



# REGIONAL DISTRICT NORTH OKANAGAN

9848 Aberdeen Road  
Coldstream, BC V1B 2K9  
Tel: (250) 550-3700 /  
[building@rdno.ca](mailto:building@rdno.ca)  
Revised: July 2025

## Office Use Only :

Permit (Folder) No.: \_\_\_\_\_

Reference No.: \_\_\_\_\_

Date Received: \_\_\_\_\_

Building Permit Renewal Fee:  \$250

Receipt No.: \_\_\_\_\_

## BUILDING PERMIT RENEWAL

Type of Work:			Type of Building:		
<input type="checkbox"/> New	<input type="checkbox"/> Alteration	<input type="checkbox"/> Addition	<input type="checkbox"/> Accessory	<input type="checkbox"/> Agricultural	<input type="checkbox"/> Retaining Wall
		<input type="checkbox"/> Other:	<input type="checkbox"/> Pool	<input type="checkbox"/> Single Family Dwelling	<input type="checkbox"/> Institutional
			<input type="checkbox"/> Multi-Family Dwelling	<input type="checkbox"/> Modular	<input type="checkbox"/> Commercial
			<input type="checkbox"/> Manufactured Home		<input type="checkbox"/> Industrial

## CONSTRUCTION SITE

Building Permit Number: \_\_\_\_\_

Civic Address: \_\_\_\_\_ PID: \_\_\_\_\_

## PROPERTY OWNER

Owner Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ EMAIL: \_\_\_\_\_

## CONTRACTOR

Contractor Name: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ EMAIL: \_\_\_\_\_

## PROPERTY OWNER'S ACKNOWLEDGEMENT OF RESPONSIBILITY AND UNDERTAKINGS

- I/we understand that in consideration of being granted a permit, release and agree to indemnify the Regional District, its Board members, employees and agents from and against all liability, demands, claims, causes of action, suits, judgments, losses, damages, costs and expenses of whatever kind which I/we or any other person, partnership or corporation or our respective heirs, successors, administrators or assignees may have or incur in consequence of, or incidental to, the granting of a permit or any representation, advice, inspection, failure to inspect, certification, approval, enforcement or failure to enforce the Building Bylaw or the Building Code and I/we agree that the Regional District owes me/us no duty of care in respect to these matters;
- I/we have checked the Certificate of Title for covenants, building schemes, easements, etc. and I/we understand that these matters are not enforced by the Regional District;
- I/we recognize that there are areas of 'problem soils' within the Regional District which are widely distributed as to location. I/we hereby affirm that it is my/our responsibility as owner of the parcel to identify site conditions generally and 'problem soils' in particular on which the construction cited in my application is to be placed and I/we will take all action required to ensure adequacy of foundation works;
- I/we acknowledge that if granted a permit pursuant to my/our application, that it is my/our responsibility to ensure compliance with the Building Code, Building Bylaw and any other applicable enactment, code, regulation or standard relating to the work in respect of which the permit is issued, whether or not said work is undertaken by me/us or by those whom I/we retain or employ to provide design and/or construction services;
- I/we acknowledge that neither the issuance of a permit; nor the acceptance and review of plans, specifications, drawings or supporting documents; nor inspections made by or on behalf of the Regional District constitute a representation, warranty, assurance or statement that the Building Code, Building Bylaw or any other applicable enactment, code, regulation or standard has been complied with;
- I/we acknowledge that I/we have been advised to obtain independent legal advice in respect of the responsibilities I/we am assuming upon the granting of a permit by the Regional District pursuant to my/our application and in respect of the execution of this document; and
- I/we understand that inspection results and other communication related to my Building Permit will take place via email to the address(es) provided above.

I have read the above acknowledgement, undertaking, release and indemnity and understand it. This renewal application is made with my full knowledge and consent:

\_\_\_\_\_  
Registered Owner's Signature(s)

\_\_\_\_\_  
Date