prior to issuance of a Permit
- Payment of Application Fees does not guarantee Permit issuance

**INSTRUCTIONS**

1. Fill out the application completely and accurately, and submit to the RDNO by email ([reception@rdno.ca](mailto:reception@rdno.ca)) at least seven (7) days prior to the proposed burn.
2. For Applicants other than the registered property owner, attach to the Permit Application a copy of the owner’s written authorization to burn on the subject property.
3. Attach a map, drawing or site plan of the property showing:
  - a. the location of all debris piles,
  - b. proximity of the debris piles to property lines,
  - c. proposed dates for the burn, and
  - d. access to the burn location
4. Pay the Class A Open Burning Permit Application and Inspection Fees.
5. RDNO inspector will inspect the site and determine if Class A Open Burning can be conducted.
6. RDNO inspector will contact the Applicant with the results of the inspection.
7. If approved, the Permit may be issued on site following inspection.
8. If denied, the Class A Open Burning Permit Application Fee will be refunded. Please note that inspection fees are non- refundable.
9. A permit must be obtained prior to burning and must be posted on site or be in the possession of the person(s) conducting the burn and produced on request.

**TERMS & CONDITIONS**

Provided for convenience only; refer to Bylaw 2514 for all applicable terms.

- Property must be 1.0 hectares (2.5 acres) or larger
- Burn piles must not exceed 10 metres in diameter and must be inspected by a RDNO inspector
- All material to be burned must have originated from the property
- Burn pile must not contain **prohibited materials**
- Burn pile setbacks must be consistent with the Province of BC’s Open Burning Smoke Control Regulation
- Adequate equipment and persons must be available to ensure the fire is controlled
- The fire must not be left unattended and must be extinguished before persons leave the area
- Open burning shall not be conducted continuously for more than 72 hours

**PERMITTED MATERIALS**

- debris resulting from land cleared or partially cleared of vegetation to help prepare the land for a non-farming use and allowed to dry for at least 180 days

**PROHIBITED MATERIALS**

- Tires, plastics, paint, demolition waste, drywall
- Commercial, construction and industrial waste
- Domestic waste, rubber, special waste
- Treated lumber, railway ties
- Asphalt and asphalt products
- **Compostable materials:** including, but not limited to plants, grass clippings, leaves, tree needles, garden waste, weeds, and manure
- Fuel and lubricant containers
- Recyclable items including, but not limited to paper, cardboard, tin, aluminum, and plastics

<b>FOR OFFICE USE ONLY:</b>		
CLASS A OPEN BURNING PERMIT APPLICATION FEE: <b>\$1,000.00</b> plus INSPECTION FEE: \$		
<b>TOTAL FEES: \$</b>		
RECEIVED BY:		
RECEIPT NO.:	DATE:	
INSPECTED BY:	DATE:	Approved / Denied
PERMIT FEE REFUND: :	DATE	

**COMMENTS:** \_\_\_\_\_

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